



**City Council Workshop & Meeting
March 19, 2018
Agenda**

5:30 P.M. Workshop

- A. Adult Use Marijuana Update – Bruce Bickford (15 minutes)
- B. CDBG Budget Presentation – Yvette Bouttenot (20 minutes)
- C. Delegated Review Fees – Eric Cousens (15 minutes)
- D. The New England Clean Energy Connect – John Carroll, Central Maine Power Co. (15 minutes)

7:00 P.M. City Council Meeting

Roll call votes will begin with Councilor Walker

Pledge of Allegiance

- I. **Consent Items** – None
- II. **Minutes** – February 26, 2018 Regular Council Meeting
- III. **Communications, Presentations and Recognitions**
 - **Recognition** – Edward Little High School Boys and Girls Basketball State Champions
- IV. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.
- V. **Unfinished Business**
 - 1. **Order 31-03052018**
Authorizing the City Manager to hire an additional full time City Electrician.
- VI. **New Business**
 - 2. **Resolve 03-03192018**
Supporting Central Maine Power Company’s New England Clean Energy Connect Project.
- VII. **Reports**
 - a. **Mayor’s Report**

b. City Councilors' Reports

c. City Manager Report

d. Finance Director, Jill Eastman – February 2018 Monthly Finance Report

VIII. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

IX. Executive Session - Discussion regarding Economic Development, pursuant to (1 M.R.S.A § 405 (6)(C).

X. Adjournment



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: March 19, 2018

Author: Bruce Bickford, State Representative

Subject: Adult Use Marijuana Update

Information: LD 1719 **"An Act To Implement a Regulatory Structure for Adult Use Marijuana"**

An update to the Mayor and Council on the Marijuana Legalization and Implementation Committee's final vote. Rep. Bickford, from the committee, will explain changes to the original bill and will be prepared to answer questions.

City Budgetary Impacts: Unknown

Staff Recommended Action: Update and discussion

Previous Meetings and History: The most recent workshop on this subject was held on 2/5/2018

City Manager Comments:

I concur with the recommendation. Signature:

A handwritten signature in blue ink that reads "Peter J. Cusick".

Attachments: LD1719, List of LD issues



128th MAINE LEGISLATURE

SECOND REGULAR SESSION-2018

Legislative Document

No. 1719

H.P. 1199

House of Representatives, December 22, 2017

An Act To Implement a Regulatory Structure for Adult Use Marijuana

(AFTER DEADLINE)

(EMERGENCY)

Approved for introduction by a majority of the Legislative Council pursuant to Joint Rule 205.

Received by the Clerk of the House on December 19, 2017. Referred to the Committee on Marijuana Legalization Implementation pursuant to Joint Rule 308.2 and ordered printed pursuant to Joint Rule 401.

A handwritten signature in cursive script that reads "Robert B. Hunt".

ROBERT B. HUNT
Clerk

Presented by Representative PIERCE of Falmouth.
Cosponsored by Senator KATZ of Kennebec.

1 **Emergency preamble. Whereas,** acts and resolves of the Legislature do not
2 become effective until 90 days after adjournment unless enacted as emergencies; and

3 **Whereas,** the people of the State of Maine in November 2016 passed into law the
4 Marijuana Legalization Act, which establishes a system of licensing for the cultivation,
5 manufacture, testing and retail sale of adult use marijuana and adult use marijuana
6 products in the State and which enables persons 21 years of age or older to legally
7 acquire, possess and consume adult use marijuana and adult use marijuana products and
8 to cultivate marijuana for personal use; and

9 **Whereas,** amendments to the Marijuana Legalization Act are necessary to provide
10 clarity in the licensing and regulation of adult use marijuana establishments and in the
11 oversight and enforcement of the laws regarding the personal use and home cultivation of
12 marijuana; and

13 **Whereas,** to facilitate the timely implementation of a retail marketplace in the State
14 for adult use marijuana and adult use marijuana products, the agencies charged by law
15 with the implementation, administration and enforcement of the Marijuana Legalization
16 Act must adopt rules in accordance with that Act and the Legislature must review those
17 rules in accordance with the Maine Administrative Procedure Act as soon as is
18 practicable; and

19 **Whereas,** in the judgment of the Legislature, these facts create an emergency within
20 the meaning of the Constitution of Maine and require the following legislation as
21 immediately necessary for the preservation of the public peace, health and safety; now,
22 therefore,

23 **Be it enacted by the People of the State of Maine as follows:**

24 **PART A**

25 **Sec. A-1. 5 MRSA §12004-I, sub-§52-C** is enacted to read:

26 **52-C.**

27 Judiciary: Marijuana Advisory Expenses Only 28-B MRSA §901
28 Marijuana Commission

29 **Sec. A-2. 7 MRSA §1-C,** as enacted by PL 2017, c. 278, §1, is repealed.

30 **Sec. A-3. 7 MRSA c. 417,** as amended, is repealed.

31 **Sec. A-4. 22 MRSA §3763, sub-§11, ¶J,** as enacted by PL 2017, c. 208, §2, is
32 amended to read:

33 J. ~~Retail~~ Adult use marijuana and retail adult use marijuana products, as defined by
34 Title 7 ~~28-B,~~ section ~~2442~~ 102.

1 **Sec. A-5. 26 MRSA §772, sub-§2**, as amended by PL 2017, c. 286, §2, is further
2 amended to read:

3 **2. Rules; list of employment and occupations.** The director shall adopt rules to
4 develop and maintain a list of employment and occupations not suitable for a minor. The
5 rules must conform as far as practicable to the child labor provisions of the federal Fair
6 Labor Standards Act of 1938, 29 United States Code, Section 212 and any associated
7 regulations. The rules must also contain provisions prohibiting the employment of
8 minors in places having nude entertainment and in registered dispensaries of marijuana
9 for medical use authorized under Title 22, chapter 558-C and in establishments that
10 cultivate, produce or sell marijuana or products in which marijuana is an ingredient or in
11 recreational marijuana social clubs authorized under Title ~~7~~ 28-B, chapter 417 1.

12 **Sec. A-6. 28-B MRSA** is enacted to read:

13 TITLE 28-B

14 ADULT USE MARIJUANA

15 CHAPTER 1

16 MARIJUANA LEGALIZATION ACT

17 SUBCHAPTER 1

18 GENERAL PROVISIONS

19 §101. Short title

20 This chapter may be known and cited as "the Marijuana Legalization Act."

21 §102. Definitions

22 As used in this Title, unless the context otherwise indicates, the following terms have
23 the following meanings.

24 **1. Adult use marijuana.** "Adult use marijuana" means marijuana cultivated,
25 manufactured, distributed or sold by a marijuana establishment.

26 **2. Adult use marijuana product.** "Adult use marijuana product" means a
27 marijuana product that is manufactured, distributed or sold by a marijuana establishment.

28 **3. Another jurisdiction.** "Another jurisdiction" means the Federal Government, the
29 United States military, the District of Columbia, the Commonwealth of Puerto Rico, the
30 Commonwealth of the Northern Mariana Islands, the United States Virgin Islands, Guam,
31 American Samoa and each of the several states of the United States except Maine.

1 **4. Applicant.** "Applicant" means a person that submits an application for a license
2 under this chapter to the department for review that department has not yet approved or
3 denied.

4 **5. Batch.** "Batch" means:

5 A. A specific quantity of adult use marijuana harvested during a specified period of
6 time from a specified cultivation area within a cultivation facility; or

7 B. A specific quantity of adult use marijuana or adult use marijuana products
8 produced during a specified period of time in a specified manufacturing area within a
9 products manufacturing facility.

10 **6. Batch number.** "Batch number" means a distinct group of numbers, letters or
11 symbols, or any combination thereof, assigned to a specific batch of adult use marijuana
12 by a cultivation facility or to a specific batch of adult use marijuana or adult use
13 marijuana products by a products manufacturing facility.

14 **7. Business entity.** "Business entity" means a partnership, association, company,
15 corporation, limited liability company or other entity incorporated or otherwise formed or
16 organized by law. "Business entity" does not include a federal, state or municipal
17 government organization.

18 **8. Child-resistant.** "Child-resistant" means, with respect to packaging or a
19 container:

20 A. Specially designed or constructed to be significantly difficult for a typical child
21 under 5 years of age to open and not to be significantly difficult for a typical adult to
22 open and reseal; and

23 B. With respect to any product intended for more than a single use or that contains
24 multiple servings, resealable.

25 **9. Commissioner.** "Commissioner" means the Commissioner of Administrative and
26 Financial Services.

27 **10. Container.** "Container" means a sealed package in which adult use marijuana or
28 an adult use marijuana product is placed by a marijuana store or marijuana social club
29 prior to sale to a consumer and that meets all applicable packaging, labeling and health
30 and safety requirements of this chapter and the rules adopted pursuant to this chapter.

31 **11. Criminal justice agency.** "Criminal justice agency" has the same meaning as in
32 Title 16, section 803, subsection 4.

33 **12. Cultivation or cultivate.** "Cultivation" or "cultivate" means the planting,
34 propagation, growing, harvesting, drying, curing, grading, trimming or other processing
35 of marijuana for use or sale. "Cultivation" or "cultivate" does not include manufacturing,
36 testing or marijuana extraction.

37 **13. Cultivation facility.** "Cultivation facility" means a facility licensed under this
38 chapter to cultivate, prepare and package adult use marijuana and to sell adult use
39 marijuana to products manufacturing facilities, to marijuana stores and to other

1 cultivation facilities and to sell immature marijuana plants and seedlings to marijuana
2 stores.

3 **14. Department.** "Department" means the Department of Administrative and
4 Financial Services.

5 **15. Disqualifying drug offense.** "Disqualifying drug offense" means a conviction
6 for a violation of a state or federal controlled substance law that is a crime punishable by
7 imprisonment for one year or more, except that "disqualifying drug offense" does not
8 include:

9 A. An offense for which the sentence, including any term of probation, incarceration
10 or supervised release, was completed 10 or more years prior to the submission of an
11 application for a license under this chapter; or

12 B. An offense that consisted of conduct that is authorized under chapter 3.

13 **16. Edible marijuana product.** "Edible marijuana product" means a marijuana
14 product intended to be consumed orally, including, but not limited to, any type of food,
15 drink or pill containing marijuana or marijuana concentrate.

16 **17. Flowering.** "Flowering" means, with respect to a marijuana plant, the
17 gametophytic or reproductive state of a female marijuana plant during which the plant is
18 in a light cycle intended to produce flowers, trichomes and cannabinoids characteristic of
19 marijuana.

20 **18. Identity statement.** "Identity statement" means the name of a business entity as
21 it is commonly known and used in any advertising or marketing by the business entity.

22 **19. Immature marijuana plant.** "Immature marijuana plant" means a marijuana
23 plant that is not a mature marijuana plant or a seedling.

24 **20. Inherently hazardous substance.** "Inherently hazardous substance" means a
25 liquid chemical, compressed gas or commercial product that has a flash point at or lower
26 than 38 degrees Celsius or 100 degrees Fahrenheit, including, but not limited to, butane,
27 propane and diethyl ether. "Inherently hazardous substance" does not include any form
28 of alcohol or ethanol.

29 **21. Intoxication.** "Intoxication" means a substantial impairment of an individual's
30 mental or physical faculties as a result of drug or alcohol use.

31 **22. Law enforcement officer.** "Law enforcement officer" has the same meaning as
32 in Title 17-A, section 2, subsection 17.

33 **23. Licensed premises.** "Licensed premises" means the premises specified in a
34 license to operate a marijuana establishment within which the licensee is authorized under
35 this chapter and the rules adopted pursuant to this chapter to cultivate, manufacture,
36 distribute, test or sell adult use marijuana or adult use marijuana products or, in the case
37 of a marijuana social club, allow the consumption of adult use marijuana products by a
38 consumer. "Licensed premises" includes, but is not limited to, a limited access area and a
39 restricted access area.

1 **24. Licensee.** "Licensee" means a person licensed pursuant to this chapter to operate
2 a marijuana establishment.

3 **25. Limited access area.** "Limited access area" means a building, room or other
4 area within the licensed premises of a marijuana establishment where a licensee is
5 authorized to cultivate, store, weigh, manufacture, package or sell adult use marijuana
6 and adult use marijuana products in accordance with the provisions of this chapter and the
7 rules adopted pursuant to this chapter.

8 **26. Manufacturing or manufacture.** "Manufacturing" or "manufacture" means the
9 production, blending, infusing, compounding or other preparation of marijuana
10 concentrate and marijuana products, including, but not limited to, marijuana extraction or
11 preparation by means of chemical synthesis. "Manufacturing" or "manufacture" does not
12 include cultivation or testing.

13 **27. Marijuana.** "Marijuana" means the leaves, stems, flowers and seeds of a
14 marijuana plant, whether growing or not. "Marijuana" includes marijuana concentrate but
15 does not include industrial hemp as defined in Title 7, section 2231, subsection 1 or a
16 marijuana product.

17 **28. Marijuana concentrate.** "Marijuana concentrate" means the resin extracted
18 from any part of a marijuana plant and every compound, manufacture, salt, derivative,
19 mixture or preparation from such resin, including, but not limited to, hashish. In
20 determining the weight of marijuana concentrate in a marijuana product, the weight of
21 any other ingredient combined with marijuana or marijuana concentrate to prepare the
22 marijuana product may not be included.

23 **29. Marijuana establishment.** "Marijuana establishment" means a cultivation
24 facility, a products manufacturing facility, a testing facility, a marijuana store or a
25 marijuana social club licensed under this chapter.

26 **30. Marijuana extraction.** "Marijuana extraction" means the process of extracting
27 marijuana concentrate from marijuana using water, lipids, gases, solvents or other
28 chemicals or chemical processes.

29 **31. Marijuana flower.** "Marijuana flower" means the pistillate reproductive organs
30 of a mature marijuana plant, whether processed or unprocessed, including the flowers and
31 buds of the plant. "Marijuana flower" does not include marijuana trim or whole mature
32 marijuana plants.

33 **32. Marijuana plant.** "Marijuana plant" means all species of the plant genus
34 cannabis, including, but not limited to, a mother plant, a mature marijuana plant, an
35 immature marijuana plant or a seedling.

36 **33. Marijuana product.** "Marijuana product" means a product composed of
37 marijuana or marijuana concentrate and other ingredients that is intended for use or
38 consumption. "Marijuana product" includes, but is not limited to, an edible marijuana
39 product, a marijuana ointment and a marijuana tincture. "Marijuana product" does not
40 include marijuana concentrate.

1 **34. Marijuana social club.** "Marijuana social club" means a facility licensed under
2 this chapter to purchase adult use marijuana products from a products manufacturing
3 facility and to sell adult use marijuana products to consumers for consumption on the
4 licensed premises of the marijuana social club.

5 **35. Marijuana store.** "Marijuana store" means a facility licensed under this chapter
6 to purchase adult use marijuana, immature marijuana plants and seedlings from a
7 cultivation facility, to purchase adult use marijuana and adult use marijuana products
8 from a products manufacturing facility and to sell adult use marijuana, adult use
9 marijuana products, immature marijuana plants and seedlings to consumers.

10 **36. Marijuana trim.** "Marijuana trim" means any part of a marijuana plant, whether
11 processed or unprocessed, that is not marijuana flower or a marijuana seed.

12 **37. Mature marijuana plant.** "Mature marijuana plant" means a marijuana plant
13 that is flowering.

14 **38. Mother plant.** "Mother plant" means a mature marijuana plant that is used
15 solely for the taking of seedling cuttings.

16 **39. Municipality.** "Municipality" means a city, town or plantation in this State.

17 **40. Opaque.** "Opaque" means, with respect to packaging or a container, that any
18 product inside of the packaging or container cannot be seen from outside the packaging or
19 container.

20 **41. Participating municipality.** "Participating municipality" means a municipality
21 that has approved or licensed the operation of at least one cultivation facility, products
22 manufacturing facility, marijuana store or marijuana social club in accordance with this
23 chapter that is in operation within the municipality.

24 **42. Person.** "Person" means a natural person or a business entity.

25 **43. Plant canopy.** "Plant canopy" means the total area within the licensed premises
26 of a cultivation facility that is dedicated to the live cultivation of marijuana plants,
27 including, but not limited to, the areas in which mother plants are grown and maintained,
28 the areas in which marijuana plants are propagated from seed to plant tissue, the areas in
29 which marijuana plants are cloned, vegetative or flowering areas for marijuana plants and
30 quarantine areas for marijuana plants. "Plant canopy" does not include the areas within
31 the licensed premises of a cultivation facility that are not dedicated to the live cultivation
32 of marijuana plants, including, but not limited to, the areas in which fertilizers, pesticides
33 or other products are stored and general office space, work areas and walkways.

34 **44. Primary caregiver.** "Primary caregiver" has the same meaning as in Title 22,
35 section 2422, subsection 8-A.

36 **45. Products manufacturing facility.** "Products manufacturing facility" means a
37 facility licensed under this chapter to purchase adult use marijuana from a cultivation
38 facility or another products manufacturing facility; to manufacture, label and package
39 adult use marijuana and adult use marijuana products; and to sell adult use marijuana and

1 adult use marijuana products to marijuana stores, to marijuana social clubs and to other
2 products manufacturing facilities.

3 **46. Propagation.** "Propagation" means the process of reproducing marijuana plants
4 through the use of marijuana seeds, cuttings or grafting.

5 **47. Qualifying patient.** "Qualifying patient" means a person who possesses a valid
6 certification for the medical use of marijuana pursuant to Title 22, section 2423-B.

7 **48. Registered dispensary.** "Registered dispensary" means a nonprofit dispensary
8 that is registered by the Department of Health and Human Services pursuant to Title 22,
9 section 2428.

10 **49. Registered primary caregiver.** "Registered primary caregiver" has the same
11 meaning as in Title 22, section 2422, subsection 11.

12 **50. Restricted access area.** "Restricted access area" means a designated and secure
13 area within the licensed premises of a marijuana store or a marijuana social club where
14 adult use marijuana or adult use marijuana products are stored, displayed for sale, offered
15 for sale, sold or, in the case of a marijuana social club, consumed by a consumer.

16 **51. Sale or sell.** "Sale" or "sell" means a transfer or delivery of marijuana or
17 marijuana products for consideration.

18 **52. Sample.** "Sample" means:

19 A. An amount of marijuana or an amount of a marijuana product provided to a
20 testing facility by a marijuana establishment or other person for testing or research
21 and development purposes in accordance with subchapter 6;

22 B. An amount of adult use marijuana or an amount of an adult use marijuana product
23 collected from a licensee by the Department of Agriculture, Conservation and
24 Forestry for the purposes of testing the marijuana or marijuana product for product
25 quality control purposes pursuant to section 512, subsection 2;

26 C. An amount of adult use marijuana provided by a cultivation facility to another
27 licensee for business or marketing purposes pursuant to section 501, subsection 8; or

28 D. An amount of adult use marijuana or an amount of an adult use marijuana product
29 provided to another licensee by a products manufacturing facility for business or
30 marketing purposes pursuant to section 502, subsection 6.

31 **53. Seedling.** "Seedling" means a marijuana plant that is:

32 A. Not flowering;

33 B. Less than 6 inches in height; and

34 C. Less than 6 inches in width.

35 **54. Tamper-evident.** "Tamper-evident" means, with respect to a device or process,
36 bearing a seal, a label or a marking that makes unauthorized access to or tampering with a
37 package, product or container easily detectable.

1 **55. Testing or test.** "Testing" or "test" means the research and analysis of
2 marijuana, marijuana products or other substances for contaminants, safety or potency.
3 "Testing" or "test" does not include cultivation or manufacturing.

4 **56. Testing facility.** "Testing facility" means a facility licensed under this chapter to
5 develop, research and test marijuana, marijuana products and other substances.

6 **57. THC.** "THC" means tetrahydrocannabinol.

7 **58. Universal symbol.** "Universal symbol" means an image developed by the
8 department, and made available to licensees, that indicates that a container, package or
9 product contains marijuana or contains or is a marijuana product.

10 **59. Visibly intoxicated.** "Visibly intoxicated" means in a state of intoxication
11 accompanied by a perceptible act, a series of acts or the appearance of an individual that
12 clearly demonstrates the state of intoxication.

13 **§103. Unauthorized conduct; penalties**

14 **1. Unauthorized conduct.** Except as otherwise provided in this chapter, in the rules
15 adopted pursuant to this chapter, in chapter 3 or in the Maine Medical Use of Marijuana
16 Act or as specifically authorized pursuant to a license issued under this chapter, a person
17 may not:

18 A. Cultivate, manufacture or test marijuana or marijuana products;

19 B. Sell or offer for sale marijuana or marijuana products; or

20 C. Use, possess, transport, transfer, furnish or purchase marijuana or marijuana
21 products.

22 **2. Penalties.** In addition to any penalties that may be imposed pursuant to this
23 chapter or chapter 3, a person that violates any other provision of law or rule governing
24 the conduct prohibited under subsection 1 is subject to any criminal or civil penalties that
25 may be imposed pursuant to that other law or rule.

26 **§104. Administration and enforcement; rulemaking**

27 **1. State licensing authority.** The department has the sole authority under this
28 chapter to:

29 A. Grant or deny applications for the licensure of marijuana establishments under
30 this chapter; and

31 B. Impose on a licensee any penalty authorized under this chapter or the rules
32 adopted pursuant this chapter, including, but not limited to, a monetary penalty or a
33 suspension or revocation of the licensee's license, upon a determination that the
34 licensee has committed a violation of this chapter, a rule adopted pursuant to this
35 chapter or a condition of licensure.

36 **2. Implementation, administration and enforcement.** The department shall
37 implement, administer and enforce this chapter and the rules adopted pursuant to this

1 chapter, except that the Department of Agriculture, Conservation and Forestry shall
2 implement, administer and assist the department in the enforcement of this chapter and
3 the rules adopted pursuant to this chapter in any matters concerning the regulation of the
4 cultivation, manufacture and testing of adult use marijuana and adult use marijuana
5 products at cultivation facilities, products manufacturing facilities and testing facilities,
6 including, but not limited to, matters concerning the regulation of marijuana seeds and
7 clones and marijuana plants; security requirements for cultivation facilities, products
8 manufacturing facilities and testing facilities, including, but not limited to, lighting
9 requirements, physical security requirements, alarm requirements and other minimum
10 procedures for internal control and security; the use of pesticides, fungicides and
11 herbicides in cultivation; the harvesting and storage of marijuana; the imposition of limits
12 on the concentration of THC and other cannabinoids per serving in adult use marijuana
13 products; odor control standards, sanitary standards, refrigeration requirements and
14 storage and warehousing standards for licensees; and the preparation, manufacture,
15 testing, packaging and labeling of adult use marijuana and adult use marijuana products.

16 **3. Staffing; department to employ law enforcement personnel.** The department
17 and the Department of Agriculture, Conservation and Forestry may employ personnel as
18 necessary to implement, administer and enforce this chapter and the rules adopted
19 pursuant to this chapter. A portion of the overall personnel employed by the department
20 to implement, administer and enforce this chapter and the rules adopted pursuant to this
21 chapter must be sworn law enforcement officers. The number of sworn law enforcement
22 officers employed by the department pursuant to this subsection must be sufficient, as
23 determined by the commissioner, to conduct inspections of the licensed premises of
24 licensees, to ensure compliance by licensees with the requirements of this chapter and the
25 rules adopted pursuant to this chapter and to otherwise enforce this chapter and the rules
26 adopted pursuant to this chapter.

27 **4. Rules; consultation.** This subsection governs the adoption of rules under this
28 chapter by the department and the Department of Agriculture, Conservation and Forestry.
29 Except as otherwise provided in this chapter, all rules adopted pursuant to this chapter are
30 major substantive rules as defined in Title 5, chapter 375, subchapter 2-A.

31 A. Except as provided in paragraph B, the department shall adopt all rules
32 concerning the licensing and operation of marijuana establishments, including, but
33 not limited to, the initial license and license renewal application processes,
34 qualification for licensure, the payment of licensing fees, the appeals process for a
35 denial of an application for licensure and the conduct of appeals and hearings
36 consistent with the Maine Administrative Procedure Act; the distribution, tracking
37 and sale of adult use marijuana and adult use marijuana products; security
38 requirements for marijuana stores and marijuana social clubs, including, but not
39 limited to, lighting requirements, physical security requirements, alarm requirements
40 and other minimum procedures for internal control and security; the collection,
41 administration and enforcement of the excise tax on adult use marijuana imposed
42 under subchapter 10; the enforcement of this chapter, including, but not limited to,
43 the process for the imposition of a monetary penalty or license suspension or
44 revocation for a violation of this chapter or rules adopted under this chapter and the
45 conduct of hearings involving such penalties consistent with the Maine

1 Administrative Procedure Act; and any other matter necessary for the consistent and
2 effective administration of this chapter.

3 (1) The department shall consult with the Department of Labor prior to the
4 adoption of any rules concerning workplace, employment or other labor matters
5 involved in the regulation of adult use marijuana and adult use marijuana
6 products under this chapter.

7 (2) The department shall consult with the Department of Public Safety prior to
8 the adoption of any rules concerning public safety or law enforcement matters
9 involved in the regulation of adult use marijuana and adult use marijuana
10 products under this chapter.

11 B. The Department of Agriculture, Conservation and Forestry shall adopt rules
12 concerning the regulation of the cultivation, manufacture and testing of adult use
13 marijuana and adult use marijuana products at cultivation facilities, products
14 manufacturing facilities and testing facilities, including, but not limited to, matters
15 concerning the regulation of marijuana seeds and clones and marijuana plants;
16 security requirements for cultivation facilities, products manufacturing facilities and
17 testing facilities, including, but not limited to, lighting requirements, physical security
18 requirements, alarm requirements and other minimum procedures for internal control
19 and security; the use of pesticides, fungicides and herbicides in cultivation; the
20 harvesting and storage of marijuana; the imposition of limits on the concentration of
21 THC and other cannabinoids per serving in adult use marijuana products; odor
22 control standards, sanitary standards, refrigeration requirements and storage and
23 warehousing standards for licensees; and the preparation, manufacture, testing,
24 packaging and labeling of adult use marijuana and adult use marijuana products.

25 (1) The Department of Agriculture, Conservation and Forestry shall consult with
26 the Department of Labor prior to the adoption of any rules concerning workplace,
27 employment or other labor matters involved in the regulation of adult use
28 marijuana and adult use marijuana products under this chapter.

29 (2) The Department of Agriculture, Conservation and Forestry shall consult with
30 the Department of Public Safety prior to the adoption of any rules concerning
31 public safety or law enforcement matters involved in the regulation of adult use
32 marijuana and adult use marijuana products under this chapter.

33 **5. Coordination.** The department and the Department of Agriculture, Conservation
34 and Forestry, when necessary and practicable, shall coordinate implementation,
35 administrative, enforcement and rule-making activities under this chapter to ensure that
36 this chapter and the rules adopted pursuant to this chapter are implemented, administered
37 and enforced in a consistent and effective manner.

38 **§105. Tracking system**

39 The department shall implement and administer a system, referred to in this section
40 as "the tracking system," for the tracking of adult use marijuana and adult use marijuana
41 products from immature marijuana plant to the point of retail sale, disposal or destruction.

1 **1. Data submission requirements.** The tracking system must allow licensees to
2 submit tracking data for adult use marijuana or adult use marijuana products to the
3 department through manual data entry or through the use of tracking system software
4 commonly used within the marijuana industry as determined by the department.

5 **2. Rules.** The department shall adopt rules regarding the implementation and
6 administration of the tracking system and tracking requirements for licensees.

7 **§106. Individual identification cards**

8 The department shall issue individual identification cards to natural persons licensed
9 under this chapter and, upon the request of a licensee, shall issue individual identification
10 cards to owners, officers, managers, contractors, employees or other support staff of the
11 licensee who meet the requirements of this section for the issuance of an individual
12 identification card.

13 **1. Rules.** The department shall adopt rules regarding the issuance and format of and
14 the information to be included on individual identification cards issued pursuant to this
15 section.

16 **2. Criminal history record check.** Prior to issuing an individual identification card
17 to a natural person pursuant to this section, the department shall require the person to
18 submit to a criminal history record check in accordance with section 204.

19 **§107. Collection and analysis of public health and safety data**

20 The department shall develop programs or initiatives to facilitate the collection and
21 analysis of data regarding the effects of the use of marijuana in the State, including, but
22 not limited to, youth and adult marijuana use; school suspension and discipline relating to
23 the use of marijuana; poison center calls, emergency department visits and
24 hospitalizations relating to the use of or exposure to marijuana; operating under the
25 influence citations or arrests relating to the use of marijuana; motor vehicle accidents,
26 including information on fatalities, relating to the use of marijuana; violent crime relating
27 to the use of marijuana generally; violent crime and property crime relating to the
28 regulated and unregulated adult use marijuana markets; and marijuana-related citations or
29 arrests. The department may adopt rules to implement this section.

30 **§108. Awareness and education on public health and safety matters**

31 The department shall develop and implement or facilitate the development and
32 implementation by a public or private entity of programs, initiatives and campaigns
33 focused on increasing the awareness and education of the public on health and safety
34 matters relating to the use of marijuana and marijuana products, including, but not limited
35 to, programs, initiatives and campaigns focused on preventing and deterring the use of
36 marijuana and marijuana products by persons under 21 years of age. Programs,
37 initiatives and campaigns developed and implemented pursuant to this section may be
38 funded with revenue from the Adult Use Marijuana Public Health and Safety Fund
39 established in section 1101. The department may adopt rules to implement this section.

1 **§109. Enhanced training for criminal justice agencies**

2 The department shall develop and implement or facilitate the development and
3 implementation by a public or private entity of programs or initiatives providing
4 enhanced training for criminal justice agencies in the requirements and enforcement of
5 this chapter and the rules adopted pursuant to this chapter, including, but not limited to,
6 programs providing grants to regional or local criminal justice agencies to train law
7 enforcement officers in inspections, investigations, searches, seizures, forfeitures and
8 personal use and home cultivation allowances under this chapter and chapter 3 and the
9 rules adopted pursuant to those chapters and in drug recognition procedures and the
10 general enforcement of the State's motor vehicle and criminal laws relating to the use of
11 marijuana. Training programs or initiatives for criminal justice agencies developed and
12 implemented pursuant to this section may be funded with revenue from the Adult Use
13 Marijuana Public Health and Safety Fund established in section 1101. The department
14 may adopt rules to implement this section.

15 **§110. Investigation by a criminal justice agency of unlawful activity**

16 A criminal justice agency may investigate unlawful activity in relation to a marijuana
17 establishment and may conduct a criminal history record check of a licensee or its
18 employees during an investigation of unlawful activity in relation to a marijuana
19 establishment.

20 A criminal justice agency may investigate unlawful activity in relation to the personal
21 adult use of marijuana or marijuana products or the home cultivation of marijuana for
22 personal adult use as authorized under chapter 3.

23 **§111. Cultivation, care or sale of marijuana by state or local agency prohibited**

24 A state, county or local agency or department, including, but not limited to, the
25 department, the Department of Agriculture, Conservation and Forestry and a criminal
26 justice agency, may not:

27 **1. Cultivation or care of marijuana or marijuana products prohibited.** Cultivate
28 or otherwise care for or be required to cultivate or otherwise care for any marijuana or
29 marijuana products belonging to, forfeited by or seized from any licensee or person
30 pursuant to this chapter or chapter 3 or pursuant to any other applicable criminal or civil
31 laws or rules; or

32 **2. Sale of marijuana or marijuana products prohibited.** Sell or be required to sell
33 marijuana or marijuana products belonging to, forfeited by or seized from any licensee or
34 person pursuant to this chapter or chapter 3 or pursuant to any other applicable criminal
35 or civil laws or rules or that are otherwise in the possession of the agency or department.

36 **§112. Employment policies**

37 Notwithstanding any provision of this chapter or chapter 3 to the contrary, an
38 employer:

1 **1. Marijuana in workplace.** Is not required to permit or accommodate the use,
2 consumption, possession, trade, display, transportation, sale or cultivation of marijuana or
3 marijuana products in the workplace;

4 **2. Workplace policies regarding marijuana use.** May enact and enforce
5 workplace policies restricting the use of marijuana and marijuana products by employees;
6 and

7 **3. Discipline of employees.** May discipline employees who are under the influence
8 of marijuana in the workplace in accordance with the employer's workplace policies
9 regarding the use of marijuana and marijuana products by employees.

10 **§113. Report to Legislature**

11 **1. Report required.** By February 15, 2020, and annually thereafter, the department
12 and the Department of Agriculture, Conservation and Forestry shall jointly submit a
13 report to the joint standing committee of the Legislature having jurisdiction over adult use
14 marijuana matters as provided in this section.

15 **2. Report contents.** The report required under subsection 1 must, at a minimum,
16 include the following information:

17 **A.** The number of applications for each type of license submitted to the department
18 pursuant to this chapter during the prior calendar year, including, if applicable, the
19 number of applications for license renewals, and the number of each type of license
20 conditionally approved by the department during the prior calendar year;

21 **B.** The total number of each type of active license issued by the department pursuant
22 to this chapter in the prior calendar year following municipal authorization of a
23 conditionally approved licensee;

24 **C.** The total square footage of plant canopy approved by the department for active
25 cultivation facilities licensed in the prior calendar year, the percentage of active
26 cultivation facility licenses by cultivation tier and, if applicable, the number of
27 approved increases in the maximum plant canopy allowed under a tier 4 cultivation
28 facility license in the prior calendar year pursuant to section 304;

29 **D.** The total amount of application fees and license fees collected pursuant to this
30 chapter and the total amount of the excise and sales tax revenue collected on the sale
31 of adult use marijuana and adult use marijuana products during the prior calendar
32 year and the total amount of the excise and sales tax revenue returned to
33 municipalities pursuant to subchapter 10 and Title 36, section 1818;

34 **E.** An overview of current adult use marijuana-related staffing at the department and
35 at the Department of Agriculture, Conservation and Forestry and the cost to each
36 department to regulate the adult use marijuana industry in the State during the prior
37 fiscal year and cost projections for the upcoming fiscal year;

38 **F.** The total reported volume and value of adult use marijuana produced and sold by
39 all cultivation facilities in the prior calendar year, if such information is available;

1 G. The total reported volume and value of adult use marijuana and adult use
2 marijuana products sold by all marijuana stores and marijuana social clubs in the
3 prior calendar year, if such information is available;

4 H. The number of inspections of the licensed premises of licensees performed by the
5 department and the Department of Agriculture, Conservation and Forestry during the
6 prior calendar year and the results of those inspections, including, but not limited to,
7 the number of inspections resulting in license violations and the percentage of all
8 licensees inspected during the prior calendar year;

9 I. The number of license violations committed by licensees during the prior calendar
10 year and a breakdown of those violations into specific categories based on the type of
11 violation and the outcome of the violation, including, but not limited to, the total
12 amount of monetary penalties imposed and collected by the department and the
13 percentage of total license violations resulting in the imposition of a monetary
14 penalty, license suspension or license revocation;

15 J. Public health and safety data collected, received or analyzed by the department
16 pursuant to section 107 in the prior calendar year; and

17 K. Recommendations, including any suggested legislation, to address any issues with
18 the regulation of the adult use marijuana industry in the State encountered by the
19 department or the Department of Agriculture, Conservation and Forestry in the prior
20 calendar year.

21 **3. Authority to report out legislation.** After reviewing the report required under
22 subsection 1, the joint standing committee of the Legislature having jurisdiction over
23 adult use marijuana matters may report out legislation to implement any
24 recommendations contained in the report or to address any other issues identified in the
25 report.

26 **SUBCHAPTER 2**

27 **GENERAL LICENSING REQUIREMENTS**

28 **§201. License process; license types**

29 The department, upon receipt of an application in the prescribed form that meets all
30 applicable requirements for licensure under this chapter and the rules adopted pursuant to
31 this chapter, shall issue to the applicant a conditional license to operate one or more of the
32 following types of marijuana establishments or shall deny the application in accordance
33 with section 206:

34 **1. Cultivation facility.** Consistent with the requirements and restrictions of section
35 205, subsection 2, paragraph A and subchapter 3, a cultivation facility license;

36 **2. Testing facility.** Consistent with the requirements and restrictions of section 205,
37 subsection 2, paragraph B and section 503, subsection 2, a testing facility license;

38 **3. Products manufacturing facility.** A products manufacturing facility license;

1 **4. Marijuana store.** Consistent with the restrictions of section 205, subsection 2,
2 paragraph C, a marijuana store license; or

3 **5. Marijuana social club.** Beginning June 1, 2020, a marijuana social club license.

4 Except as provided in section 205, the department may not impose any limitation on
5 the number of licenses within each type of license that it issues to a qualified individual
6 applicant or on the total number of licenses within each type of license that it issues to
7 qualified applicants pursuant to this chapter.

8 **§202. General licensing criteria**

9 An applicant for a license to operate a marijuana establishment must meet each of the
10 following requirements, if applicable. Except as otherwise provided in this section, if the
11 applicant is a business entity, every officer, director, manager and general partner of the
12 business entity must meet each of the requirements of this section. An applicant shall
13 disclose in or include with its application the names and addresses of the applicant and all
14 natural persons and business entities having a direct or indirect financial interest in the
15 applied-for license and the nature and extent of the financial interest held by each person
16 or entity and, if applicable, the nature and extent of any financial interest the person or
17 entity has in any other license applied for or issued under this chapter.

18 **1. Age.** The applicant must be at least 21 years of age. If the applicant is a business
19 entity, every officer, director, manager and general partner of the business entity must be
20 at least 21 years of age.

21 **2. Resident of State.** If the applicant is a natural person, the applicant must be a
22 resident of the State. If the applicant is a business entity:

23 A. Every officer, director, manager and general partner of the business entity must be
24 a natural person who is a resident of the State; and

25 B. A majority of the shares, membership interests, partnership interests or other
26 equity ownership interests as applicable to the business entity must be held or owned
27 by natural persons who are residents of the State or business entities whose owners
28 are all natural persons who are residents of the State.

29 This subsection does not apply to an applicant for a testing facility license.

30 **3. Two-year residency required.** If the applicant is a natural person, the applicant
31 must have been a resident of the State for a period of not less than the 2 years
32 immediately preceding the date of the application. If the applicant is a business entity:

33 A. Every officer, director, manager and general partner of the business entity must be
34 a natural person who has been a resident of the State for a period of not less than the
35 2 years immediately preceding the date of the application; and

36 B. A majority of the shares, membership interests, partnership interests or other
37 equity ownership interests as applicable to the business entity must be held or owned
38 by natural persons who have been residents of the State for a period of not less than
39 the 2 years immediately preceding the date of the application or by business entities

1 whose owners are all natural persons who have been residents of the State for a
2 period of not less than the 2 years immediately preceding the date of the application.

3 This subsection does not apply to an applicant for a testing facility license. This
4 subsection is repealed June 1, 2021.

5 **4. Incorporated in State.** If the applicant is a business entity, the business entity
6 must be incorporated in the State or otherwise formed or organized under the laws of the
7 State.

8 **5. No disqualifying drug offense.** The applicant may not have been previously
9 convicted of a disqualifying drug offense.

10 **6. Not employee of state agency.** The applicant may not be employed by the
11 department, the Department of Agriculture, Conservation and Forestry or any other state
12 agency with regulatory authority under this chapter or the rules adopted pursuant to this
13 chapter.

14 **7. Not law enforcement officer or corrections officer.** The applicant may not be a
15 law enforcement officer; a corrections officer as defined in Title 25, section 2801-A,
16 subsection 2; or any other natural person subject to the certification requirements of Title
17 25, chapter 341.

18 **8. No license revocation.** The applicant may not have had a license previously
19 issued under this chapter revoked.

20 **9. No medical registry identification card or registration certificate revocation.**
21 The applicant may not have had a registry identification card or registration certificate
22 previously issued pursuant to the Maine Medical Use of Marijuana Act revoked.

23 **10. No revocation of other state marijuana license, permit, certificate or other**
24 **government-issued authorization.** The applicant may not have had a license, permit,
25 certificate or other government-issued authorization issued in another jurisdiction
26 allowing the cultivation, manufacture, testing or sale of marijuana or marijuana products
27 revoked.

28 **11. No outstanding court-ordered payments.** A license may not be issued to an
29 applicant that has any outstanding payments due in this State on court-ordered fines,
30 court-appointed attorney's fees or court-ordered restitution.

31 **12. Criminal history record check.** The applicant must have submitted to a
32 criminal history record check in accordance with the requirements of section 204.

33 **13. Compliance with application process; no false statement of material fact.**
34 The applicant must have completed all application forms required by the department fully
35 and truthfully and complied with all information requests of the department and the
36 Department of Agriculture, Conservation and Forestry relating to the license application.
37 A license may not be issued to an applicant that has knowingly or recklessly made any
38 false statement of material fact to the department or the Department of Agriculture,
39 Conservation and Forestry in applying for a license under this chapter.

1 **§203. Additional licensing considerations**

2 An applicant for a license to operate a marijuana establishment shall submit, and the
3 department shall consider in determining whether to grant the license, the following
4 additional information. If the applicant is a business entity, the applicant must submit the
5 information required by this section for every officer, director, manager and general
6 partner of the business entity.

7 **1. Other convictions.** The applicant shall submit information regarding the
8 applicant's criminal convictions in this State or in another jurisdiction for any offense
9 involving dishonesty, deception, misappropriation or fraud. The applicant may submit
10 and the department shall consider if submitted any information regarding the applicant's
11 criminal history record, including, but not limited to, evidence of rehabilitation, character
12 references and educational achievements, with special consideration given to the time
13 between the applicant's last criminal conviction and the consideration by the department
14 of the application for licensure.

15 **2. Tax compliance.** The applicant shall submit information regarding:

16 A. The applicant's history of paying income and other taxes owed to the State, to
17 another jurisdiction, if applicable, and to the United States Internal Revenue Service
18 over the 2 years immediately preceding the year in which the application is filed; and

19 B. Any outstanding tax liens imposed or levied against the applicant within the 5
20 years immediately preceding the year in which the application is filed.

21 **3. Other state marijuana-related violations or penalties.** If the applicant has held
22 a license, permit, certificate or other government-issued authorization in another
23 jurisdiction allowing the cultivation, manufacture, testing or sale of marijuana or
24 marijuana products, the applicant shall submit information regarding any violations by or
25 penalties imposed on the applicant in that other jurisdiction.

26 **§204. Criminal history record check**

27 The department shall request a criminal history record check for each applicant for a
28 license under this chapter and may at any time require a licensee to submit to a criminal
29 history record check in accordance with this section. If the applicant is a business entity,
30 every officer, director, manager and general partner of the business entity is required to
31 submit to a criminal history record check in accordance with this section. A criminal
32 history record check conducted pursuant to this section must include criminal history
33 record information obtained from the Maine Criminal Justice Information System
34 established in Title 16, section 631 and the Federal Bureau of Investigation.

35 **1. Record of public criminal history information required.** Criminal history
36 record information obtained from the Maine Criminal Justice Information System
37 pursuant to this section must include a record of public criminal history record
38 information as defined in Title 16, section 703, subsection 8.

39 **2. Other state and national criminal history record information required.**
40 Criminal history record information obtained from the Federal Bureau of Investigation

1 pursuant to this section must include other state and national criminal history record
2 information.

3 **3. Fingerprinting.** An individual required to submit to a criminal history record
4 check under this section shall submit to having the individual's fingerprints taken. The
5 State Police, upon payment by the individual of the fee required under subsection 4, shall
6 take or cause to be taken the individual's fingerprints and shall forward the fingerprints to
7 the Department of Public Safety, Bureau of State Police, State Bureau of Identification.
8 The State Bureau of Identification shall conduct the state and national criminal history
9 record checks required under this section. Except for the portion of a payment, if any,
10 that constitutes the processing fee for a criminal history record check charged by the
11 Federal Bureau of Investigation, all money received by the State Police under this section
12 must be paid to the Treasurer of State, who shall apply the money to the expenses
13 incurred by Department of Public Safety in the administration of this section.

14 **4. Fees.** The department shall by rule set the amount of the fee to be paid by an
15 individual under subsection 3 for each criminal history record check required to be
16 performed under this section.

17 **5. Availability of criminal history record information.** The subject of a Federal
18 Bureau of Investigation criminal history record check may obtain a copy of the criminal
19 history record check by following the procedures outlined in 28 Code of Federal
20 Regulations, Sections 16.32 and 16.33. The subject of a state criminal history record
21 check may inspect and review the criminal history record information pursuant to Title
22 16, section 709.

23 **6. Use of criminal history record information.** State and national criminal history
24 record information obtained by the department under this section may be used only for
25 the purpose of screening an applicant for a license or a licensee under this chapter or as
26 necessary for the issuance of an individual identification card under section 106.

27 **7. Confidentiality.** All criminal history record information obtained by the
28 department pursuant to this section is confidential, is for the official use of the department
29 only and may not be disseminated outside of the department or disclosed to any other
30 person or entity except as provided in subsection 5.

31 **8. Rules.** The department, after consultation with the Department of Public Safety,
32 Bureau of State Police, State Bureau of Identification, shall adopt rules to implement this
33 section.

34 **§205. Application process; issuance of license**

35 **1. Forms; payment of fees.** An applicant shall file an application on forms prepared
36 and furnished by the department for the type of license sought along with the appropriate
37 application fee as determined by the department pursuant to section 207.

38 **2. Applications for multiple licenses.** An applicant may apply for and be granted
39 multiple licenses of any license type under this chapter, except that:

1 A. If the applicant has applied for the issuance or renewal of a cultivation facility
2 license, the issuance or renewal of the cultivation facility license may not result in the
3 applicant or a person with a direct or indirect financial interest in that license holding
4 or having a direct or indirect financial interest in:

5 (1) More than 3 cultivation facility licenses; or

6 (2) Multiple cultivation facility licenses with a combined total licensed amount
7 of plant canopy exceeding 30,000 square feet, except when that exceedance is
8 solely attributable to approved increases in the maximum licensed area of plant
9 canopy authorized under a tier 4 cultivation facility license pursuant to section
10 304;

11 B. If the applicant has applied for the issuance or renewal of a testing facility license,
12 the applicant may not be a primary caregiver or registered primary caregiver or have
13 an interest in a registered dispensary, in a cultivation facility license, a products
14 manufacturing facility license, a marijuana store license or a marijuana social club
15 license. If the applicant has applied for the issuance or renewal of any license under
16 this chapter that is not a testing facility license, the applicant may not have an interest
17 in a testing facility license. An applicant that meets the requirements for the issuance
18 of a testing facility license under this chapter and the requirements of this paragraph
19 may apply for and be issued multiple testing facility licenses. For purposes of this
20 paragraph, "interest" means an equity ownership interest or a partial equity ownership
21 interest or any other type of financial interest, including, but not limited to, being an
22 investor or serving in a management position; and

23 C. If the applicant has applied for the issuance or renewal of a marijuana store
24 license, the issuance or renewal of the marijuana store license may not result in the
25 applicant or a person with a direct or indirect financial interest in that license holding
26 or having a direct or indirect financial interest in more than 4 marijuana store
27 licenses.

28 This paragraph is repealed January 1, 2022.

29 **3. Issuance of conditional license.** Within 90 days of receipt of an application for a
30 license to operate a marijuana establishment or for renewal of an existing license to
31 operate a marijuana establishment, the department either shall issue to the applicant a
32 conditional license to operate the marijuana establishment if the applicant meets all
33 applicable requirements for licensure under this chapter and the rules adopted pursuant to
34 this chapter or shall deny the application in accordance with section 206.

35 A. A licensee that has been issued a conditional license by the department may not
36 engage in the cultivation, manufacture, testing or sale of adult use marijuana or adult
37 use marijuana products until the department has issued an active license to the
38 licensee pursuant to subsection 4.

39 B. A conditional license issued by the department pursuant to this subsection is
40 effective for a period of one year from the date of issuance and may not be renewed.
41 If a licensee issued a conditional license by the department fails to obtain an active
42 license from the department pursuant to subsection 4 within one year from the date of
43 issuance of the conditional license, the conditional license expires.

1 **4. Issuance of active license upon certification of municipal authorization and**
2 **payment of applicable license fee.** The department shall issue an active license to an
3 applicant that has been issued a conditional license pursuant to subsection 3 and that
4 meets all applicable requirements of this subsection.

5 A. Within 10 days of receiving certification of municipal authorization as required
6 by section 402, subsection 3, paragraph B, the department shall notify the applicant
7 that certification of municipal authorization has been confirmed and that, in order for
8 the department to issue an active license, the applicant must:

9 (1) Pay the applicable license fee required pursuant to section 207;

10 (2) Submit a facility plan that designates the location within the municipality in
11 which the marijuana establishment will be located and that details the size and
12 layout of the marijuana establishment;

13 (3) If the application is for a license to operate a cultivation facility, submit
14 updated operating and cultivation plans as required under section 302 based upon
15 the actual premises to be licensed, except that, if no changes to the original
16 operating and cultivation plans submitted by the applicant are necessary based
17 upon the actual premises to be licensed, then the applicant may satisfy this
18 requirement by resubmitting the original operating and cultivation plans and
19 noting on those plans that no changes are necessary; and

20 (4) If the application is for a license to operate a nursery cultivation facility, as
21 described in section 301, subsection 5, a marijuana store or a marijuana social
22 club, register with the State Tax Assessor pursuant to Title 36, section 1754-B to
23 collect and remit the sales tax imposed pursuant to Title 36, section 1811.

24 B. The department shall prepare and furnish to applicants and municipalities a
25 certification form by which a municipality may certify to the department that the
26 applicant has obtained municipal authorization as required by section 402, subsection
27 3, paragraph B.

28 C. Upon receipt of payment of the applicable license fee and any other
29 documentation required under paragraph A, the department shall issue an active
30 license to the applicant. The license must specify the date of issuance of the license,
31 the period of licensure, the date of expiration of the license, the name of the licensee
32 and the address of the licensed premises.

33 **5. Each license separate.** Each license issued by the department to an applicant
34 under this chapter is separate and distinct from any other license issued by the department
35 to that same applicant under this chapter. A person must obtain a separate license under
36 this chapter for each proposed geographical location of any type of marijuana
37 establishment.

38 **6. Licensee must maintain possession of premises.** As a condition of licensure, a
39 licensee must at all times maintain possession of the licensed premises of the marijuana
40 establishment that the licensee is licensed to operate, whether pursuant to a lease, rental
41 agreement or other arrangement for possession of the premises or by virtue of ownership
42 of the premises. If a licensee fails to maintain possession of the licensed premises, the
43 licensee shall immediately cease all activities relating to the operation of the marijuana

1 establishment and may apply to the department for relocation of the licensed premises
2 pursuant to section 211 or may terminate its license pursuant to section 212.

3 **§206. Denial of license**

4 **1. Denial for good cause.** The department, for good cause, may deny an application
5 for an initial license, a license renewal, a transfer of ownership interests or a relocation of
6 licensed premises. Denial of an application by the department pursuant to this section
7 constitutes a final agency action as defined in Title 5, section 8002, subsection 4.

8 **2. Good cause defined.** As used in this section, "good cause" means a finding by
9 the department that:

10 A. An applicant or licensee has violated, does not meet or has failed to comply with
11 any of the terms, conditions or provisions of this chapter, the rules adopted pursuant
12 to this chapter or any other applicable state or local law, rule or regulation; or

13 B. An applicant or licensee has failed to comply with any special terms, consent
14 decree or conditions placed upon the previously issued license pursuant to an order of
15 the department or the municipality in which the licensed premises are located.

16 **3. Notification of denial and right to appeal.** Upon the department's determination
17 to deny a license application, the department shall notify the applicant in writing of the
18 denial, the basis for the denial and the applicant's right to appeal the denial to the Superior
19 Court in accordance with Rule 80C of the Maine Rules of Civil Procedure.

20 **§207. Application fees; license fees**

21 The department, in accordance with the provisions of this section, shall adopt by rule
22 a licensing fee schedule establishing fees that are designed to meet, but not to exceed, the
23 estimated licensing, enforcement and administrative costs of the department and the
24 Department of Agriculture, Conservation and Forestry under this chapter.

25 **1. Fees for cultivation facilities.** For a cultivation facility license, the department
26 shall require payment of an application fee and a license fee as follows:

27 A. For a tier 1 cultivation facility license, as described in section 301, subsection 1,
28 an application fee of \$100 and a license fee as follows:

29 (1) If the applicant has applied for a plant-count-based tier 1 cultivation facility
30 license as described in section 301, subsection 1, paragraph A, a license fee of
31 not more than \$9 per mature marijuana plant for an outdoor cultivation facility
32 and not more than \$17 per mature marijuana plant for an indoor cultivation
33 facility or a cultivation facility with both indoor and outdoor cultivation areas; or

34 (2) If the applicant has applied for a plant-canopy-based tier 1 cultivation facility
35 license as described in section 301, subsection 1, paragraph B, a license fee of not
36 more than \$250 for an outdoor cultivation facility and not more than \$500 for an
37 indoor cultivation facility or a cultivation facility with both indoor and outdoor
38 cultivation areas;

1 B. For a tier 2 cultivation facility license, as described in section 301, subsection 2,
2 an application fee of \$500 and a license fee of not more than \$1,500 for an outdoor
3 cultivation facility and not more than \$3,000 for an indoor cultivation facility or a
4 cultivation facility with both indoor and outdoor cultivation areas;

5 C. For a tier 3 cultivation facility license, as described in section 301, subsection 3,
6 an application fee of \$500 and a license fee of not more than \$5,000 for an outdoor
7 cultivation facility and not more than \$10,000 for an indoor cultivation facility or a
8 cultivation facility with both indoor and outdoor cultivation areas;

9 D. For a tier 4 cultivation facility license, as described in section 301, subsection 4,
10 an application fee of \$500 and a license fee of not more than \$15,000 for an outdoor
11 cultivation facility and not more than \$30,000 for an indoor cultivation facility or a
12 cultivation facility with both indoor and outdoor cultivation areas, except that, for a
13 tier 4 cultivation facility license for which an increased amount of licensed plant
14 canopy has been approved by the department pursuant to section 304, for each
15 approved increase in the amount of licensed plant canopy, the department may
16 increase the maximum license fee by not more than \$5,000 for an outdoor cultivation
17 facility and by not more than \$10,000 for an indoor cultivation facility or a
18 cultivation facility with both indoor and outdoor cultivation areas; and

19 E. For a nursery cultivation facility license, as described in section 301, subsection 5,
20 an application fee of \$60 and a license fee of \$350.

21 **2. Fees for products manufacturing facilities, marijuana stores and marijuana**
22 **social clubs.** For a products manufacturing facility license, a marijuana store license or a
23 marijuana social club license, the department shall require payment of an application fee
24 of \$250 and a license fee of not more than \$2,500.

25 **3. Fees for testing facilities.** For a testing facility license, the department shall
26 require payment of an application fee of \$250 and a license fee of not more than \$1,000.

27 **4. Payment of fees; fees to be deposited into Adult Use Marijuana Regulatory**
28 **Coordination Fund.** An applicant shall pay the application fee required by the
29 department at the time that the applicant submits an application for licensure to the
30 department for processing. An applicant shall pay the license fee required by the
31 department in accordance with section 205, subsection 4. All fees collected by the
32 department pursuant to this section must be deposited into the Adult Use Marijuana
33 Regulatory Coordination Fund established in section 1102.

34 **5. Return of fees prohibited.** The department may not return to an applicant or
35 licensee or reimburse an applicant or licensee for any portion of an application or license
36 fee paid by the applicant or licensee, regardless of whether the applicant withdraws its
37 application prior to a final decision of the department on the application, the licensee
38 voluntarily terminates its license pursuant to section 212 or the department suspends or
39 revokes the licensee's license in accordance with the provisions of subchapter 8.

1 **§208. License term**

2 An active license issued by the department pursuant to section 205, subsection 4 is
3 effective for a period of one year from the date of issuance and may be renewed pursuant
4 to section 209.

5 **§209. License renewal**

6 **1. Notification of expiration date.** Ninety days prior to the expiration of an existing
7 license issued under section 205, subsection 4, the department shall notify the licensee of
8 the expiration date and the opportunity for renewal. Except as otherwise provided in this
9 section, a licensee seeking to renew an existing license must file an application for
10 renewal with the department, on forms prepared and furnished by the department, not less
11 than 30 days prior to the date of expiration of the license.

12 **2. Extension for good cause shown; late applications.** Notwithstanding subsection
13 1, the department may for good cause shown accept an application for renewal of an
14 existing license less than 30 days prior to the date of expiration of the license upon the
15 payment of a late application fee to the department. The department may not accept an
16 application for renewal of a license after the date of expiration of that license.

17 **3. Operation under expired license.** A licensee that files an application for renewal
18 of its existing license and pays all required fees under this section prior to the expiration
19 of the license may continue to operate the marijuana establishment under that license
20 notwithstanding its expiration until such time as the department takes final action on the
21 renewal application, except when the department suspends or revokes the license in
22 accordance with the provisions of subchapter 8 prior to taking final action on the renewal
23 application.

24 **4. Expired license; cessation of activity and forfeiture of marijuana and**
25 **marijuana products.** Except as provided in subsection 3, a person whose license has
26 expired shall immediately cease all activities relating to the operation of the marijuana
27 establishment previously authorized under that license and ensure that all adult use
28 marijuana and adult use marijuana products cultivated, manufactured or otherwise in the
29 possession of the person pursuant to that license are forfeited to the department for
30 destruction in accordance with section 803.

31 **5. Renewal application process; fees; rules.** An applicant seeking renewal of a
32 license to operate a marijuana establishment must pay to the department a renewal
33 application fee or, if applicable, a late renewal application fee, and must demonstrate
34 continued compliance with all applicable licensing criteria under this chapter, including,
35 but not limited to, obtaining municipal authorization as required by section 402,
36 subsection 3, paragraph B, except that an applicant seeking renewal of a license is not
37 required to submit to a criminal history record check under section 204 unless specifically
38 required to do so by the department.

39 A. The department may not issue an active license to a licensee seeking renewal of a
40 license until the licensee obtains municipal authorization as required by section 402,
41 subsection 3, paragraph B, pays the applicable license fee required under section 207

1 and meets all other applicable requirements for the issuance of an active license under
2 section 205, subsection 4.

3 B. The department shall by rule set forth requirements for the submission, processing
4 and approval of a renewal application, which must include, but are not limited to,
5 setting of a reasonable renewal application fee and a reasonable late renewal
6 application fee.

7 **§210. Transfer of ownership interests**

8 **1. Transfer application.** A licensee may apply to the department, on forms
9 prepared and furnished by the department, for approval to transfer ownership interests in
10 the license, including, but not limited to, a transfer of only a portion of the ownership
11 interests in the license.

12 **2. Compliance with licensure requirements; rules.** A person seeking to assume an
13 ownership interest pursuant to this section in a license must demonstrate to the
14 department compliance with all applicable requirements for licensure under this chapter
15 and the rules adopted under this chapter. The department shall by rule adopt
16 requirements for the submission of a license transfer application and standards for the
17 approval of a license transfer application, including, but not limited to, provisions relating
18 to municipal authorization of a transfer of ownership interests in a license.

19 **§211. Relocation of licensed premises**

20 **1. Relocation application.** A licensee may apply to the department, on forms
21 prepared and furnished by the department, for approval to relocate the licensed premises
22 of the marijuana establishment that the licensee is licensed to operate.

23 **2. Municipal authorization required.** In accordance with the requirements of
24 section 402, subsection 3, paragraph B, the department shall, within 10 days of receiving
25 certification of municipal authorization from the municipality in which the relocated
26 premises are to be located, notify the licensee that municipal authorization has been
27 confirmed for the relocation and that the licensee may proceed with relocation, and the
28 department shall issue to the licensee an updated license specifying the address of the
29 new premises.

30 **3. Effect on license term.** A relocation of licensed premises pursuant to this section
31 does not extend or otherwise modify the license term of the license subject to relocation.

32 **4. Rules.** The department shall by rule adopt requirements for the submission of a
33 license relocation application and standards for the approval of a relocation application.

34 **§212. Termination of license**

35 **1. Notification of termination required.** A licensee may not permanently abandon
36 the licensed premises of the licensee or otherwise permanently cease all activities relating
37 to the operation of the marijuana establishment under its license, whether voluntarily or
38 pursuant to a license revocation in accordance with subchapter 8, without notifying the

1 department and the municipality in which the licensed premises are located at least 48
2 hours in advance of the abandonment or termination.

3 **2. Forfeiture and destruction of marijuana and marijuana products.** Prior to
4 abandoning the licensed premises of the licensee or terminating operations, a licensee
5 shall provide the department and the municipality in which the licensed premises are
6 located with a full accounting of all adult use marijuana and adult use marijuana products
7 located within the licensed premises and forfeit the marijuana and marijuana products to
8 the department for destruction in accordance with section 803.

9 **§213. Notice of new owner, officer, manager or employee**

10 Before any proposed new owner, officer, manager or employee may own, manage,
11 work for or otherwise associate with a licensee, the licensee shall notify the department in
12 writing of the name, address and date of birth of the proposed new owner, officer,
13 manager or employee and the proposed new owner, officer, manager or employee shall
14 submit to a criminal history record check pursuant to section 204, obtain an individual
15 identification card pursuant to section 106 and, in the case of a new owner or other person
16 assuming an equity ownership interest or a partial equity ownership interest in the license,
17 obtain approval for the transfer of ownership interests pursuant to section 210.

18 **§214. Inactive licenses**

19 The department may revoke or refuse to renew any license if it determines that the
20 licensed premises have been inactive without good cause for a period of one year or
21 more.

22 **§215. Notification to municipality; sharing of information with Bureau of Revenue**
23 **Services**

24 The department shall notify a municipality within 14 days of the date the department
25 approves, renews, denies, suspends or revokes the license of a licensee whose licensed
26 premises are located or proposed to be located in the municipality; imposes a monetary
27 penalty on a licensee located within the municipality; approves relocation of the licensed
28 premises of a marijuana establishment to or from the municipality; or approves a transfer
29 of ownership interest in a license with respect to which the licensed premises are located
30 within the municipality.

31 The department shall provide the Bureau of Revenue Services with the same
32 information provided to a municipality under this section at the time that the department
33 notifies the municipality.

34 **SUBCHAPTER 3**

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LICENSING REQUIREMENTS FOR CULTIVATION FACILITIES

§301. Cultivation facility license types

Subject to the requirements and restrictions of this subchapter and the requirements of subchapter 2, the department may issue to an applicant any of the following types of cultivation facility licenses:

1. Tier 1 cultivation facility license. A tier 1 cultivation facility license, which allows cultivation by a licensee of:

- A. Not more than 30 mature marijuana plants and an unlimited number of immature marijuana plants and seedlings; or
- B. Not more than 500 square feet of plant canopy.

An applicant for a tier 1 cultivation facility license shall designate in its cultivation plan whether the license sought is a plant-count-based tier 1 cultivation facility license under paragraph A or a plant-canopy-based tier 1 cultivation facility license under paragraph B.

2. Tier 2 cultivation facility license. A tier 2 cultivation facility license, which allows cultivation by a licensee of not more than 3,000 square feet of plant canopy;

3. Tier 3 cultivation facility license. A tier 3 cultivation facility license, which allows cultivation by a licensee of not more than 10,000 square feet of plant canopy;

4. Tier 4 cultivation facility license. A tier 4 cultivation facility license, which allows cultivation by a licensee of not more than 30,000 square feet of plant canopy, except as provided in section 304; or

5. Nursery cultivation facility license. A nursery cultivation facility license, which allows cultivation by a licensee of not more than 1,000 square feet of plant canopy, subject to the requirements and restrictions of section 501, subsection 3.

§302. Additional information required for application for cultivation facility license

In addition to the information required to be submitted to the department pursuant to subchapter 2 and the rules relating to licensure of a cultivation facility adopted pursuant to this chapter, an applicant for a cultivation facility license shall submit to the department the following information.

1. Operating plan. The applicant shall submit an operating plan demonstrating the proposed size and layout of the cultivation facility; plans for wastewater and waste disposal for the cultivation facility; plans for providing electricity, water and other utilities necessary for the normal operation of the cultivation facility; plans for securing the proposed facility and otherwise meeting applicable security requirements under this chapter and the rules adopted pursuant to this chapter; and plans for compliance with applicable building code and federal and state environmental requirements.

1 **2. Cultivation plan.** The applicant shall submit a cultivation plan demonstrating the
2 proposed size and layout of the cultivation areas at the cultivation facility and
3 designating:

4 A. The total amount of plant canopy or, in the case of a plant-count-based tier 1
5 cultivation facility license, the number of mature marijuana plants proposed under the
6 license;

7 B. The total percentage or square footage of plant canopy designated under
8 paragraph A, or, in the case of a plant-count-based tier 1 cultivation facility license,
9 the areas within the cultivation facility, that the applicant proposes to dedicate to the
10 cultivation of mother plants, seedlings and immature marijuana plants; and

11 C. The total percentage or square footage of plant canopy designated under
12 paragraph A, or, in the case of a plant-count-based tier 1 cultivation facility license,
13 the areas within the cultivation facility, that the applicant proposes to dedicate to the
14 cultivation of mature marijuana plants. An applicant for a nursery cultivation facility
15 license shall meet the requirements of this paragraph by designating on the
16 cultivation plan the areas within the cultivation facility in which mature marijuana
17 plants are to be cultivated, demonstrating the physical separation of such areas from
18 the areas in which immature marijuana plants and seedlings are to be cultivated in
19 accordance with section 501, subsection 3, paragraph B.

20 **§303. Increase in cultivation tier upon renewal**

21 A licensee seeking renewal of a cultivation facility license may, if applicable and in
22 accordance with this section, apply for a tier of cultivation facility license with a greater
23 area of authorized plant canopy than is authorized under the licensee's current cultivation
24 facility license.

25 **1. Approval criteria.** The department may issue the applied-for tier of cultivation
26 facility license if the licensee otherwise meets all applicable requirements for continued
27 licensure under this chapter and the rules adopted pursuant to this chapter and the licensee
28 has demonstrated to the department's satisfaction that:

29 A. The licensee has over the current period of licensure sold at least 85% of the adult
30 use marijuana cultivated by the licensee at its cultivation facility; and

31 B. The approval of the applied-for tier of cultivation facility license will not cause
32 the licensee to exceed the combined plant canopy limitation in section 205,
33 subsection 2, paragraph A.

34 **2. Consideration of renewal of current license tier if approval criteria not met.**
35 If the department determines that the licensee has failed to satisfy the requirements of this
36 section for the applied-for tier of cultivation facility license, the department shall consider
37 renewing the licensee's license at the current tier.

38 This section does not apply to a nursery cultivation facility licensee.

1 **§304. Increase in maximum licensed plant canopy upon renewal of tier 4 license**

2 In accordance with the requirements of this section, not more than once every 2
3 years, a licensee seeking renewal of a tier 4 cultivation facility license may apply to
4 increase by 10,000 square feet the maximum area of plant canopy authorized under its
5 current tier 4 cultivation facility license.

6 **1. Approval criteria.** The department may approve the requested increase if the
7 licensee otherwise meets all applicable requirements for continued licensure under this
8 chapter and the rules adopted pursuant to this chapter and the licensee has demonstrated
9 to the department's satisfaction that the licensee has over the past 2-year period of
10 licensure sold at least 85% of the adult use marijuana cultivated by the licensee at its
11 cultivation facility.

12 **2. Consideration of renewal of current licensed amount of plant canopy if**
13 **approval criteria not met.** If the department determines that the licensee has failed to
14 satisfy the requirements of this section for the requested increase, the department shall
15 consider renewing the licensee's license at the current tier and currently authorized
16 maximum area of plant canopy.

17 **SUBCHAPTER 4**

18 **MUNICIPAL REGULATION OF MARIJUANA ESTABLISHMENTS**

19 **§401. Municipal regulation of marijuana establishments generally**

20 In accordance with this subchapter and pursuant to the home rule authority granted
21 under the Constitution of Maine, Article VIII, Part Second and Title 30-A, section 3001, a
22 municipality may regulate marijuana establishments within the municipality, including,
23 but not limited to, adoption of the following types of regulations and restrictions.

24 **1. Land use regulations.** A municipality may adopt an ordinance providing land
25 use regulations applicable to marijuana establishments within the municipality.

26 **2. General authorization or limitation of marijuana establishments.** A
27 municipality may adopt an ordinance generally authorizing the operation of some or all
28 types of marijuana establishments within the municipality. A municipality may adopt an
29 ordinance limiting the number of any type of marijuana establishment that may be
30 authorized to operate within the municipality.

31 **3. Municipal licensing requirements.** A municipality may adopt an ordinance
32 providing licensing requirements applicable to marijuana establishments within the
33 municipality, which may include, but are not limited to, provisions establishing a
34 municipal licensing fee schedule pursuant to Title 30-A, section 3702.

35 Notwithstanding any other provision of law to the contrary, a municipal ordinance
36 regulating marijuana establishments within the municipality adopted pursuant to this
37 subchapter is not subject to the requirements or limitations of Title 7, chapter 6 or 8-F.

1 **§402. Municipal authorization of marijuana establishments**

2 **1. Request for municipal authorization to operate marijuana establishment**
3 **within municipality prohibited unless generally authorized by municipality.** A
4 person seeking to operate a marijuana establishment within a municipality may not
5 request municipal authorization to operate the marijuana establishment and a municipality
6 may not accept as complete the person's request for municipal authorization unless:

7 A. The legislative body of the municipality has voted to generally authorize some or
8 all types of marijuana establishments within the municipality, including the type of
9 marijuana establishment the person seeks to operate; and

10 B. The person has been issued by the department a conditional license to operate the
11 marijuana establishment pursuant to section 205, subsection 3.

12 **2. Minimum authorization criteria.** A municipality may not authorize the
13 operation of a marijuana establishment within the municipality if:

14 A. The marijuana establishment is proposed to be located within 1,000 feet of the
15 property line of a preexisting public or private school, except that, if a municipality
16 chooses to prohibit the location of marijuana establishments at distances less than
17 1,000 feet but not less than 500 feet from the property line of a preexisting public or
18 private school, that lesser distance applies. For the purposes of this paragraph,
19 "school" includes a public school, as defined in Title 20-A, section 1, subsection 24, a
20 private school, as defined in Title 20-A, section 1, subsection 22, a public preschool
21 program, as defined in Title 20-A, section 1, subsection 23-A or any other
22 educational facility that serves children from prekindergarten to grade 12; or

23 B. The person requesting municipal authorization to operate the marijuana
24 establishment fails to demonstrate possession or entitlement to possession of the
25 proposed licensed premises of the marijuana establishment pursuant to a lease, rental
26 agreement or other arrangement for possession of the premises or by virtue of
27 ownership of the premises.

28 **3. Municipal authorization required for operation of marijuana establishment.**
29 A person may not operate a marijuana establishment within a municipality unless:

30 A. The legislative body of the municipality has voted to generally authorize some or
31 all types of marijuana establishments within the municipality, including that type of
32 marijuana establishment;

33 B. The person has obtained all applicable municipal approvals, permits or licenses
34 required by the municipality for the operation of that type of marijuana
35 establishment; and

36 C. The person has been issued by the department an active license to operate the
37 marijuana establishment pursuant to section 205, subsection 4.

38 A municipality may certify a person's compliance with the requirements of paragraph B
39 on the form prepared and furnished by the department pursuant to section 205, subsection
40 4, paragraph B.

1 **4. Municipal failure to act on request for municipal authorization.** If a
2 municipality whose legislative body has voted to generally authorize some or all types of
3 marijuana establishments within the municipality fails to act on a person's request for
4 municipal authorization to operate a marijuana establishment within the municipality, the
5 municipality's failure to act does not satisfy the municipal authorization requirement of
6 subsection 3, paragraph B.

7 **5. Appeal of municipal failure to act on request for municipal authorization.** If
8 a municipality whose legislative body has voted to generally authorize some or all types
9 of marijuana establishments within the municipality fails to act on a person's request for
10 municipal authorization to operate a marijuana establishment within the municipality
11 within 90 days after the date the person submitted the request to the municipality, the
12 request is deemed denied and the denial constitutes a final government action that may be
13 appealed to the Superior Court in accordance with Rule 80B of the Maine Rules of Civil
14 Procedure, except that, if the municipality notifies the person in writing prior to the
15 expiration of the 90-day period that the request cannot be processed prior to the
16 expiration of the 90-day period, the request is deemed denied and the denial constitutes a
17 final government action only if the municipality fails to act on the request within 180
18 days after the date the person submitted the request to the municipality.

19 **6. Withdrawal of municipal authorization.** If a municipality at any time
20 withdraws the municipality's authorization for the operation of a marijuana establishment
21 within the municipality based upon a violation by the licensee operating the marijuana
22 establishment of the terms or conditions of a municipal license or a municipal regulation
23 governing the operation of marijuana establishments within the municipality, or for other
24 good cause, the licensee shall immediately cease all activities relating to the operation of
25 the marijuana establishment and may:

26 A. Apply to the department for relocation of the licensed premises pursuant to
27 section 211;

28 B. Terminate its license pursuant to section 212; or

29 C. If the licensee timely appeals the decision of the municipality to withdraw the
30 municipality's authorization, continue operation within the municipality until the
31 earliest of the date on which the licensee exhausts all appeals, the date the licensee's
32 department-issued license expires and is not renewed or the date the licensee's
33 department-issued license is suspended or revoked by the department pursuant to
34 subchapter 8.

35 **§403. Information requests**

36 A municipality may request that the department provide any information obtained by
37 the department pursuant to the provisions of subchapter 2 or 3 that the municipality
38 determines necessary for the administration of the municipality's authorization process for
39 marijuana establishments under this subchapter. Unless the information is confidential
40 pursuant to law or rule, the department, in a timely manner, shall provide to the
41 municipality the information requested pursuant to this section.

1 **§404. Notification to department**

2 A municipality shall notify the department within 14 days of the date the municipality
3 authorizes the operation of a marijuana establishment within the municipality; issues or
4 renews a license for the operation of a marijuana establishment within the municipality;
5 withdraws authorization or suspends or revokes a license for the operation of a marijuana
6 establishment within the municipality; approves relocation of the licensed premises of a
7 marijuana establishment to the municipality; or approves a transfer of ownership interests
8 in a license the licensed premises of which are located within the municipality.

9 The department shall provide the Bureau of Revenue Services with any information
10 received from a municipality pursuant to this section within 14 days of the date the
11 department receives that information.

12 **SUBCHAPTER 5**

13 **OPERATING REQUIREMENTS FOR MARIJUANA ESTABLISHMENTS**

14 **§501. Operation of cultivation facilities**

15 A cultivation facility must be operated in accordance with the provisions of this
16 section and the rules adopted pursuant to this chapter.

17 **1. Cultivation of adult use marijuana only for sale and distribution to other**
18 **licensees.** Except as otherwise provided in this section, a cultivation facility may
19 cultivate adult use marijuana only for sale and distribution to products manufacturing
20 facilities, marijuana stores or other cultivation facilities.

21 **2. Retail sale of adult use marijuana without separate marijuana store license**
22 **prohibited.** Except as provided in subsection 3, a cultivation facility may not sell or
23 offer to sell adult use marijuana, immature marijuana plants or seedlings to consumers
24 unless the cultivation facility licensee obtains from the department a separate license to
25 operate a marijuana store and otherwise complies with all applicable requirements under
26 this chapter and the rules adopted pursuant to this chapter concerning the operation of
27 marijuana stores. A cultivation facility may not give away adult use marijuana, adult use
28 marijuana products or marijuana plants to a consumer.

29 **3. Operation of nursery cultivation facilities.** A nursery cultivation facility as
30 described in section 301, subsection 5 must be operated in accordance with the provisions
31 of this subsection and must comply with all other applicable requirements of this chapter
32 and the rules adopted pursuant to this chapter.

33 A. A nursery cultivation facility may cultivate immature marijuana plants, seedlings
34 and marijuana seeds only for sale and distribution to marijuana stores and to other
35 cultivation facilities pursuant to paragraph C and to consumers pursuant to paragraph
36 D.

37 B. A nursery cultivation facility may cultivate mature marijuana plants only for the
38 propagation of those mature marijuana plants or for the production of marijuana

1 seeds by those mature marijuana plants, but the area within a nursery cultivation
2 facility in which mature marijuana plants are cultivated must be physically separated
3 from the area within the facility in which immature marijuana plants and seedlings
4 are cultivated. A nursery cultivation facility may not sell, distribute or otherwise
5 transfer to any person mature marijuana plants, marijuana flower or marijuana trim.

6 C. A nursery cultivation facility may sell and distribute to marijuana stores and other
7 cultivation facilities only immature marijuana plants, seedlings and marijuana seeds.
8 Adult use marijuana sold by a nursery cultivation facility to marijuana stores and
9 other cultivation facilities is subject to the excise tax imposed pursuant to subchapter
10 10, which must be paid to the department as required by subsection 9.

11 D. A nursery cultivation facility may sell to consumers only immature marijuana
12 plants, seedlings, marijuana seeds and agricultural or gardening supplies relating to
13 the cultivation of marijuana. Sales to consumers by a nursery cultivation facility:

14 (1) Must be conducted within a portion of the licensed premises of the nursery
15 cultivation facility that is dedicated to consumer sales of immature marijuana
16 plants, seedlings, marijuana seeds and agricultural or gardening supplies relating
17 to the cultivation of marijuana. A nursery cultivation facility licensee shall
18 ensure that the portion of the licensed premises of the nursery cultivation facility
19 that is dedicated to consumer sales complies with all applicable requirements of
20 this chapter and the rules adopted pursuant to this chapter concerning the
21 operation of marijuana stores; and

22 (2) Are subject to the sales tax imposed pursuant to Title 36, section 1811 and
23 must be collected and remitted as required by subsection 9.

24 E. The Department of Agriculture, Conservation and Forestry, after consultation
25 with the department, shall adopt rules regulating the operation of nursery cultivation
26 facilities.

27 **4. Marijuana extraction without separate products manufacturing facility**
28 **license prohibited.** A cultivation facility may not engage in the manufacture of
29 marijuana concentrate by marijuana extraction unless the cultivation facility licensee has
30 obtained from the department a separate license to operate a products manufacturing
31 facility and otherwise meets the requirements under this chapter and the rules adopted
32 pursuant to this chapter concerning the operation of a products manufacturing facility and
33 concerning marijuana extraction.

34 **5. Use of shared facility for cultivation of adult use marijuana and marijuana**
35 **for medical use.** Subject to the requirements of this subsection and the rules adopted
36 pursuant to this subsection, a cultivation facility licensee that is also a registered primary
37 caregiver or a registered dispensary may cultivate adult use marijuana pursuant to this
38 chapter within the same facility in which the licensee also cultivates marijuana for
39 medical use pursuant to the Maine Medical Use of Marijuana Act.

40 A. A cultivation facility licensee that cultivates adult use marijuana within the same
41 facility in which the licensee also cultivates marijuana for medical use must comply
42 with all applicable requirements of this chapter and the rules adopted pursuant to this
43 chapter concerning the operation of cultivation facilities.

1 B. Except as provided in paragraph C, the areas of the shared facility in which adult
2 use marijuana is cultivated must be separated from the areas of the shared facility in
3 which marijuana for medical use is cultivated in a manner that provides for a visually
4 conspicuous delineation of the physical space between the cultivation area for adult
5 use marijuana and the cultivation area for marijuana for medical use.

6 C. The following items or areas within the shared facility may be shared for both the
7 cultivation of adult use marijuana and the cultivation of marijuana for medical use:

8 (1) Cultivation-related and noncultivation-related equipment, except that
9 cultivation-related equipment may not be simultaneously used for the cultivation
10 of adult use marijuana and the cultivation of marijuana for medical use;

11 (2) Cultivation-related and noncultivation-related supplies or products not
12 containing marijuana or marijuana products and the storage areas for those
13 supplies or products; and

14 (3) General office space, bathrooms, entryways and walkways.

15 D. Each marijuana plant within the shared facility must be tagged or otherwise
16 identified as an adult use marijuana plant or a marijuana plant for medical use.

17 E. The Department of Agriculture, Conservation and Forestry, after consultation
18 with the Department of Health and Human Services, shall adopt rules governing the
19 use of a shared facility by a cultivation facility licensee that is also a registered
20 primary caregiver or a registered dispensary, which must include, but are not limited
21 to, requirements for the maintenance of a log or other record relating to the use of the
22 shared facility space, shared equipment and shared supplies or products to ensure
23 compliance with the requirements of this chapter and the rules adopted pursuant to
24 this chapter and the requirements of the Maine Medical Use of Marijuana Act.

25 **6. Change to operating plan or cultivation plan.** A cultivation facility licensee
26 shall submit to the department in writing any material change to the cultivation facility's
27 operating plan or cultivation plan as described under section 302, including, but not
28 limited to, a change in the percentage or square footage of plant canopy dedicated to the
29 cultivation of mature marijuana plants, prior to implementation of the change.

30 **7. Requirements for outdoor cultivation.** This subsection governs outdoor
31 cultivation operations by a cultivation facility licensee.

32 A. An outdoor cultivation area within the licensed premises of a cultivation facility
33 may not share a common wall or fence with an outdoor cultivation area within the
34 licensed premises of a different cultivation facility.

35 B. The outer boundary of an outdoor cultivation area within the licensed premises of
36 a cultivation facility must be separated by at least 20 feet from the outer boundary of
37 an outdoor cultivation area within the licensed premises of a different cultivation
38 facility.

39 C. The Department of Agriculture, Conservation and Forestry shall adopt rules
40 regarding the outdoor cultivation of adult use marijuana by a cultivation facility
41 licensee, including, but not limited to, security requirements specific to outdoor

1 cultivation operations and requirements for shielding outdoor cultivation operations
2 from public view.

3 **8. Sampling by other licensees.** A cultivation facility licensee may provide samples
4 of adult use marijuana cultivated at the licensed premises to a products manufacturing
5 facility licensee, a marijuana store licensee or a marijuana social club licensee for
6 business or marketing purposes only. Samples provided by a cultivation facility licensee
7 to another licensee under this subsection may not be consumed within the licensed
8 premises of the cultivation facility. This subsection does not apply to a nursery
9 cultivation facility licensee.

10 **9. Excise tax; sales tax.** A cultivation facility licensee shall ensure that the tax
11 imposed on the sale of adult use marijuana by a cultivation facility to other licensees
12 pursuant to subchapter 10 is paid to the department and to the municipality in which the
13 cultivation facility is located as required under subchapter 10. A nursery cultivation
14 facility licensee shall ensure that the tax imposed on the sale of adult use marijuana and
15 adult use marijuana products to a consumer pursuant to Title 36, section 1811 is collected
16 and remitted in accordance with the requirements of Title 36, Part 3 and the rules adopted
17 pursuant to Title 36, Part 3.

18 **10. Tracking.** A cultivation facility licensee shall track the adult use marijuana it
19 cultivates from immature marijuana plant to the point at which the marijuana is delivered
20 or transferred to a products manufacturing facility, a testing facility, a marijuana store or
21 another cultivation facility or is disposed of or destroyed, in accordance with the
22 requirements of section 105.

23 **§502. Operation of products manufacturing facilities**

24 A products manufacturing facility must be operated in accordance with the provisions
25 of this section and the rules adopted pursuant to this chapter.

26 **1. Manufacture only for sale or distribution to other licensees.** Except as
27 otherwise provided in this section, a products manufacturing facility may manufacture
28 adult use marijuana and adult use marijuana products only for sale or distribution to
29 marijuana stores, marijuana social clubs or other products manufacturing facilities.

30 **2. Retail sale of adult use marijuana without separate marijuana store or**
31 **marijuana social club license prohibited.** A products manufacturing facility may not
32 sell or offer to sell adult use marijuana or adult use marijuana products to consumers
33 unless the products manufacturing facility licensee obtains from the department a
34 separate license to operate a marijuana store or a marijuana social club and otherwise
35 complies with all applicable requirements under this chapter and the rules adopted
36 pursuant to this chapter concerning the operation of marijuana stores or marijuana social
37 clubs. A products manufacturing facility may not give away adult use marijuana, adult
38 use marijuana products or marijuana plants to a consumer.

39 **3. Cultivation of marijuana without separate cultivation facility license**
40 **prohibited.** A products manufacturing facility shall purchase all marijuana necessary for
41 its manufacturing processes from a cultivation facility and may not engage in the

1 cultivation of marijuana unless the products manufacturing facility licensee obtains from
2 the department a separate license to operate a cultivation facility and otherwise meets all
3 applicable requirements under this chapter and under the rules adopted pursuant to this
4 chapter concerning the operation of cultivation facilities.

5 **4. Use of shared facility for manufacture of adult use marijuana products and**
6 **marijuana products for medical use.** Subject to the requirements of this subsection and
7 the rules adopted pursuant to this subsection, a products manufacturing facility licensee
8 that is also a registered primary caregiver or a registered dispensary may manufacture
9 adult use marijuana and adult use marijuana products pursuant to this chapter within the
10 same facility in which the licensee also manufactures marijuana concentrate and
11 marijuana products for medical use pursuant to the Maine Medical Use of Marijuana Act.

12 A. A products manufacturing facility licensee that manufactures adult use marijuana
13 and adult use marijuana products within the same facility in which the licensee also
14 manufactures marijuana concentrate and marijuana products for medical use must
15 comply with all applicable requirements of this chapter and the rules adopted
16 pursuant to this chapter concerning the operation of products manufacturing facilities.

17 B. The following items or areas within the shared facility may be shared for both the
18 manufacturing of adult use marijuana and adult use marijuana products and the
19 manufacturing of marijuana concentrate and marijuana products for medical use:

20 (1) Manufacturing-related and nonmanufacturing-related equipment, except that
21 manufacturing-related equipment may not be simultaneously used for the
22 manufacturing of adult use marijuana and adult use marijuana products and the
23 manufacturing of marijuana concentrate and marijuana products for medical use;

24 (2) Manufacturing-related and nonmanufacturing-related supplies or products
25 not containing marijuana or marijuana products and the storage areas for those
26 supplies or products; and

27 (3) General office space, bathrooms, entryways and walkways.

28 C. The Department of Agriculture, Conservation and Forestry, after consultation
29 with the Department of Health and Human Services, shall adopt rules governing the
30 use of a shared facility by a products manufacturing facility licensee that is also a
31 registered primary caregiver or a registered dispensary, including, but not limited to,
32 requirements for the maintenance of a log or other record relating to the use of the
33 shared facility space, shared equipment and shared supplies or products to ensure
34 compliance with the requirements of this chapter and the rules adopted pursuant to
35 this chapter and the requirements of the Maine Medical Use of Marijuana Act.

36 **5. Sampling by employees.** A products manufacturing facility licensee and its
37 employees may sample adult use marijuana and adult use marijuana products
38 manufactured at the licensed premises for the purposes of product quality control and
39 product research and development only and the licensee may not otherwise allow the
40 consumption of adult use marijuana or adult use marijuana products within the licensed
41 premises.

1 **6. Sampling by other licensees.** A products manufacturing facility licensee may
2 provide samples of adult use marijuana and adult use marijuana products manufactured at
3 the licensed premises to another products manufacturing facility licensee, to a marijuana
4 store licensee or to a marijuana social club licensee for business or marketing purposes
5 only. Samples provided by a products manufacturing facility to other licensees under this
6 subsection may not be consumed within the licensed premises of the products
7 manufacturing facility.

8 **7. Marijuana extraction.** Subject to the requirements and restrictions of this
9 subsection, a products manufacturing facility licensee may manufacture marijuana
10 concentrate by marijuana extraction using water, lipids, gases, solvents or other chemicals
11 or chemical processes.

12 A. A products manufacturing facility licensee may engage in marijuana extraction
13 using a solvent or other chemical or chemical process that is not and does not involve
14 an inherently hazardous substance if:

15 (1) The solvent or other chemical or chemical process is listed by the department
16 by rule as approved for use in marijuana extraction; or

17 (2) The products manufacturing facility licensee requests and obtains from the
18 department written approval to engage in marijuana extraction using a solvent or
19 other chemical or chemical process that is not and does not involve an inherently
20 hazardous substance and that is not listed by the department by rule as approved
21 for use in marijuana extraction.

22 The department shall adopt by rule a list of those solvents or other chemicals or
23 chemical processes that are not and do not contain an inherently hazardous substance
24 that the department approves for use in marijuana extraction by products
25 manufacturing facilities.

26 B. A products manufacturing facility licensee may not engage in marijuana
27 extraction involving the use of any inherently hazardous substance unless:

28 (1) The licensee submits to the department a request for approval of the
29 marijuana extraction method the facility plans to engage in that includes a
30 description of the proposed marijuana extraction method and a certification from
31 an industrial hygienist or professional engineer following a review of the
32 facility's storage, preparation, electrical, gas monitoring, fire suppression and
33 exhaust systems; and

34 (2) The department approves in writing the proposed marijuana extraction
35 method.

36 The department, within 14 days of receipt of a request for approval under this
37 paragraph, shall notify the products manufacturing facility licensee in writing
38 whether the request is approved or denied.

39 **8. Compliance with packaging, labeling and health and safety requirements.** All
40 adult use marijuana and adult use marijuana products sold or distributed by a products
41 manufacturing facility must meet all applicable packaging, labeling and health and safety
42 requirements of subchapter 7 and the rules adopted pursuant to subchapter 7.

1 **9. Compliance with sanitary standards.** All areas within the licensed premises of
2 a products manufacturing facility in which adult use marijuana and adult use marijuana
3 products are manufactured must meet all sanitary standards specified in rules adopted by
4 the Department of Agriculture, Conservation and Forestry.

5 **10. Commercial kitchen license.** A products manufacturing facility licensee must
6 obtain a commercial kitchen license for any area within the licensed premises of the
7 products manufacturing facility in which adult use marijuana and adult use marijuana
8 products are manufactured and for which the Department of Agriculture, Conservation
9 and Forestry requires a products manufacturing facility licensee to obtain a commercial
10 kitchen license. The Department of Agriculture, Conservation and Forestry shall adopt
11 rules requiring certain areas within the licensed premises of a products manufacturing
12 facility to be licensed as commercial kitchens based upon the types of manufacturing
13 processes conducted within those areas.

14 **11. Refrigeration.** A products manufacturing facility licensee shall store and
15 transport in a refrigerated environment all adult use marijuana and adult use marijuana
16 products that require refrigeration to prevent spoilage. The Department of Agriculture,
17 Conservation and Forestry shall adopt rules regarding the storage and transportation of
18 adult use marijuana and adult use marijuana products that require refrigeration to prevent
19 spoilage.

20 **12. Testing.** A products manufacturing facility may test marijuana and marijuana
21 products within its licensed premises for research and development purposes, quality
22 control purposes and health and safety purposes. Testing performed by a products
23 manufacturing facility within its licensed premises is not subject to the requirements for
24 testing facilities under section 503 but does not satisfy the mandatory testing
25 requirements of subchapter 6.

26 **13. Tracking.** A products manufacturing facility licensee shall track the adult use
27 marijuana it uses in its manufacturing processes from the point the marijuana is delivered
28 or transferred to the products manufacturing facility by a cultivation facility to the point
29 the marijuana or marijuana concentrate or an adult use marijuana product produced from
30 the marijuana is delivered or transferred to another products manufacturing facility, a
31 testing facility, a marijuana store or a marijuana social club or is disposed of or destroyed,
32 in accordance with the requirements of section 105.

33 **§503. Operation of testing facilities**

34 A testing facility must be operated in accordance with the provisions of this section
35 and the rules adopted pursuant to this chapter.

36 **1. Development, research and testing of marijuana, marijuana products and**
37 **other substances.** A testing facility may develop, research and test marijuana and
38 marijuana products for:

39 A. That facility;

40 B. Another licensee;

1 C. A person who intends to use the marijuana or marijuana product for personal use
2 as authorized under chapter 3; or

3 D. A qualifying patient, a primary caregiver, a registered primary caregiver or a
4 registered dispensary.

5 Neither this chapter nor the rules adopted pursuant to this chapter prevent a testing
6 facility from developing, researching or testing substances that are not marijuana or
7 marijuana products for that facility or for another person.

8 **2. Certification; accreditation and provisional licensure; compliance with**
9 **operational and technical requirements.** A testing facility may not commence or
10 continue operation unless the testing facility:

11 A. Is certified for operation by the Department of Health and Human Services,
12 Maine Center for Disease Control and Prevention, in accordance with rules adopted
13 by the Department of Agriculture, Conservation and Forestry after consultation with
14 the Department of Health and Human Services, Maine Center for Disease Control
15 and Prevention, which must allow for inspection of the proposed or operational
16 testing facility by the Department of Agriculture, Conservation and Forestry and the
17 Department of Health and Human Services, Maine Center for Disease Control and
18 Prevention;

19 B. Except as otherwise provided in this paragraph, is accredited pursuant to standard
20 ISO/IEC 17025 of the International Organization for Standardization by a 3rd-party
21 accrediting body or is certified, registered or accredited by an organization approved
22 by the Department of Agriculture, Conservation and Forestry. The Department of
23 Agriculture, Conservation and Forestry shall adopt rules regarding the scope of
24 certification, registration or accreditation required for licensure of a testing facility.

25 (1) The department may issue a full testing facility license to an applicant that
26 meets all applicable requirements of this chapter and rules adopted pursuant to
27 this chapter and that has obtained accreditation pursuant to standard ISO/IEC
28 17025 of the International Organization for Standardization from a 3rd-party
29 accrediting body or that is certified, registered or accredited by an approved
30 organization.

31 (2) The department may issue a provisional testing facility license to an
32 applicant that otherwise meets all applicable requirements of this chapter and
33 rules adopted pursuant to this chapter and that has applied for but not yet
34 obtained accreditation from a 3rd-party accrediting body or that has applied for
35 but not yet obtained certification, registration or accreditation from an approved
36 organization. The department may not renew a provisional testing facility license
37 more than once.

38 An active full or provisional testing facility license may not be issued by the
39 department to an applicant until the applicant satisfies all applicable requirements of
40 section 205, subsection 4; and

41 C. Is determined by the Department of Agriculture, Conservation and Forestry to
42 meet all operational and technical requirements for testing facilities under this chapter
43 and the rules adopted under this chapter.

1 **3. Compliance with testing protocols, standards and criteria.** A testing facility
2 shall follow all testing protocols, standards and criteria adopted by rule by the
3 Department of Agriculture, Conservation and Forestry for the testing of different forms of
4 marijuana and marijuana products; determining batch size; sampling; testing validity; and
5 approval and disapproval of tested marijuana and marijuana products.

6 **4. Remediation and retesting.** If a testing facility determines that a sample of adult
7 use marijuana or an adult use marijuana product has failed a mandatory test required
8 under section 602, the testing facility shall offer to the owner of that sample an
9 opportunity for remediation and retesting in accordance with rules adopted by the
10 Department of Agriculture, Conservation and Forestry.

11 **5. Record keeping.** A testing facility shall maintain records of all business
12 transactions and testing results in accordance with the record-keeping requirements of
13 section 511 and section 602, subsection 2 and in accordance with applicable standards for
14 licensing and accreditation under subsection 2 and testing protocols, standards and
15 criteria adopted by the Department of Agriculture, Conservation and Forestry under
16 subsection 3.

17 **6. Disposal of marijuana and marijuana products.** A testing facility shall dispose
18 of or destroy used, unused and waste marijuana and marijuana products in accordance
19 with rules adopted by the Department of Agriculture, Conservation and Forestry.

20 **7. Notification of test results.** A testing facility shall notify the Department of
21 Agriculture, Conservation and Forestry of test results in accordance with section 603.

22 **8. Independence of testing facility interest.** A person with an interest in a testing
23 facility may not be a primary caregiver or a registered primary caregiver or have an
24 interest in a registered dispensary, a marijuana store license, a marijuana social club
25 license, a cultivation facility license or a products manufacturing facility license, but may
26 hold or have an interest in multiple testing facility licenses. A person who is a primary
27 caregiver or a registered primary caregiver or who has an interest in a registered
28 dispensary, a marijuana store license, a marijuana social club license, a cultivation facility
29 license or a products manufacturing facility license may not have an interest in a testing
30 facility license. As used in this subsection, "interest" has the same meaning as in section
31 205, subsection 2, paragraph B.

32 **9. Tracking.** A testing facility licensee shall track all adult use marijuana and adult
33 use marijuana products it receives from a licensee for testing purposes from the point at
34 which the marijuana or marijuana products are delivered or transferred to the testing
35 facility to the point at which the marijuana or marijuana products are disposed of or
36 destroyed, in accordance with the requirements of section 105.

37 **10. Rules.** The Department of Agriculture, Conservation and Forestry shall adopt
38 rules regarding the testing of marijuana and marijuana products by testing facilities
39 pursuant to this chapter, including, but not limited to, rules establishing acceptable testing
40 and research practices for testing facilities, including, but not limited to, provisions
41 relating to testing practices, methods and standards; remediation and retesting procedures;
42 quality control analysis; equipment certification and calibration; chemical identification;

1 testing facility record-keeping, documentation and business practices; disposal of used,
2 unused and waste marijuana and marijuana products; and reporting of test results. Rules
3 adopted pursuant to this section are routine technical rules as defined in Title 5, chapter
4 375, subchapter 2-A.

5 **§504. Operation of marijuana stores**

6 A marijuana store must be operated in accordance with the provisions of this section
7 and the rules adopted pursuant to this chapter.

8 **1. Products authorized for sale.** Except as provided in subsection 2, a marijuana
9 store may sell:

10 A. Adult use marijuana, adult use marijuana products and marijuana paraphernalia;

11 B. Immature marijuana plants and seedlings;

12 C. Consumable products not containing marijuana, including, but not limited to,
13 sodas, candies and baked goods; and

14 D. Any other nonconsumable products, including, but not limited to, apparel and
15 marijuana-related products.

16 **2. Prohibitions.** A marijuana store may not:

17 A. Give away adult use marijuana, adult use marijuana products or marijuana plants
18 or sell or give away mature marijuana plants or consumable products containing
19 tobacco or alcohol that do not contain marijuana;

20 B. Except for nonedible adult use marijuana products that do not contain THC, sell
21 to any person in any individual sales transaction an amount of adult use marijuana,
22 adult use marijuana products or immature marijuana plants or seedlings that exceeds
23 the personal use limitations of section 1501, subsection 1;

24 C. Sell adult use marijuana, adult use marijuana products or marijuana plants using:

25 (1) An automated dispensing or vending machine;

26 (2) A drive-through sales window;

27 (3) An Internet-based sales platform; or

28 (4) A delivery service; or

29 D. Sell adult use marijuana or adult use marijuana products to a person who is
30 visibly intoxicated.

31 **3. Compliance with packaging, labeling and health and safety requirements.** All
32 adult use marijuana and adult use marijuana products sold or offered for sale at a
33 marijuana store must meet all applicable packaging, labeling and health and safety
34 requirements of subchapter 7 and the rules adopted under subchapter 7.

35 **4. Restricted access areas.** A person under 21 years of age may not enter a
36 restricted access area within a marijuana store. A marijuana store licensee shall ensure

1 that persons under 21 years of age do not enter a restricted access area within the
2 marijuana store.

3 **5. Verification of purchaser's age.** A person must be 21 years of age or older to
4 make a purchase in a marijuana store. A marijuana store may not sell any item to a
5 person under 21 years of age.

6 A. Prior to initiating a sale, an employee of the marijuana store licensee shall verify
7 that the purchaser has a valid government-issued photographic identification card, or
8 other acceptable photographic identification, demonstrating that the purchaser is 21
9 years of age or older.

10 B. The department shall by rule determine the forms of photographic identification
11 that a marijuana store licensee may accept when verifying a purchaser's age.

12 **6. Use of shared facility for retail sale of adult use marijuana and adult use**
13 **marijuana products and marijuana and marijuana products for medical use.**
14 Subject to the requirements of this subsection and the rules adopted pursuant to this
15 subsection, a marijuana store licensee that is also a registered primary caregiver or a
16 registered dispensary may sell and offer for sale to consumers adult use marijuana and
17 adult use marijuana products pursuant to this chapter within the same facility in which the
18 licensee also sells or offers for sale to qualifying patients marijuana and marijuana
19 products for medical use pursuant to the Maine Medical Use of Marijuana Act.

20 A. A marijuana store licensee that sells or offers for sale adult use marijuana and
21 adult use marijuana products to consumers within the same facility in which the
22 licensee also sells or offers for sale marijuana and marijuana products for medical use
23 to qualifying patients must comply with all applicable requirements of this chapter
24 and the rules adopted pursuant to this chapter concerning the operation of marijuana
25 stores.

26 B. Except as provided in paragraph C, the areas of the shared facility in which adult
27 use marijuana and adult use marijuana products are sold or offered for sale to
28 consumers must be completely physically separated from the areas of the shared
29 facility in which marijuana and marijuana products for medical use are sold or
30 offered for sale to qualifying patients in a manner that requires each sales area to be
31 located in a separate room or rooms within the facility and that requires separate
32 storage areas for adult use marijuana and adult use marijuana products and marijuana
33 and marijuana products for medical use.

34 C. The areas of the shared facility in which adult use marijuana and adult use
35 marijuana products are sold or offered for sale to consumers and the areas of the
36 shared facility in which marijuana and marijuana products for medical use are sold or
37 offered for sale to qualifying patients may share:

38 (1) A common roof and a common entryway from the outside of the building;

39 (2) General office space, bathrooms, walkways and storage space for products
40 and supplies that do not contain marijuana or marijuana products; and

1 (3) Common access areas or doorways accessible only by the licensee and the
2 employees of the licensee that allow the licensee and employees to travel
3 between those areas.

4 D. The department, after consultation with the Department of Health and Human
5 Services, shall adopt rules governing the use of a shared facility by a marijuana store
6 licensee that is also a registered primary caregiver or a registered dispensary, which
7 must include, but are not limited to, requirements for the maintenance of a log or
8 other record relating to the use of the shared facility space and shared supplies or
9 products to ensure compliance with the requirements of this chapter and the rules
10 adopted pursuant to this chapter and the requirements of the Maine Medical Use of
11 Marijuana Act.

12 **7. Signs, marketing and advertising.** All signs used by and all marketing and
13 advertising conducted by or on behalf of a marijuana store must comply with the
14 requirements of section 704, subsection 2 and the rules adopted pursuant to section 704,
15 subsection 2.

16 **8. Sales tax.** A marijuana store licensee shall ensure that the tax imposed on the sale
17 of adult use marijuana and adult use marijuana products to a consumer pursuant to Title
18 36, section 1811 is collected and remitted in accordance with the requirements of Title
19 36, Part 3 and the rules adopted pursuant to Title 36, Part 3.

20 **9. Tracking.** A marijuana store licensee shall track all adult use marijuana and adult
21 use marijuana products from the point at which the marijuana or marijuana products are
22 delivered or transferred to the marijuana store by a cultivation facility or a products
23 manufacturing facility to the point at which the marijuana or marijuana products are sold
24 to a consumer, delivered or transferred to a testing facility or disposed of or destroyed, in
25 accordance with the requirements of section 105.

26 **§505. Operation of marijuana social clubs**

27 A marijuana social club must be operated in accordance with the provisions of this
28 section and the rules adopted pursuant to this chapter.

29 **1. Products authorized for sale.** Except as provided in subsection 2, a marijuana
30 social club may sell:

31 A. Adult use marijuana products and marijuana paraphernalia;

32 B. Consumable products not containing marijuana, including, but not limited to,
33 sodas, candies and baked goods; and

34 C. Any other nonconsumable products, including, but not limited to, apparel and
35 marijuana-related products.

36 **2. Prohibitions.** A marijuana social club may not:

37 A. Give away adult use marijuana products or sell or give away adult use marijuana,
38 marijuana plants or consumable products containing tobacco or alcohol that do not
39 contain marijuana;

1 B. Except for nonedible adult use marijuana products that do not contain THC, sell
2 to any person in any individual sales transaction an amount of adult use marijuana
3 products that exceeds the personal use limitations of section 1501, subsection 1;

4 C. Allow the smoking of marijuana or marijuana products on the licensed premises
5 of the marijuana social club in violation of the provisions of Title 22, chapter 262;

6 D. Allow a person to consume marijuana or marijuana products not purchased from
7 the marijuana social club on the licensed premises of the marijuana social club;

8 E. Allow a person to remove from the licensed premises of the marijuana social club
9 adult use marijuana products purchased by the person at the marijuana social club;

10 F. Sell adult use marijuana products using an automated dispensing or vending
11 machine; or

12 G. Sell adult use marijuana products to a person who is visibly intoxicated.

13 **3. Consumption of marijuana products on premises.** All adult use marijuana
14 products purchased by a consumer at a marijuana social club must be consumed or
15 disposed of on the licensed premises and may not be removed from the licensed premises.
16 A person may not consume marijuana or marijuana products not purchased from the
17 marijuana social club on the licensed premises of the marijuana social club.

18 **4. Compliance with packaging, labeling and health and safety requirements.** All
19 adult use marijuana products sold or offered for sale at a marijuana social club must meet
20 all applicable packaging, labeling and health and safety requirements of subchapter 7 and
21 the rules adopted under subchapter 7.

22 **5. Restricted access areas.** A person under 21 years of age may not enter a
23 restricted access area within a marijuana social club. A marijuana social club licensee
24 shall ensure that persons under 21 years of age do not enter a restricted access area within
25 the marijuana social club.

26 **6. Verification of purchaser's age.** A person must be 21 years of age or older to
27 make a purchase in a marijuana social club. A marijuana social club may not sell any
28 item to a person under 21 years of age.

29 A. Prior to initiating a sale, an employee of the marijuana social club licensee shall
30 verify that the purchaser has a valid government-issued photographic identification
31 card, or other acceptable photographic identification, demonstrating that the
32 purchaser is 21 years of age or older.

33 B. The department shall by rule determine the forms of photographic identification
34 that a marijuana social club licensee may accept when verifying a purchaser's age.

35 **7. Use of shared facility for retail sale of adult use marijuana products and**
36 **marijuana and marijuana products for medical use.** Subject to the requirements of
37 this subsection and the rules adopted pursuant to this subsection, a marijuana social club
38 licensee that is also a registered primary caregiver or a registered dispensary may sell and
39 offer for sale to consumers adult use marijuana products pursuant to this chapter within
40 the same facility in which the licensee also sells or offers for sale to qualifying patients

1 marijuana and marijuana products for medical use pursuant to the Maine Medical Use of
2 Marijuana Act.

3 A. A marijuana social club licensee that sells or offers for sale adult use marijuana
4 products to consumers within the same facility in which the licensee also sells or
5 offers for sale marijuana and marijuana products for medical use to qualifying
6 patients must comply with all applicable requirements of this chapter and the rules
7 adopted pursuant to this chapter concerning the operation of marijuana social clubs.

8 B. Except as provided in paragraph C, the areas of the shared facility in which adult
9 use marijuana products are sold or offered for sale to consumers must be completely
10 physically separated from the areas of the shared facility in which marijuana and
11 marijuana products for medical use are sold or offered for sale to qualifying patients
12 in a manner that requires each sales area to be located in a separate room or rooms
13 within the facility and that requires separate storage areas for adult use marijuana
14 products and marijuana and marijuana products for medical use.

15 C. The areas of the shared facility in which adult use marijuana products are sold or
16 offered for sale to consumers and the areas of the shared facility in which marijuana
17 and marijuana products for medical use are sold or offered for sale to qualifying
18 patients may share:

19 (1) A common roof and a common entryway from the outside of the building;

20 (2) General office space, bathrooms, walkways and storage space for products
21 and supplies that do not contain marijuana or marijuana products; and

22 (3) Common access areas or doorways accessible only by the licensee and the
23 employees of the licensee that allow the licensee and employees to travel
24 between those areas.

25 D. The department, after consultation with the Department of Health and Human
26 Services, shall adopt rules governing the use of a shared facility by a marijuana social
27 club licensee that is also a registered primary caregiver or a registered dispensary,
28 which must include, but are not limited to, requirements for the maintenance of a log
29 or other record relating to the use of the shared facility space and shared supplies or
30 products to ensure compliance with the requirements of this chapter and the rules
31 adopted pursuant to this chapter and the requirements of the Maine Medical Use of
32 Marijuana Act.

33 **8. Signs, marketing and advertising.** All signs used by and all marketing and
34 advertising conducted by or on behalf of a marijuana social club must comply with the
35 requirements of section 704, subsection 2 and the rules adopted pursuant to section 704,
36 subsection 2.

37 **9. Sales tax.** A marijuana social club licensee shall ensure that the tax imposed on
38 the sale of adult use marijuana and adult use marijuana products to a consumer pursuant
39 to Title 36, section 1811 is collected and remitted in accordance with the requirements of
40 Title 36, Part 3 and the rules adopted pursuant to Title 36, Part 3.

41 **10. Tracking.** A marijuana social club licensee shall track all adult use marijuana
42 products from the point at which the marijuana products are delivered or transferred to

1 the marijuana social club by a products manufacturing facility to the point at which the
2 marijuana products are sold to a consumer, delivered or transferred to a testing facility or
3 disposed of or destroyed, in accordance with the requirements of section 105.

4 **§506. Transportation of adult use marijuana and adult use marijuana products**

5 A licensee and its employees may transport adult use marijuana and adult use
6 marijuana products between the licensed premises of the licensee and the licensed
7 premises of any other marijuana establishment. All transportation of adult use marijuana
8 and adult use marijuana products must be documented by the licensee or the employee of
9 the licensee in accordance with rules adopted by the department. The department shall
10 adopt rules regarding the transportation of adult use marijuana and adult use marijuana
11 products by licensees under this chapter.

12 **§507. Employment of persons under 21 years of age prohibited**

13 A licensee may not employ any person under 21 years of age.

14 **§508. Use of adult use marijuana and adult use marijuana products within licensed**
15 **premises**

16 **1. Employee use of marijuana or marijuana products for medical use.** A
17 licensee may allow an employee who is a qualifying patient to privately consume
18 marijuana and marijuana products for medical use within its licensed premises.

19 **2. Employee use of adult use marijuana or adult use marijuana products.**
20 Except as otherwise provided in this chapter, a licensee may not allow an employee to
21 consume adult use marijuana or adult use marijuana products within its licensed premises
22 or while the employee is on work duty.

23 **3. Other use of adult use marijuana or adult use marijuana products.** Except as
24 otherwise provided in this chapter:

25 A. A person may not consume adult use marijuana or adult use marijuana products
26 within the licensed premises of a marijuana establishment; and

27 B. A licensee may not allow any person to consume adult use marijuana or adult use
28 marijuana products within its licensed premises.

29 **§509. License to be conspicuously displayed**

30 A licensee shall ensure that the licensee's license, or a copy of that license, is at all
31 times conspicuously displayed within its licensed premises, including, but not limited to,
32 in all restricted access areas and limited access areas.

33 **§510. Limited access areas**

34 A person may not enter or remain in any limited access area unless the person
35 displays an individual identification card issued by the department pursuant to section
36 106. A licensee shall ensure that all areas of ingress and egress to limited access areas
37 within the licensed premises are conspicuously marked and that a person is not allowed to

1 enter or remain in any limited access area without displaying the person's individual
2 identification card issued by the department pursuant to section 106.

3 **§511. Record keeping and inspection of records; audits**

4 **1. Record keeping; inspection of records.** A licensee shall maintain a complete set
5 of all records of the licensee's business transactions, which must be open to inspection
6 and examination by the department and the Department of Agriculture, Conservation and
7 Forestry upon demand and without notice during all business hours. Records must be
8 maintained by a licensee at a minimum for a period comprising the current tax year and
9 the 2 immediately preceding tax years.

10 **2. Additional information may be required.** The department or the Department of
11 Agriculture, Conservation and Forestry may require a licensee to furnish any additional
12 information necessary for the proper administration of this chapter.

13 **3. Audit.** The department may require a licensee to submit to an audit of the
14 licensee's business records. If the department requires a licensee to submit to an audit,
15 the licensee shall provide the auditor selected by the department with access to all
16 business records of the licensee and the cost of the audit must be paid by the licensee.

17 **4. Confidentiality.** This subsection governs the confidentiality of records under this
18 section.

19 A. Documents of a licensee inspected or examined by the department or the
20 Department of Agriculture, Conservation and Forestry pursuant to this section are
21 confidential and may not be disclosed except as needed in a civil or criminal
22 proceeding to enforce any provision of this chapter and the rules adopted pursuant to
23 this chapter or any criminal law.

24 B. Audit working papers are confidential and may not be disclosed to any person
25 outside the department or the Department of Agriculture, Conservation and Forestry,
26 except that audit working papers may be disclosed to the licensee subject to the audit.
27 A final audit report is a public record for the purposes of Title 1, chapter 13,
28 subchapter 1. For the purposes of this paragraph, "audit working papers" means all
29 documentation and other information acquired, prepared or maintained by the
30 department and the auditor selected by the department during the conduct of the
31 audit, including, but not limited to, draft reports and portions of draft reports.

32 **§512. Inspection of licensed premises; testing and sampling for product quality**
33 **control**

34 **1. Inspections.** A licensee shall submit to an inspection of its licensed premises,
35 including, but not limited to, any places of storage and any locked areas, upon demand
36 and without notice during all business hours and other times of apparent activity by the
37 department, the Department of Agriculture, Conservation and Forestry, a criminal justice
38 agency or an official authorized by the municipality in which the licensed premises are
39 located.

1 **2. Testing and sampling for product quality control.** A licensee shall submit to
2 the sampling and testing of adult use marijuana or adult use marijuana products within its
3 possession, upon demand and without notice during all business hours by the Department
4 of Agriculture, Conservation and Forestry, for the purposes of product quality control.
5 The Department of Agriculture, Conservation and Forestry shall adopt rules governing
6 the sampling and testing of adult use marijuana and adult use marijuana products under
7 this subsection, consistent with the requirements of subchapter 6. Rules adopted pursuant
8 to this subsection are routine technical rules as defined in Title 5, chapter 375, subchapter
9 2-A.

10 **§513. Licensee compliance with regulatory requirements**

11 A licensee, as a condition of licensure under this chapter, shall comply with all
12 applicable provisions of this chapter and all applicable provisions of the rules adopted
13 pursuant to this chapter.

14 **SUBCHAPTER 6**

15 **TESTING OF MARIJUANA AND MARIJUANA PRODUCTS**

16 **§601. Testing program established**

17 The Department of Agriculture, Conservation and Forestry, after consultation with
18 the department, shall establish a testing program for adult use marijuana and adult use
19 marijuana products. Except as otherwise provided in this subchapter, the program must
20 require a licensee, prior to selling or distributing adult use marijuana or an adult use
21 marijuana product to a consumer or to another licensee, to submit the marijuana or
22 marijuana product to a testing facility for testing to ensure that the marijuana or marijuana
23 product does not exceed the maximum level of allowable contamination for any
24 contaminant that is injurious to health and for which testing is required and to ensure
25 correct labeling. The Department of Agriculture, Conservation and Forestry shall adopt
26 rules establishing a testing program pursuant to this section, rules identifying the types of
27 contaminants that are injurious to health for which marijuana and marijuana products
28 must be tested under this subchapter and rules regarding the maximum level of allowable
29 contamination for each contaminant. Rules adopted pursuant to this subchapter are
30 routine technical rules as defined in Title 5, chapter 375, subchapter 2-A.

31 **§602. Mandatory testing**

32 A licensee may not sell or distribute adult use marijuana or an adult use marijuana
33 product to a consumer or to another licensee under this chapter unless the marijuana or
34 marijuana product has been tested pursuant to this subchapter and the rules adopted
35 pursuant to this subchapter and that mandatory testing has demonstrated that the
36 marijuana or marijuana product does not exceed the maximum level of allowable
37 contamination for any contaminant that is injurious to health and for which testing is
38 required.

1 **1. Scope of mandatory testing.** Mandatory testing of adult use marijuana and adult
2 use marijuana products under this section must include, but is not limited to, testing for:

3 A. Residual solvents, poisons and toxins;

4 B. Harmful chemicals;

5 C. Dangerous molds and mildew;

6 D. Harmful microbes, including, but not limited to, Escherichia coli and salmonella;

7 E. Pesticides, fungicides and insecticides; and

8 F. THC potency, homogeneity and cannabinoid profiles to ensure correct labeling.

9 The Department of Agriculture, Conservation and Forestry may, after consultation with
10 the department, temporarily waive mandatory testing requirements under this section for
11 any contaminant or factor for which the Department of Agriculture, Conservation and
12 Forestry has determined that there exists no licensed testing facility in the State capable
13 of and certified to perform such testing.

14 **2. Record keeping.** A licensee shall maintain a record of all mandatory testing that
15 includes a description of the adult use marijuana or adult use marijuana product provided
16 to the testing facility, the identity of the testing facility and the results of the mandatory
17 test.

18 **3. Testing process, protocols and standards.** The Department of Agriculture,
19 Conservation and Forestry shall establish by rule processes, protocols and standards for
20 mandatory and other testing of marijuana and marijuana products that conform with the
21 best practices generally used within the marijuana industry.

22 **§603. Notification requirements**

23 **1. Notification required.** If the results of a mandatory test conducted pursuant to
24 section 602 indicate that the tested adult use marijuana or adult use marijuana product
25 exceeds the maximum level of allowable contamination for any contaminant that is
26 injurious to health and for which testing is required, the testing facility immediately shall
27 quarantine, document and properly destroy the marijuana or marijuana product, except
28 when the owner of the tested marijuana or marijuana product has successfully undertaken
29 remediation and retesting, and within 30 days of completing the test shall notify the
30 Department of Agriculture, Conservation and Forestry of the test results.

31 **2. Notification not required.** A testing facility is not required to notify the
32 Department of Agriculture, Conservation and Forestry of the results of any test:

33 A. Conducted on adult use marijuana or an adult use marijuana product at the
34 direction of a licensee pursuant to section 602 that demonstrates that the marijuana or
35 marijuana product does not exceed the maximum level of allowable contamination
36 for any contaminant that is injurious to health and for which testing is required;

37 B. Conducted on adult use marijuana or an adult use marijuana product at the
38 direction of a licensee for research and development purposes only, so long as the

1 licensee notifies the testing facility prior to the performance of the test that the testing
2 is for research and development purposes only;

3 C. Conducted on marijuana or a marijuana product at the direction of a person who is
4 not a licensee; or

5 D. Conducted on a substance that is not marijuana or a marijuana product.

6 **§604. Sampling for testing**

7 If a test to be performed by a testing facility is a mandatory test under section 602, an
8 employee or designee of the testing facility must perform the sampling required for the
9 test. If a test to be performed by a testing facility is not a mandatory test, the owner of the
10 marijuana or marijuana product, or a designee of the owner, may perform the sampling
11 required for the test.

12 **§605. Additional testing not required**

13 Notwithstanding section 602, a licensee may sell or furnish to a consumer or to
14 another licensee adult use marijuana or an adult use marijuana product that the licensee
15 has not submitted for testing in accordance with this subchapter and rules adopted
16 pursuant to this subchapter if:

17 **1. Prior testing.** The marijuana or marijuana product has previously undergone
18 testing in accordance with this subchapter and rules adopted pursuant to this subchapter at
19 the direction of another licensee and that testing demonstrated that the marijuana or
20 marijuana product does not exceed the maximum level of allowable contamination for
21 any contaminant that is injurious to health and for which testing is required;

22 **2. Proper documentation.** The mandatory testing process and the test results for
23 the marijuana or marijuana product are documented in accordance with the requirements
24 of this chapter and all applicable rules adopted pursuant to this chapter;

25 **3. Tracking maintained.** Tracking from immature marijuana plant to the point of
26 retail sale has been maintained for the marijuana or marijuana product and transfers of the
27 marijuana or marijuana product to another licensee or to a consumer can be easily
28 identified; and

29 **4. No subsequent processing, manufacturing or alteration.** Since the
30 performance of the testing under subsection 1, the marijuana or marijuana product has not
31 undergone any further processing, manufacturing or alteration, other than the packaging
32 and labeling of the marijuana or marijuana product for sale.

33 **§606. Coordination with testing program and rules for marijuana and marijuana**
34 **products for medical use**

35 In adopting rules and regulating the testing of adult use marijuana and adult use
36 marijuana products under this subchapter, the Department of Agriculture, Conservation
37 and Forestry shall consult and coordinate with the Department of Health and Human
38 Services to ensure that, when necessary and practicable, the regulation of the testing of
39 adult use marijuana and adult use marijuana products under this subchapter is consistent

1 with the regulation of the testing of marijuana and marijuana products for medical use
2 under the Maine Medical Use of Marijuana Act.

3 **SUBCHAPTER 7**

4 **LABELING AND PACKAGING; SIGNS, ADVERTISING AND**
5 **MARKETING; HEALTH AND SAFETY**

6 **§701. Labeling and packaging**

7 **1. Labeling requirements.** Adult use marijuana and adult use marijuana products to
8 be sold or offered for sale by a licensee to a consumer in accordance with this chapter
9 must be labeled with the following information, as applicable based on the marijuana or
10 marijuana product to be sold:

11 A. The license numbers of the cultivation facility, the products manufacturing
12 facility and the marijuana store or marijuana social club where the adult use
13 marijuana or adult use marijuana product was cultivated, manufactured and offered
14 for sale;

15 B. An identity statement, universal symbol and warning labels;

16 C. The batch number;

17 D. A net weight statement;

18 E. Information on the THC potency of the marijuana or marijuana product and the
19 potency of such other cannabinoids or other chemicals in the marijuana or marijuana
20 product, including, but not limited to, cannabidiol;

21 F. Information on the amount of THC and cannabidiol per serving of the marijuana
22 or marijuana product and, for edible marijuana products, the number of servings per
23 package;

24 G. Information on gases, solvents and chemicals used in marijuana extraction;

25 H. Instructions on usage;

26 I. For adult use marijuana products:

27 (1) The amount of marijuana concentrate per serving of the product, as measured
28 in grams, and the amount of marijuana concentrate per package of the product, as
29 measured in grams;

30 (2) A list of ingredients and possible allergens; and

31 (3) A recommended use date or expiration date;

32 J. For edible marijuana products, a nutritional fact panel; and

33 K. Any other information required by rule by the Department of Agriculture,
34 Conservation and Forestry.

35 **2. Packaging requirements.** Adult use marijuana and adult use marijuana products
36 to be sold or offered for sale by a licensee to a consumer in accordance with this chapter

1 must be packaged in the following manner, as applicable based on the marijuana or
2 marijuana product to be sold:

3 A. Adult use marijuana and adult use marijuana products must be prepackaged in
4 child-resistant and tamper-evident packaging or must be placed in child-resistant and
5 tamper-evident packaging at the final point of sale to a consumer;

6 B. Adult use marijuana and adult use marijuana products must be prepackaged in
7 opaque packaging or an opaque container or must be placed in opaque packaging or
8 an opaque container at the final point of sale to a consumer;

9 C. Packaging for multiserving liquid adult use marijuana products must include an
10 integral measurement component and a child-resistant cap; and

11 D. Packaging must conform to all other applicable requirements and restrictions
12 imposed by rule by the Department of Agriculture, Conservation and Forestry.

13 **3. Other approved labeling and packaging.** Adult use marijuana and adult use
14 marijuana products to be sold or offered for sale by a licensee to a consumer in
15 accordance with this chapter may include on the label or the packaging of the marijuana
16 or marijuana product:

17 A. A statement of compatibility with dietary practices;

18 B. Depictions of geometric shapes or marijuana leaves; and

19 C. Any other information that has been preapproved by the Department of
20 Agriculture, Conservation and Forestry.

21 **4. Labeling and packaging prohibitions.** Adult use marijuana and adult use
22 marijuana products to be sold or offered for sale by a licensee to a consumer in
23 accordance with this chapter:

24 A. May not be labeled or packaged in violation of a federal trademark law or
25 regulation or in a manner that would cause a reasonable consumer confusion as to
26 whether the marijuana or marijuana product was a trademarked product;

27 B. May not be labeled or packaged in a manner that is specifically designed to appeal
28 particularly to a person under 21 years of age;

29 C. May not be labeled or packaged in a manner that obscures identifying information
30 on the label or uses a false or deceptive label;

31 D. May not be sold or offered for sale using a label or packaging that depicts a
32 human, animal or fruit; and

33 E. May not be labeled or packaged in violation of any other labeling or packaging
34 requirement or restriction imposed by rule by the Department of Agriculture,
35 Conservation and Forestry.

36 **§702. Signs, advertising and marketing**

37 **1. Prohibitions.** Signs, advertising and marketing used by or on behalf of a licensee:

38 A. May not be misleading, deceptive or false;

1 B. May not involve mass-market advertising or marketing campaigns that have a
2 high likelihood of reaching persons under 21 years of age or that are specifically
3 designed to appeal particularly to persons under 21 years of age;

4 C. May not be placed or otherwise used within 1,000 feet of the property line of a
5 preexisting public or private school, except that, if a municipality chooses to prohibit
6 the placement or use of signs or advertising by or on behalf of a marijuana
7 establishment at distances greater than or less than 1,000 feet but not less than 500
8 feet from the property line of a preexisting public or private school, that greater or
9 lesser distance applies. As used in this paragraph, "school" has the same meaning as
10 in section 402, subsection 2, paragraph A; and

11 D. May not violate any other requirement or restriction on signs, advertising and
12 marketing imposed by the department by rule pursuant to subsection 2.

13 **2. Rules on signs, advertising and marketing.** The department shall adopt rules
14 regarding the placement and use of signs, advertising and marketing by or on behalf of a
15 licensee, which may include, but are not limited to:

16 A. A prohibition on health or physical benefit claims in advertising or marketing,
17 including, but not limited to, health or physical benefit claims on the label or
18 packaging of adult use marijuana or an adult use marijuana product;

19 B. A prohibition on unsolicited advertising or marketing on the Internet, including,
20 but not limited to, banner advertisements on mass-market websites;

21 C. A prohibition on opt-in advertising or marketing that does not permit an easy and
22 permanent opt-out feature; and

23 D. A prohibition on advertising or marketing directed toward location-based devices,
24 including, but not limited to, cellular telephones, unless the marketing is a mobile
25 device application installed on the device by the owner of the device who is 21 years
26 of age or older and includes a permanent and easy opt-out feature.

27 **§703. Other health and safety requirements and restrictions; rules**

28 **1. Requirements and restrictions for edible marijuana products.** In addition to
29 all other applicable provisions of this subchapter, edible marijuana products to be sold or
30 offered for sale by a licensee to a consumer in accordance with this chapter:

31 A. May be manufactured in geometric shapes or in the shape of a marijuana leaf;

32 B. Must be manufactured in a manner that results in the cannabinoid content within
33 the product being homogeneous throughout the product or throughout each element
34 of the product that has a cannabinoid content;

35 C. Must be manufactured in a manner that results in the amount of marijuana
36 concentrate within the product being homogeneous throughout the product or
37 throughout each element of the product that contains marijuana concentrate;

38 D. Must have a universal symbol stamped or embossed on each serving of the
39 product;

40 E. May not be manufactured in the distinct shape of a human, animal or fruit;

1 F. May not contain more than 10 milligrams of THC per serving of the product and
2 may not contain more than 100 milligrams of THC per package of the product;

3 G. May not contain additives that are:

4 (1) Toxic or harmful to human beings;

5 (2) Specifically designed to make the product more addictive or that are
6 misleading to consumers; or

7 (3) Specifically designed to make the product appeal particularly to a person
8 under 21 years of age; and

9 H. May not involve the addition of marijuana to a trademarked food or drink
10 product, except when the trademarked product is used as a component of or
11 ingredient in the edible marijuana product and the edible marijuana product is not
12 advertised or described for sale as containing the trademarked product.

13 **2. Health and safety rules.** The Department of Agriculture, Conservation and
14 Forestry, after consultation with the department, shall adopt labeling, packaging and other
15 necessary health and safety rules for adult use marijuana and adult use marijuana
16 products to be sold or offered for sale by a licensee to a consumer in accordance with this
17 chapter. Rules adopted pursuant to this subsection must establish mandatory health and
18 safety standards applicable to the cultivation of adult use marijuana, the manufacture of
19 adult use marijuana products and the packaging and labeling of adult use marijuana and
20 adult use marijuana products sold by a licensee to a consumer. Such rules must address,
21 but are not limited to:

22 A. Requirements for the storage, warehousing and transportation of adult use
23 marijuana and adult use marijuana products by licensees;

24 B. Sanitary standards for marijuana establishments, including, but not limited to,
25 sanitary standards for the manufacture of adult use marijuana and adult use marijuana
26 products; and

27 C. Limitations on the display of adult use marijuana and adult use marijuana
28 products at marijuana stores and marijuana social clubs.

29 **SUBCHAPTER 8**

30 **LICENSE VIOLATIONS; PENALTIES**

31 **§801. Department may impose penalty on licensee for license violation; Maine**
32 **Administrative Procedure Act applies**

33 The department, on its own initiative or on complaint and after investigation, notice
34 and the opportunity for a public hearing, by written order may impose a monetary penalty
35 on a licensee or suspend or revoke the licensee's license for a violation by the licensee or
36 by an agent or employee of the licensee of the provisions of this chapter, the rules
37 adopted pursuant to this chapter or the terms, conditions or provisions of the licensee's
38 license.

1 **1. Additional penalties may be imposed.** Any penalties imposed by the department
2 on a licensee pursuant to this subchapter are in addition to any criminal or civil penalties
3 that may be imposed pursuant to other applicable laws or rules.

4 **2. Maine Administrative Procedure Act; appeals.** Except as otherwise provided
5 in this subchapter or in rules adopted pursuant to this subchapter, the imposition of a
6 monetary penalty, suspension or revocation on a licensee by the department, including,
7 but not limited to, the provision of notice and the conduct of hearings, is governed by the
8 Maine Administrative Procedure Act. A final order of the department imposing a
9 monetary penalty on a licensee or suspending or revoking the licensee's license is a final
10 agency action, as defined in Title 5, section 8002, subsection 4, and the licensee may
11 appeal that final order to the Superior Court in accordance with Rule 80C of the Maine
12 Rules of Civil Procedure.

13 **§802. Penalties**

14 **1. Monetary penalties.** A monetary penalty imposed by the department on a
15 licensee pursuant to this subchapter may not exceed \$100,000 per license violation.

16 A. The department shall adopt rules setting forth potential amounts of monetary
17 penalties to be imposed on a licensee based upon specific categories of unauthorized
18 conduct by the licensee, including major and minor license violations, as follows:

19 (1) Not more than \$10,000 per minor license violation;

20 (2) Except as provided in subparagraph (3), not more than \$50,000 per major
21 license violation; and

22 (3) Not more than \$100,000 per major license violation affecting public safety.

23 B. All monetary penalties imposed pursuant to this subchapter must be paid by the
24 licensee to the department in the form of cash or in the form of a certified check or a
25 cashier's check payable to the department. All monetary penalties paid to the
26 department pursuant to this subchapter must be deposited into the Adult Use
27 Marijuana Regulatory Coordination Fund established in section 1102.

28 **2. License suspension.** A licensee whose license has been suspended pursuant to
29 this subchapter may not, for the duration of the period of suspension, engage in any
30 activities relating to the operation of the marijuana establishment the licensee is licensed
31 to operate.

32 **3. License revocation.** A licensee whose license has been revoked pursuant to this
33 subchapter shall cease immediately all activities relating to the operation of the marijuana
34 establishment the licensee was previously licensed to operate and shall ensure that all
35 adult use marijuana and adult use marijuana products in the possession of the licensee are
36 forfeited to the department for destruction in accordance with section 803.

37 **4. Imposition of monetary penalty upon suspension or revocation.** In addition to
38 suspending or revoking a licensee's license, the department may impose a monetary
39 penalty on the licensee consistent with this section.

1 **§803. Disposition of unauthorized marijuana or marijuana products of licensee**

2 **1. Order; destruction of marijuana or marijuana products.** If the department
3 issues a final order imposing a monetary penalty on or a license suspension or revocation
4 against a licensee pursuant to this subchapter, the department may specify in the order, in
5 addition to any other penalties imposed in the order, that all or a portion of the marijuana
6 or marijuana products in the possession of the licensee are not authorized under this
7 chapter and are subject to destruction. A licensee subject to a final order directing the
8 destruction of marijuana or marijuana products in the possession of the licensee shall
9 forfeit the marijuana and marijuana products described in the order to the department for
10 destruction.

11 **2. Investigation.** If the department is notified by a criminal justice agency that there
12 is a pending investigation of a licensee subject to an order imposed under subsection 1,
13 the department may not destroy any marijuana or marijuana products of that licensee until
14 the destruction is approved by the criminal justice agency.

15 **§804. Rules**

16 The department shall adopt rules governing the imposition of monetary penalties,
17 suspensions and revocations under this subchapter, which must include, but are not
18 limited to, provisions relating to notice and conduct of hearings consistent with the Maine
19 Administrative Procedure Act and provisions relating to the disposition of unauthorized
20 marijuana and marijuana products of a licensee.

21 **SUBCHAPTER 9**

22 **MARIJUANA ADVISORY COMMISSION**

23 **§901. Establishment**

24 The Marijuana Advisory Commission, established by Title 5, section 12004-I,
25 subsection 52-C and referred to in this subchapter as "the commission," is created for the
26 purpose of conducting a continuing study of the laws relating to marijuana and reporting
27 to the Legislature its findings and recommendations on an annual basis.

28 **§902. Membership; chairs; terms; vacancies; quorum**

29 **1. Membership.** The commission consists of the following 15 members:

30 A. The Commissioner of Administrative and Financial Services or the
31 commissioner's designee;

32 B. The Commissioner of Health and Human Services or the commissioner's
33 designee;

34 C. The Commissioner of Public Safety or the commissioner's designee;

35 D. The Commissioner of Agriculture, Conservation and Forestry or the
36 commissioner's designee;

- 1 E. The Attorney General or the Attorney General's designee;
2 F. The following 5 members, appointed by the President of the Senate:
3 (1) Two members of the Senate, including members from each of the 2 parties
4 holding the largest number of seats in the Legislature;
5 (2) A representative of a statewide association of health care professionals;
6 (3) A representative of a statewide association representing the medical
7 marijuana industry; and
8 (4) A member of the public; and
9 G. The following 5 members, appointed by the Speaker of the House of
10 Representatives:
11 (1) Two members of the House of Representatives, including members from
12 each of the 2 parties holding the largest number of seats in the Legislature;
13 (2) A representative of a statewide association representing municipalities;
14 (3) A representative of a statewide association representing the adult use
15 marijuana industry; and
16 (4) A member of the public.

17 **2. Chairs.** The first-named Senate member is the Senate chair and the first-named
18 House member is the House chair of the commission.

19 **3. Terms.** Public members of the commission serve for a term of 2 years and may
20 be reappointed. Members of the commission who are Legislators serve during the term
21 of office for which they were elected.

22 **4. Vacancies.** In the event of a vacancy on the commission, the member's unexpired
23 term must be filled through an appointment by the appointing authority for the vacant
24 seat.

25 **5. Quorum.** A quorum of the commission consists of 8 members.

26 **§903. Duties**

27 **1. Review of laws and rules.** The commission shall review laws and rules
28 pertaining to the adult use marijuana and medical marijuana industries in this State and
29 any other provision of law or rule pertaining to marijuana, including, but not limited to,
30 laws and rules regarding public health, public safety, juvenile and adult criminal and civil
31 offenses, workplace drug testing, workplace safety, motor vehicle safety, landlords and
32 tenants, the personal use of marijuana and taxes and fees paid to the State by applicants
33 and registered primary caregivers and registered dispensaries under the Maine Medical
34 Use of Marijuana Act and applicants and licensees under this Act.

35 **2. Submission of recommendations to Legislature.** The commission shall submit
36 to the Legislature such recommended changes to the laws as it considers appropriate to
37 preserve the public health and safety and the well-being of the citizens of the State and to

1 preserve the intent of citizens as expressed in passage of the Marijuana Legalization Act,
2 former Title 7, chapter 417. The commission shall include any recommended changes in
3 its annual report to the Legislature pursuant to subsection 4.

4 **3. Public hearings.** The commission may hold public hearings at such times and at
5 such places as the commission considers appropriate in order to take testimony
6 concerning the use, possession and distribution of marijuana and to align this Act with
7 other provisions of law.

8 **4. Report to Legislature.** Beginning January 15, 2020, and annually thereafter, the
9 commission shall submit a report containing its findings and recommendations, together
10 with any suggested legislation, to the joint standing committee or committees of the
11 Legislature having jurisdiction over medical marijuana matters and adult use marijuana
12 matters.

13 **§904. Organization; staffing; consultation**

14 **1. Organization; staffing.** The Legislative Council shall provide staffing services to
15 the commission, except that Legislative Council staff support is not authorized when the
16 Legislature is in regular or special session. The Executive Director of the Legislative
17 Council shall notify all members of the commission of the time and place of the first
18 meeting. At that time the commission shall organize and adopt policies regarding the
19 functioning of the commission and its affairs.

20 **2. Consultation.** Whenever the commission considers it appropriate, it may seek the
21 advice of consultants or experts, including representatives of the legislative and executive
22 branches of State Government, in fields related to its duties.

23 **§905. Reimbursement of expenses**

24 Members of the commission must be compensated in accordance with Title 5, chapter
25 379.

26 **SUBCHAPTER 10**

27 **EXCISE TAX ON ADULT USE MARIJUANA**

28 **§1001. Excise tax imposed**

29 Beginning on the first day of the calendar month in which adult use marijuana may be
30 sold in the State by a cultivation facility under this chapter, an excise tax on adult use
31 marijuana is imposed in accordance with this subchapter.

32 **1. Excise tax on marijuana flower and mature marijuana plants.** A cultivation
33 facility licensee shall pay an excise tax of \$130 per pound of marijuana flower or mature
34 marijuana plants sold to other licensees in the State.

35 **2. Excise tax on marijuana trim.** A cultivation facility licensee shall pay an excise
36 tax of \$36.29 per pound of marijuana trim sold to other licensees in the State.

1 **3. Excise tax on immature marijuana plants and seedlings.** A cultivation facility
2 licensee shall pay an excise tax of \$1.50 per immature marijuana plant or seedling sold to
3 other licensees in the State.

4 **4. Excise tax on marijuana seeds.** A cultivation facility licensee shall pay an excise
5 tax of \$0.30 per marijuana seed sold to other licensees in the State.

6 **§1002. Collection and payment of excise tax**

7 **1. Payment to department.** On or before the last day of each month, a cultivation
8 facility licensee shall pay to the department all excise taxes due under this subchapter on
9 the adult use marijuana sold by the cultivation facility licensee to other licensees during
10 the preceding calendar month, less the amount paid by the cultivation facility licensee to
11 the municipality in which the cultivation facility is located as required by subsection 2.

12 **2. Payment to municipality.** On or before the last day of each month, a cultivation
13 facility licensee shall pay to the municipality in which the cultivation facility is located
14 5% of the total excise taxes required to be paid by the cultivation facility licensee
15 pursuant to this subchapter during the preceding calendar month. A cultivation facility
16 licensee shall include with its monthly payment to the department under subsection 1
17 documentation of the payment made under this subsection to the municipality in which
18 the cultivation facility is located.

19 **§1003. Application of excise tax revenue**

20 All excise tax revenue collected by the department pursuant to this subchapter on the
21 sale of adult use marijuana must be deposited into the General Fund, except that, on or
22 before the last day of each month, the department shall:

23 **1. Revenue sharing for participating municipalities.** Distribute 1% of the total
24 excise tax revenue received by the department during the preceding month pursuant to
25 this subchapter in equal amounts to each municipality that was a participating
26 municipality during the preceding month; and

27 **2. Transfer to Adult Use Marijuana Public Health and Safety Fund.** After the
28 distribution pursuant to subsection 1, transfer 12% of the remaining excise tax revenue
29 received by the department during the preceding month pursuant to this subchapter to the
30 Adult Use Marijuana Public Health and Safety Fund established under section 1101.

31 **SUBCHAPTER 11**

32 **ADULT USE MARIJUANA PUBLIC HEALTH AND SAFETY FUND;**
33 **ADULT USE MARIJUANA REGULATORY COORDINATION FUND**

34 **§1101. Adult Use Marijuana Public Health and Safety Fund**

35 The Adult Use Marijuana Public Health and Safety Fund, referred to in this section as
36 "the fund," is established as a dedicated, nonlapsing fund within the department for the
37 purposes specified in this section.

1 **PERSONAL USE OF MARIJUANA AND MARIJUANA PRODUCTS;**
2 **HOME CULTIVATION OF MARIJUANA FOR PERSONAL ADULT USE**

3 **§1501. Personal use of marijuana and marijuana products**

4 **1. Authorized conduct.** A person 21 years of age or older may:

5 A. Use, possess or transport marijuana paraphernalia and use, possess or transport up
6 to 2 1/2 ounces of marijuana or 2 1/2 ounces of a combination of marijuana and
7 marijuana concentrate that includes no more than 5 grams of marijuana concentrate;

8 B. Transfer or furnish, without remuneration, to a person 21 years of age or older up
9 to 2 1/2 ounces of marijuana or 2 1/2 ounces of a combination of marijuana and
10 marijuana concentrate that includes no more than 5 grams of marijuana concentrate;

11 C. Transfer or furnish, without remuneration, to a person 21 years of age or older up
12 to 6 immature marijuana plants or seedlings;

13 D. Subject to the requirements and restrictions of section 1502, possess, cultivate or
14 transport up to 6 mature marijuana plants, 12 immature marijuana plants and an
15 unlimited number of seedlings and possess all the marijuana produced by such plants
16 at the person's place of residence or at the location where the marijuana was
17 cultivated;

18 E. Purchase up to 2 1/2 ounces of adult use marijuana or 2 1/2 ounces of a
19 combination of adult use marijuana and marijuana concentrate that includes no more
20 than 5 grams of marijuana concentrate from a marijuana store;

21 F. Purchase up to 12 immature marijuana plants or seedlings from a marijuana store
22 or a nursery cultivation facility as described in section 301, subsection 5; and

23 G. Purchase an amount of adult use marijuana products that includes no more than 5
24 grams of marijuana concentrate from a marijuana social club.

25 For the purposes of this subsection, "remuneration" includes a donation or any other
26 monetary payment received directly or indirectly by a person in exchange for goods or
27 services as part of a transaction in which marijuana or marijuana products are transferred
28 or furnished by that person to another person.

29 **2. Consumption of marijuana and marijuana products; violation.** The
30 provisions of this subsection apply to the consumption of marijuana or marijuana
31 products by a person 21 years of age or older.

32 A. A person 21 years of age or older may consume marijuana or marijuana products
33 only if that person is:

34 (1) In a private residence, including curtilage; or

35 (2) On private property, not generally accessible by the public, and the person is
36 explicitly permitted to consume marijuana or marijuana products on the property
37 by the owner of the property.

38 B. A person 21 years of age or older may not consume marijuana or marijuana
39 products:

1 (1) If that person is the operator of a vehicle on a public way or is a passenger in
2 the vehicle. As used in this subparagraph, "vehicle" has the same meaning as in
3 Title 29-A, section 101, subsection 91;

4 (2) In a private residence or on private property used as a day care or baby-
5 sitting service during the hours in which the residence or property is being
6 operated as a day care or baby-sitting service;

7 (3) By means of smoking the marijuana or marijuana product in a designated
8 smoking area as provided under the Workplace Smoking Act of 1985; or

9 (4) By means of smoking the marijuana or marijuana product in a public place or
10 in a public area where smoking is prohibited under Title 22, chapter 262.

11 C. A person who violates this subsection commits a civil violation for which a fine
12 of not more than \$100 may be adjudged in addition to any criminal or civil penalties
13 that may be imposed pursuant to other applicable laws or rules.

14 **§1502. Home cultivation of marijuana for personal adult use**

15 The provisions of this section apply to the home cultivation of marijuana for personal
16 adult use by a person 21 years of age or older, but do not apply to the cultivation of
17 marijuana for medical use by a qualifying patient, a primary caregiver, a registered
18 primary caregiver or a registered dispensary pursuant to the Maine Medical Use of
19 Marijuana Act.

20 **1. Cultivation of up to 6 mature marijuana plants for personal adult use per**
21 **person authorized.** Subject to the requirements and restrictions of subsections 2 and 3, a
22 person may cultivate up to 6 mature marijuana plants, up to 12 immature marijuana plants
23 and an unlimited number of seedlings for personal adult use at that person's place of
24 residence, on a parcel or tract of land owned by that person or on a parcel or tract of land
25 owned by another person with the written permission of that owner. A person may
26 cultivate the marijuana plants authorized under this subsection at multiple locations so
27 long as such cultivation activities otherwise meet all requirements and restrictions of this
28 section.

29 **2. Cultivation of more than 12 mature marijuana plants for personal adult use**
30 **per parcel or tract of land prohibited.** No more than 12 mature marijuana plants for
31 personal adult use may be cultivated on any one parcel or tract of land, except that, if a
32 municipality adopts an ordinance pursuant to the authority in subsection 4 that allows
33 more than 12 but not more than 18 mature marijuana plants for personal adult use to be
34 cultivated on any one parcel or tract of land, up to but not exceeding that greater number
35 of mature marijuana plants for personal adult use may be cultivated on any one parcel or
36 tract of land within that municipality.

37 **3. Cultivation requirements.** A person who cultivates marijuana for personal adult
38 use pursuant to this section shall:

39 A. Ensure that the marijuana is not visible from a public way without the use of
40 aircraft or binoculars or other optical aids;

1 B. Take reasonable precautions to prevent unauthorized access by a person under 21
2 years of age;

3 C. Attach to each mature marijuana plant and each immature marijuana plant a
4 legible tag that includes the person's name, driver's license number or identification
5 number, a notation that the marijuana plant is being grown for personal adult use as
6 authorized under this section and, if the cultivation is on a parcel or tract of land
7 owned by another person, the name of that owner; and

8 D. Comply with all applicable municipal regulations relating to the home cultivation
9 of marijuana for personal adult use that have been adopted by the municipality in
10 which the marijuana is cultivated in accordance with subsection 4.

11 **4. Municipal regulation of home cultivation of marijuana for personal adult use.**

12 In accordance with this subchapter and pursuant to the home rule authority granted under
13 the Constitution of Maine, Article VIII, Part Second and Title 30-A, section 3001, a
14 municipality may regulate the home cultivation of marijuana for personal adult use within
15 the municipality, including, but not limited to, the adoption of an ordinance allowing
16 home cultivation within the municipality of more than 12 mature marijuana plants for
17 personal adult use but not more than 18 mature marijuana plants for personal adult use on
18 any one parcel or tract of land within the municipality. A municipality may not generally
19 prohibit the home cultivation of marijuana for personal adult use within the municipality,
20 restrict the areas within the municipality in which home cultivation of marijuana for
21 personal adult use is allowed or charge a license or other fee to a person relating to the
22 home cultivation of marijuana for personal adult use within a municipality.

23 **§1503. Home extraction of marijuana concentrate by use of inherently hazardous**
24 **substance prohibited**

25 Except as authorized under section 502, subsection 7 or pursuant to the Maine
26 Medical Use of Marijuana Act, a person may not manufacture marijuana concentrate
27 using an inherently hazardous substance and an owner of a property or a parcel or tract of
28 land may not intentionally or knowingly allow another person to manufacture marijuana
29 concentrate using an inherently hazardous substance within or on that property or land.

30 **§1504. Violations; penalties**

31 Except as provided in section 1501, subsection 2, a person who violates any provision
32 of this chapter is subject to forfeiture or seizure of any unauthorized marijuana, marijuana
33 products or marijuana plants and is subject to any additional criminal or civil penalties
34 that may be imposed pursuant to other applicable laws or rules.

35 **Sec. A-7. Transfer of funds; Adult Use Marijuana Regulatory**
36 **Coordination Fund.** Notwithstanding any other provision of law to the contrary, the
37 State Controller, no later than 5 days after the effective date of this Act, shall transfer the
38 balance of the Retail Marijuana Regulatory Coordination Fund in the Department of
39 Administrative and Financial Services to the Adult Use Marijuana Regulatory
40 Coordination Fund in the Department of Administrative and Financial Services.

- 1 A. Kits used or intended for use in planting, propagating, cultivating, growing or
2 harvesting of any species of plant which is a scheduled drug or from which a
3 scheduled drug can be derived;
- 4 B. Kits used or intended for use in manufacturing, compounding, converting,
5 producing, processing or preparing scheduled drugs;
- 6 C. Isomerization devices used or intended for use in increasing the potency of any
7 species of plant that is a scheduled drug;
- 8 D. Testing equipment used or intended for use in identifying or in analyzing the
9 strength, effectiveness or purity of scheduled drugs;
- 10 E. Scales and balances used or intended for use in weighing or measuring scheduled
11 drugs;
- 12 F. Dilutants and adulterants, such as quinine hydrochloride, mannitol, mannite,
13 dextrose and lactose, used or intended for use in cutting scheduled drugs;
- 14 G. Separation gins and sifters, used or intended for use in removing twigs and seeds
15 from, or in otherwise cleaning or refining, marijuana;
- 16 H. Blenders, bowls, containers, spoons and mixing devices used or intended for use
17 in compounding scheduled drugs;
- 18 I. Capsules, balloons, envelopes and other containers used or intended for use in
19 packaging small quantities of scheduled drugs;
- 20 J. Containers and other objects used or intended for use in storing or concealing
21 scheduled drugs; and
- 22 K. Objects used or intended for use in ingesting, inhaling or otherwise introducing
23 marijuana, cocaine, hashish or hashish oil into the human body, such as:
- 24 (1) Metal, wooden, acrylic, glass, stone, plastic or ceramic pipes with or without
25 screens, permanent screens, hashish heads or punctured metal bowls;
- 26 (2) Water pipes;
- 27 (3) Carburetion tubes and devices;
- 28 (4) Smoking and carburetion masks;
- 29 (5) Roach clips, meaning objects used to hold burning material, such as a
30 marijuana cigarette that has become too small or too short to be held in the hand;
- 31 (6) Miniature cocaine spoons and cocaine vials;
- 32 (7) Chamber pipes;
- 33 (8) Carburetor pipes;
- 34 (9) Electric pipes;
- 35 (10) Air-driven pipes;
- 36 (11) Chillums;
- 37 (12) Bongs; or

1 (13) Ice pipes or chillers.

2 **Sec. B-2. 25 MRSA §1542-A, sub-§1, ¶O** is enacted to read:

3 O. Who is required to submit to a criminal history record check pursuant to Title
4 28-B, section 204.

5 **Sec. B-3. 25 MRSA §1542-A, sub-§3, ¶N** is enacted to read:

6 N. The State Police shall take or cause to be taken the fingerprints of the person
7 named in subsection 1, paragraph O at the request of that person and upon payment
8 of the expenses by that person as provided under Title 28-B, section 204.

9 **Sec. B-4. 25 MRSA §1542-A, sub-§4**, as amended by PL 2017, c. 253, §4 and c.
10 258, Pt. B, §4, is repealed and the following enacted in its place:

11 **4. Duty to submit to State Bureau of Identification.** It is the duty of the law
12 enforcement agency taking the fingerprints as required by subsection 3, paragraphs A, B
13 and G to transmit immediately to the State Bureau of Identification the criminal
14 fingerprint record. Fingerprints taken pursuant to subsection 1, paragraph C, D, E or F or
15 pursuant to subsection 5 may not be submitted to the State Bureau of Identification unless
16 an express request is made by the commanding officer of the State Bureau of
17 Identification. Fingerprints taken pursuant to subsection 1, paragraph G must be
18 transmitted immediately to the State Bureau of Identification to enable the bureau to
19 conduct state and national criminal history record checks for the Department of
20 Education. The bureau may not use the fingerprints for any purpose other than that
21 provided for under Title 20-A, section 6103. The bureau shall retain the fingerprints,
22 except as provided under Title 20-A, section 6103, subsection 9. Fingerprints taken
23 pursuant to subsection 1, paragraph I and subsection 3, paragraph I must be transmitted
24 immediately to the State Bureau of Identification to enable the bureau to conduct state
25 and national criminal history record checks for the court and the Department of Public
26 Safety, Gambling Control Board, respectively. Fingerprints taken pursuant to subsection
27 1, paragraph J, K or L must be transmitted immediately to the State Bureau of
28 Identification to enable the bureau to conduct state and national criminal history record
29 checks for the Department of Administrative and Financial Services, Bureau of Revenue
30 Services. Fingerprints taken pursuant to subsection 1, paragraph M must be transmitted
31 immediately to the State Bureau of Identification to enable the bureau to conduct state
32 and national criminal history record checks for the Board of Osteopathic Licensure,
33 established in Title 32, chapter 36. Fingerprints taken pursuant to subsection 1, paragraph
34 N must be transmitted immediately to the State Bureau of Identification to enable the
35 bureau to conduct state and national criminal history record checks for the Board of
36 Licensure in Medicine, established in Title 32, chapter 48. Fingerprints taken pursuant to
37 subsection 1, paragraph M must be transmitted immediately to the State Bureau of
38 Identification to enable the bureau to conduct state and national criminal history record
39 checks for the State Board of Nursing. Fingerprints taken pursuant to subsection 1,
40 paragraph O must be transmitted immediately to the State Bureau of Identification to
41 enable the bureau to conduct state and national criminal history record checks under Title
42 28-B, section 204.

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PART C

Sec. C-1. 30-A MRSA §4452, sub-§5, ¶U, as corrected by RR 2007, c. 2, §17, is amended to read:

U. Standards under a wind energy development certification issued by the Department of Environmental Protection pursuant to Title 35-A, section 3456 if the municipality chooses to enforce those standards; ~~and~~

Sec. C-2. 30-A MRSA §4452, sub-§5, ¶V, as reallocated by RR 2007, c. 2, §18, is amended to read:

V. The Maine Uniform Building and Energy Code, adopted pursuant to Title 10, chapter 1103-; ~~and~~

Sec. C-3. 30-A MRSA §4452, sub-§5, ¶W is enacted to read:

W. Local land use and business licensing ordinances adopted pursuant to Title 28-B, chapter 1, subchapter 4.

Sec. C-4. 30-A MRSA §7063 is enacted to read:

§7063. Adult use marijuana

A plantation has the same powers and duties, and is subject to the same restrictions and requirements, as a municipality under section 4452, subsection 5, paragraph W and under Title 28-B, chapters 1 and 3.

PART D

Sec. D-1. 36 MRSA §1752, sub-§§1-I, 1-J, 6-D, 6-E, 6-F and 8-E are enacted to read:

1-I. Adult use marijuana. "Adult use marijuana" has the same meaning as in Title 28-B, section 102, subsection 1.

1-J. Adult use marijuana product. "Adult use marijuana product" has the same meaning as in Title 28-B, section 102, subsection 2.

6-D. Marijuana establishment. "Marijuana establishment" has the same meaning as in Title 28-B, section 102, subsection 29.

6-E. Marijuana social club. "Marijuana social club" has the same meaning as in Title 28-B, section 102, subsection 34.

6-F. Marijuana store. "Marijuana store" has the same meaning as in Title 28-B, section 102, subsection 35.

8-E. Participating municipality. "Participating municipality" has the same meaning as in Title 28-B, section 102, subsection 41.

1 **Sec. D-2. 36 MRSA §1811, first ¶**, as amended by PL 2015, c. 267, Pt. OOOO,
2 §5 and affected by §7, is further amended to read:

3 A tax is imposed on the value of all tangible personal property, products transferred
4 electronically and taxable services sold at retail in this State. The rate of tax is 7% on the
5 value of liquor sold in licensed establishments as defined in Title 28-A, section 2,
6 subsection 15, in accordance with Title 28-A, chapter 43; 7% on the value of rental of
7 living quarters in any hotel, rooming house or tourist or trailer camp; 10% on the value of
8 rental for a period of less than one year of an automobile, of a pickup truck or van with a
9 gross vehicle weight of less than 26,000 pounds rented from a person primarily engaged
10 in the business of renting automobiles or of a loaner vehicle that is provided other than to
11 a motor vehicle dealer's service customers pursuant to a manufacturer's or dealer's
12 warranty; 7% on the value of prepared food; and 5% on the value of all other tangible
13 personal property and taxable services and products transferred electronically.
14 Notwithstanding the other provisions of this section, from October 1, 2013 to December
15 31, 2015, the rate of tax is 8% on the value of rental of living quarters in any hotel,
16 rooming house or tourist or trailer camp; 8% on the value of prepared food; 8% on the
17 value of liquor sold in licensed establishments as defined in Title 28-A, section 2,
18 subsection 15, in accordance with Title 28-A, chapter 43; and 5.5% on the value of all
19 other tangible personal property and taxable services and products transferred
20 electronically. Notwithstanding the other provisions of this section, beginning January 1,
21 2016, the rate of tax is 9% on the value of rental of living quarters in any hotel, rooming
22 house or tourist or trailer camp; 8% on the value of prepared food; 8% on the value of
23 liquor sold in licensed establishments as defined in Title 28-A, section 2, subsection 15,
24 in accordance with Title 28-A, chapter 43; and 5.5% on the value of all other tangible
25 personal property and taxable services and products transferred electronically.
26 Notwithstanding the other provisions of this section, beginning on the first day of the
27 calendar month in which adult use marijuana and adult use marijuana products may be
28 sold in the State by a marijuana establishment licensed to conduct retail sales pursuant to
29 Title 28-B, chapter 1, the rate of tax is 10% on the value of adult use marijuana and adult
30 use marijuana products. Value is measured by the sale price, except as otherwise
31 provided. The value of rental for a period of less than one year of an automobile or of a
32 pickup truck or van with a gross vehicle weight of less than 26,000 pounds rented from a
33 person primarily engaged in the business of renting automobiles is the total rental charged
34 to the lessee and includes, but is not limited to, maintenance and service contracts, drop-
35 off or pick-up fees, airport surcharges, mileage fees and any separately itemized charges
36 on the rental agreement to recover the owner's estimated costs of the charges imposed by
37 government authority for title fees, inspection fees, local excise tax and agent fees on all
38 vehicles in its rental fleet registered in the State. All fees must be disclosed when an
39 estimated quote is provided to the lessee.

40 **Sec. D-3. 36 MRSA §1817**, as amended by PL 2017, c. 1, §21, is repealed.

41 **Sec. D-4. 36 MRSA §1818** is enacted to read:

1 **§1818. Tax on adult use marijuana and adult use marijuana products**

2 All sales tax revenue collected pursuant to section 1811 on the sale of adult use
3 marijuana and adult use marijuana products must be deposited into the General Fund,
4 except that, on or before the last day of each month, the State Controller shall:

5 **1. Distribution of sales tax revenue to municipality in which revenue was**
6 **generated.** Distribute to each municipality with a marijuana store or a marijuana social
7 club operating within the municipality during the preceding month 5% of all sales tax
8 revenue received by the assessor during the preceding month pursuant to section 1811
9 from the marijuana stores and marijuana social clubs operating within that municipality;

10 **2. Revenue sharing for participating municipalities.** Distribute 1% of the total
11 sales tax revenue received by the assessor during the preceding month pursuant to section
12 1811 in equal amounts to each municipality that was a participating municipality during
13 the preceding month. On or before the last day of each month, the Department of
14 Administrative and Financial Services shall provide the State Controller with a list of all
15 the municipalities that were participating municipalities during the preceding month; and

16 **3. Transfer to Adult Use Marijuana Public Health and Safety Fund.** After the
17 distributions made pursuant to subsections 1 and 2, transfer 12% of the remaining sales
18 tax revenue received by the assessor during the preceding month pursuant to section 1811
19 to the Adult Use Marijuana Public Health and Safety Fund established under Title 28-B,
20 section 1101.

21 **Emergency clause.** In view of the emergency cited in the preamble, this
22 legislation takes effect when approved.

23 **SUMMARY**

24 This bill, which is an emergency bill, facilitates the development and administration
25 of a regulated marketplace in the State for adult use marijuana and the regulation of the
26 personal use of marijuana and the home cultivation of marijuana for personal adult use
27 pursuant to the Marijuana Legalization Act, as approved by the voters at referendum in
28 November 2016.

29 **PART A**

30 This Part repeals the Marijuana Legalization Act, as codified in the Maine Revised
31 Statutes, Title 7, chapter 417, and recodifies it as the Marijuana Legalization Act, referred
32 to in this summary as "the Act," in a new Title 28-B, Adult Use Marijuana, while
33 retaining the substance of the original Act with the following changes.

- 34 1. The term "adult use marijuana" is used instead of the term "retail marijuana."
35 2. It clarifies the distinction between and provides definitions for the terms
36 "marijuana plant," "mature marijuana plant," "immature marijuana plant" and "seedling."

1 3. It clarifies that any conduct relating to the possession, cultivation, manufacture,
2 testing, consumption, sale or offering for sale of marijuana or marijuana products that is
3 not specifically authorized under the Act, pursuant to a license issued under the Act or
4 pursuant to the Maine Medical Use of Marijuana Act is not authorized and that a person
5 who engages in such unauthorized conduct is subject to penalties under the Act and any
6 additional criminal or civil penalties that may be imposed under other applicable laws or
7 rules.

8 4. It retains the division of regulatory authority regarding the regulation of adult use
9 marijuana enacted as Public Law 2017, chapter 278, whereby the Department of
10 Administrative and Financial Services, referred to in this summary as "the department," is
11 designated as the primary regulatory authority in the implementation, administration and
12 enforcement of the Act, with the Department of Agriculture, Conservation and Forestry
13 retaining regulatory authority concerning the cultivation, manufacture, testing, packaging
14 and labeling of adult use marijuana and adult use marijuana products.

15 5. It further clarifies the roles and authorities, including the respective rule-making
16 authorities, of the department and the Department of Agriculture, Conservation and
17 Forestry in the implementation, administration and enforcement of the Act and provides
18 for the provisional adoption of major substantive rules pursuant to the Act by each
19 department and the submission of those rules to the Legislature for review pursuant to the
20 Maine Administrative Procedure Act on or before December 1, 2018.

21 6. It requires the department to implement and administer a tracking system for adult
22 use marijuana from immature marijuana plant to the point of retail sale, disposal or
23 destruction.

24 7. It requires the department to facilitate the collection and analysis of public health
25 and safety data relating to the effects of the use of marijuana in the State.

26 8. It requires the department to facilitate the development and implementation of
27 programs, initiatives and campaigns focused on increasing the awareness of and
28 educating the public on health and safety matters relating to the use of marijuana and
29 marijuana products. Such programs, initiatives and campaigns may be funded with a
30 portion of the excise tax and sales tax revenues resulting from the sale of adult use
31 marijuana and adult use marijuana products.

32 9. It requires the department to facilitate the development and implementation of
33 programs or initiatives providing enhanced training for criminal justice agencies in the
34 requirements and enforcement of the Act. Such programs and initiatives may be funded
35 with a portion of the excise tax and sales tax revenues resulting from the sale of adult use
36 marijuana and adult use marijuana products.

37 10. It requires the department and the Department of Agriculture, Conservation and
38 Forestry to submit to the Legislature an annual report, beginning February 15, 2020,
39 which must include specific information and data relating to the regulated market for
40 adult use marijuana in the State.

1 11. It implements a moratorium on the issuance of adult use marijuana social club
2 licenses until June 1, 2020 but provides for the regulation of licensed adult use marijuana
3 social clubs after that date.

4 12. It removes from the former Marijuana Legalization Act provisions relating to the
5 issuance of occupational licenses.

6 13. It clarifies general licensing criteria for applicants seeking to operate an adult use
7 marijuana establishment, which include a 2-year residency requirement and specific
8 additional licensing requirements applicable to the licensing of adult use marijuana
9 cultivation facilities. It removes from the former Marijuana Legalization Act provisions
10 relating to preference in licensure for medical marijuana caregivers and medical
11 marijuana dispensaries. It removes from the former Marijuana Legalization Act the caps
12 on the number of each license type that may be issued, except that:

13 A. It limits the number of marijuana store licenses in common ownership to 4
14 marijuana store licenses, but repeals that limitation January 1, 2022; and

15 B. It limits the number of cultivation facility licenses in common ownership to 3
16 cultivation facility licenses not exceeding a combined licensed plant canopy of
17 30,000 square feet.

18 14. It separates within the Act the state-level and municipal-level licensing and
19 approval processes for adult use marijuana establishments. An applicant for a license to
20 operate an adult use marijuana establishment must submit an application along with the
21 required application fee to the department, which, after review, conditionally may
22 approve the license. The licensee may then seek municipal authorization from the
23 municipality in which the licensee proposes to operate the marijuana establishment. A
24 municipality, which includes towns, cities and plantations, by adopted ordinance may
25 regulate marijuana establishments within the municipality, including, but not limited to,
26 through the adoption of:

27 A. Land use regulations applicable to marijuana establishments within the
28 municipality;

29 B. Municipal licensing requirements applicable to marijuana establishments within
30 the municipality that may include the imposition of municipal approval or license
31 fees; and

32 C. Limitations on the number of any type of marijuana establishment that may be
33 approved or licensed to operate within the municipality.

34 A municipality may not authorize the operation of a marijuana establishment within the
35 municipality unless the legislative body of the municipality has voted to generally
36 authorize some or all types of marijuana establishments within the municipality,
37 including that type of marijuana establishment. A person that has been issued a
38 conditional license by the department may not request municipal authorization to operate
39 a marijuana establishment within a municipality unless the legislative body of the
40 municipality has voted to generally authorize some or all types of marijuana
41 establishments within the municipality, including that type of marijuana establishment.
42 Once the department receives certification of municipal authorization and the applicant

1 pays the applicable license fee and submits any additional required documentation, the
2 department must issue an active license, good for a term of one year from the date of
3 issuance. A licensee may not engage in the cultivation, manufacture, testing, sale or
4 offering for sale of marijuana or marijuana products until the licensee has been issued an
5 active license by the department.

6 15. It revises and clarifies the application process for issuance and renewal of a state
7 license to operate an adult use marijuana establishment, including revision of the
8 application and license fees to be imposed by the department under the Act.

9 16. It revises the manner in which cultivation facilities are to be licensed and
10 regulated by removing the statewide limitation on the total amount of licensed plant
11 canopy and by authorizing 5 tiers of cultivation facility license types, the smallest of
12 which, a tier 1 license, provides for the cultivation of up to 30 mature marijuana plants or
13 up to 500 square feet of plant canopy and the largest of which, a tier 4 license, provides
14 for the cultivation of up to 30,000 square feet of plant canopy. It also creates a nursery
15 cultivation facility license tier, which allows for the cultivation of immature plants,
16 seedlings and seeds and the sale of those immature plants, seedlings and seeds to other
17 licensees and to consumers. A licensee seeking renewal of a tier 4 license may seek
18 approval from the department to expand the area of plant canopy authorized under the
19 license by 10,000 square feet, so long as certain criteria are met.

20 17. It clarifies operational requirements for each type of adult use marijuana
21 establishment, including:

22 A. Providing for the payment of an excise tax by cultivation facilities on the adult
23 use marijuana sold to other licensees;

24 B. Providing for the collection and remittance of a sales tax by marijuana stores and
25 marijuana social clubs on adult use marijuana and adult use marijuana products sold
26 to consumers;

27 C. Specifying standards for the extraction of marijuana concentrate by products
28 manufacturing facilities;

29 D. Specifying standards for the tracking of adult use marijuana and adult use
30 marijuana products by each type of adult use marijuana establishment;

31 E. Specifying standards for the sharing of facilities for the cultivation, manufacturing
32 or sale of adult use marijuana and adult use marijuana products and marijuana and
33 marijuana products for medical use by a licensee that is also a registered primary
34 caregiver or registered dispensary;

35 F. Requiring compliance by licensees with applicable packaging, labeling and health
36 and safety requirements;

37 G. Incorporating standards and requirements applicable to testing facilities as
38 enacted in Public Law 2017, chapter 309;

39 H. Clarifying sales authorizations and prohibitions applicable to marijuana stores and
40 marijuana social clubs, including prohibitions on drive-through sales, sales by use of
41 a delivery service, sales by use of an automated vending machine and Internet sales;

1 I. Providing that the smoking of marijuana or marijuana products at a marijuana
2 social club is prohibited in accordance with state law regarding smoking in public
3 places and public areas; and

4 J. Prohibiting the employment of any person under 21 years of age by any adult use
5 marijuana establishment.

6 18. It clarifies and expands upon the standards and requirements for the testing of
7 adult use marijuana and adult use marijuana products; the packaging, labeling and health
8 and safety of adult use marijuana and adult use marijuana products; and the use of signs,
9 advertising and marketing relating to adult use marijuana and adult use marijuana
10 products.

11 19. It provides for the imposition by the department of monetary penalties on a
12 licensee or suspensions or revocations of a licensee's license for a violation of the Act, in
13 accordance with the Maine Administrative Procedure Act, and limits the amount of such
14 monetary penalties imposed to not more than \$10,000 per minor license violation, not
15 more than \$50,000 per major license violation and not more than \$100,000 per major
16 license violation affecting public safety.

17 20. It establishes the Marijuana Advisory Commission for the purpose of conducting
18 a continuing study of the laws relating to marijuana and reporting to the Legislature its
19 findings and recommendations on an annual basis.

20 21. It imposes an excise tax on adult use marijuana to be paid by cultivation facilities
21 on adult use marijuana sold to other licensees. The excise tax is imposed in the following
22 amounts:

23 A. For marijuana flower or mature marijuana plants, \$130 per pound;

24 B. For marijuana trim, \$36.29 per pound;

25 C. For each immature marijuana plant or seedling, \$1.50; and

26 D. For each marijuana seed, \$0.30.

27 22. It provides that a cultivation facility licensee monthly must pay directly to the
28 municipality in which the cultivation facility is located 5% of the excise tax payments
29 required under the Act during the prior month. All other revenue resulting from the
30 imposition of the excise tax on adult use marijuana under the Act must be deposited into
31 the General Fund, except that:

32 A. One percent of the total monthly other excise tax revenue generated statewide
33 must be distributed in equal amounts to each municipality that had a cultivation
34 facility, products manufacturing facility, marijuana store or marijuana social club in
35 operation within the municipality during the prior month; and

36 B. Twelve percent of the remaining total monthly other excise tax revenue after the
37 distribution to municipalities under paragraph A must be transferred to the Adult Use
38 Marijuana Public Health and Safety Fund.

39 23. It establishes the Adult Use Marijuana Public Health and Safety Fund, which is
40 primarily funded through dedicated excise and sales tax revenue from the sale of adult

1 use marijuana and adult use marijuana products, to be used by the department to facilitate
2 public health and safety awareness and education programs, initiatives, campaigns and
3 activities and enhanced law enforcement training programs for local, county and state law
4 enforcement officers.

5 24. It eliminates the Retail Marijuana Regulatory Coordination Fund, which was
6 created and funded through the enactment of Public Law 2017, chapter 278, and transfers
7 its remaining balances to the new Adult Use Marijuana Regulatory Coordination Fund.

8 25. It affects the provisions of the former Marijuana Legalization Act relating to the
9 personal use of marijuana and marijuana products and the home cultivation of marijuana
10 for personal adult use as follows:

11 A. It retains the provisions of the former Marijuana Legalization Act authorizing a
12 person 21 years of age or older to purchase from a marijuana store or, where
13 applicable, from a marijuana social club and possess for personal use up to 2 1/2
14 ounces of marijuana or 2 1/2 ounces of a combination of marijuana and marijuana
15 concentrate that includes no more than 5 grams of marijuana concentrate;

16 B. It clarifies language regarding the transfer or furnishing of marijuana or marijuana
17 products, without remuneration, to another person to specify that remuneration
18 includes a donation or any other monetary payment received directly or indirectly by
19 a person in exchange for goods or services as part of a transaction in which marijuana
20 or marijuana products are transferred or furnished by that person to another person;

21 C. It authorizes a person 21 years of age or older to purchase up to 12 immature
22 marijuana plants or seedlings from a marijuana store or a nursery cultivation facility;

23 D. It clarifies the provisions relating to the home cultivation of marijuana for
24 personal adult use by authorizing a person 21 years of age or older to grow and
25 harvest the marijuana produced by up to 6 mature marijuana plants, up to 12
26 immature marijuana plants and an unlimited number of seedlings at that person's
27 place of residence, on a parcel or tract of land owned by that person or on a parcel or
28 tract of land owned by another person with the written permission of that owner. It
29 provides, however, that no more than 12 mature marijuana plants may be cultivated
30 for personal adult use on any one parcel or tract of land, except when the parcel or
31 tract of land is located in a municipality that has, by adopted ordinance, authorized
32 the cultivation of more than 12 mature marijuana plants for personal adult use but not
33 more than 18 mature marijuana plants for personal adult use. These limitations on
34 home cultivation of marijuana for personal adult use do not apply to the cultivation of
35 marijuana for medical use by a qualifying patient, a primary caregiver, a registered
36 primary caregiver or a registered dispensary under the Maine Medical Use of
37 Marijuana Act;

38 E. It retains the provisions relating to the consumption of marijuana and marijuana
39 products as enacted by Public Law 2017, chapter 1; and

40 F. It prohibits the home extraction of marijuana concentrate by use of inherently
41 hazardous substances.

42 **PART B**

1 This Part provides that possession of drug paraphernalia, as prohibited under the
2 Maine Revised Statutes, Title 17-A, section 1111-A, does not apply to drug paraphernalia
3 relating to the adult use of marijuana by a person as authorized under the Act or to drug
4 paraphernalia relating to the sale or offering for sale of marijuana by a licensed adult use
5 marijuana store or adult use marijuana social club.

6 This Part also amends the law concerning the Department of Public Safety, Bureau of
7 State Police, State Bureau of Identification as necessary for the State Police and the State
8 Bureau of Identification to conduct criminal history record checks on applicants for a
9 license to operate an adult use marijuana establishment and on other persons as required
10 under the Act.

11 **PART C**

12 This Part amends the State's laws governing municipal powers and duties to provide
13 that plantations have the same powers and duties as cities and towns under the Act.

14 **PART D**

15 This Part amends the tax laws as follows.

16 1. It provides for a 10% sales tax on adult use marijuana and adult use marijuana
17 products to be imposed at the point of final sale to a consumer by a marijuana store or
18 marijuana social club.

19 2. It stipulates that all the revenue resulting from the imposition of the sales tax on
20 adult use marijuana and adult use marijuana products must be deposited into the General
21 Fund, except that:

22 A. Five percent of all monthly tax revenue generated within a municipality by all
23 marijuana stores and marijuana social clubs within that municipality must be
24 distributed to that municipality;

25 B. One percent of the total monthly tax revenue generated statewide must be
26 distributed in equal amounts to each municipality that had a cultivation facility,
27 products manufacturing facility, marijuana store or marijuana social club in operation
28 within the municipality during the prior month; and

29 C. Twelve percent of the remaining total monthly tax revenue after the distribution to
30 municipalities under paragraphs A and B must be transferred to the Adult Use
31 Marijuana Public Health and Safety Fund.

Marijuana Legalization Implementation Committee
LD 1719 – work session

Accepted in Ought to Pass as Amended Vote on February 23, 2018

**Indicates changes made to proposal when vote was taken*

1. Proposal to prohibit entry of persons under 21 from all areas within a marijuana establishment;
**Add clarification that qualifying patient aged 18, 19 or 20 may enter a common area within a shared facility to access where medical marijuana is sold.*
2. Proposal to clarify municipal “opt-in” language to provide that municipal action may include passage of a new ordinance, amendment of existing ordinance or approval of a warrant article that generally regulates operation of marijuana establishments within municipality;
**Existing ordinances are valid and decisions such as land-use ordinances applicable to adult-use marijuana endorsed by legislative body qualify as an “opt-in.”*
3. Proposal to include language similar to 28-B MRSA §606 (LD 1719, p. 49) regarding coordination of medical and adult use rules on packaging and labeling;
4. Proposal to provide exemptions from application of certain Criminal Code (Title 17-A) provisions for activities authorized under MLA (consistent with existing exemptions for activities authorized under medical law).
5. Proposal to include unallocated language directing Marijuana Advisory Commission to include in its first report recommendations regarding standardization, coordination or integration of medical and adult use programs, including testing, labeling and packaging standards and rules.
**Change to make this an ongoing duty of the Commission rather than one-time report.*
6. Proposal to apply certain packaging and labeling standards relating to appeal to children (shapes, depictions, etc.) to advertising standards. See pink sheet of language, page 3, amending 28-B, section 702, sub-§1, ¶B.
7. Change definition of “plant canopy” to include only those areas in which mature marijuana plants are cultivated. (See gold sheet language dated Jan. 30)
8. Revise license tier sizes to: Tier 1, up to 30 plants or up to 500 sq ft; Tier 2, up to 2000 sq ft; Tier 3, up to 7000 sq ft; and Tier 4, up to 20,000 sq ft, with increases available upon renewal of 7000 sq ft no more than once per 2 years. No change in application fee or license fee.
9. Health and safety warning labels on packaging of retail marijuana and marijuana products. Mandate health and safety warnings labels on retail marijuana and marijuana products as required by major substantive rule adopted by DAFS in consultation with DHHS Center for Disease Control and Prevention. Sec. 701(1), pg 50.
10. Remove section 202(3), pg 15, on durational residency requirement. Add a definition of resident to sec. 102: person domiciled in the state; with permanent place of abode in state;

spends more than 183 days of taxable year in state; and has filed resident tax return in each of the 3 years prior to the year in which the applicant applies for licensure. Repeal on June 1, 2012 the tax return filing portion of the definition.

11. Sampling of marijuana. Sec. 502(5), p 35. Sampling on premises by employees of products manufacturing facility allowed for quality purposes and research and development only, may be done on premises, but may not involve smoking. Smoking defined as in 22 MRSA 1541(6).
12. Retain current bill provisions on co-location of adult use cultivation and products manufacturing facilities and medical marijuana cultivation and processing space (pgs. 32-33, 35). Require complete separation of marijuana stores and storefronts for medical marijuana caregivers and dispensaries (separate facilities; separate buildings).
13. Proposal relating to local control/approval within unorganized territory – see proposal distributed 2/16.
14. Proposal relating to employment practices (§112 of bill, pgs. 12-13) – see language from 2/16.
15. Proposal relating to organic labeling – see language distributed 2/16.
16. Reduce number of marijuana plants authorized for personal possession and home cultivation to 3 mature plants, 12 immature plants and unlimited seedlings.
** Provide for 6 month delayed effect of reduction from 6 to 3 mature plants.*
 - All provisions regarding personal possession and home cultivation will still only apply to adult use marijuana (i.e., not applicable to medical marijuana).
 - Person may cultivate 3 mature plants, 12 immature plants and unlimited seedlings:
 - On land on which the person is domiciled;
 - On other land the person owns; or
 - On other land owned by another person with a written agreement regarding the cultivation/care of the plants.
 - Municipality may adopt an ordinance or other regulation that sets limits on home cultivation of marijuana on a parcel/tract of land as long as that limit allows for the cultivation of 3 mature plants, 12 immature plants and unlimited seedlings for each person 21 years or older who is domiciled on the parcel/tract of land.
 - Provisions regarding home cultivation requirements (§1502(3) on pgs. 61-62) still apply as written.
17. All licensing, administration, enforcement and other oversight under MLA under DAFS.
 - All rulemaking authority under MLA under DAFS, but DAFS required to consult with DACF in adopting rules under the MLA relating to cultivation, processing, testing, etc. (in same manner as the required consultation with DOL and DPS on pg. 10 of bill).
18. Amend Marijuana Advisory Commission membership to following 15 members:

- Representatives from DAFS, DHHS, DPS, DOL and **DACF*;
- **A representative of a statewide prosecutors association*;
- A public health expert;
- Representatives from medical marijuana and adult use marijuana industries;
- Two members of the general public; and
- Two members of the Senate and two members of the House.

19. Shift oversight of medical law and administration of medical marijuana program from DHHS to DAFS.

- Medical law will remain in Title 22 and will not change other than references to DHHS; medical program rules and active registrations will remain in effect and valid.
- Will include provisions aimed at ensuring HHS Committee retains jurisdiction over medical marijuana issues.
- *Will include provisions to ensure that administration and oversight of medical program within DAFS does not involve administration and oversight by BABLO.*
- *Will include provisions to ensure that rulemaking under medical law by DAFS requires consultation with DHHS.*

20. Remove all municipal revenue sharing provisions from bill.

- Do not include new language on municipal impact fees.
- On revenue sharing, delete section 1002, subsection 2 and amend subsection 1; delete section 1003 subsection 2 and amend subsection 1.
- Retain specific tax revenue dedications to Adult Use Marijuana Public Health and Safety Fund in bill (p. 58-59). All other tax revenue goes directly to General Fund.

21. Include provisions to allow for limited plant sales between dispensaries/registered caregivers and adult use cultivators who are also dispensaries or registered caregivers.

- Sale of plants and seeds only (no harvested/processed marijuana, marijuana concentrate or marijuana products).
- Sale is a taxable event on which applicable excise tax under MLA must be collected.
- *For a two year period starting on the date that DAFS issues the first “active” cultivation facility license (DAFS to post notice of this start date), the initial active license provided to an adult use cultivator that is also a dispensary or registered caregiver must provide authorization for the cultivator to purchase plants and seeds from a dispensary or registered caregiver in a single sales transaction only.*
 - *The authorization is limited to the term of the initial active license (one year) and the adult use cultivator is limited to a one-time purchase of plants and seeds from a dispensary or registered caregiver (i.e., cannot purchase from multiple dispensaries or caregivers and cannot purchase in multiple transactions from a single dispensary or caregiver).*

- *A dispensary or registered caregiver may only sell plants and seeds to one adult use cultivator in a single transaction (i.e., cannot sell to multiple cultivators or in multiple transactions to a single cultivator).*
- *DAFS to adopt rules governing this limited sales period.*

22. Remove all reference to social club operation, licensing and related provisions from bill.

23. Strike second paragraph from §110 (pg. 12, lines 20-22).

24. Strike second and third sentences from §104(3) (pg. 9, lines 19-26).

25. Strike §402(6) in its entirety (pg. 30, lines 19-34).

26. Add to the duties of the Marijuana Advisory Commission in §903 (pg. 56-57) language requiring the annual solicitation of public comment regarding police contacts with citizens involving the personal use of marijuana and marijuana products and home cultivation of marijuana and to include any resulting findings and recommendations in its annual report.

27. Tax structure and rates (*sales tax and excise tax*) Sec. 1001, pg. 57 and Part D, pg. 66.

- Accepted proposal from DAFS/MRS to achieve 20% effective total tax rate that includes a 10% sales tax at the point of sale to a consumer and an excise tax imposed on wholesale sales by a licensed cultivator to another adult use marijuana licensee.

Taxable Item	LD 1650/1719	DAFS/MRS Proposal
Marijuana flower and mature plants	\$130/pound	\$335/pound
Marijuana trim	\$36.29/pound	\$94/pound
Immature plant or seedling	\$1.50/plant or seedling	\$1.50/plant or seedling
Marijuana seed	\$0.30/seed	\$0.30/seed

The outcome is essentially a 21.5 percent excise tax at wholesale on marijuana products. When combined with the 10 percent sales tax, this proposal is revenue neutral to the 20 percent sales tax previously proposed.

Preliminary revenue estimates are as follows:

Tax Type	Fiscal Year 2020	Fiscal Year 2021
Sales (retail)	\$1.4 million	\$8.5 million
Excise (wholesale)	\$1.3 million	\$7.8 million
Total	\$2.7 million	\$16.3 million

28. Delete sections A-8 and A-9 that would have imposed a deadline of December 1, 2018 on provisional adoption of major substantive rules.

Withdrawn or voted “out”

1. Reexamine testing provisions to improve efficiency of testing process. Withdrawn by Rep. Ackley.
2. State tax deductions for marijuana businesses. Withdrawn by Sen. Dion.
3. Employment of persons age 18, 19 or 20 at an adult use marijuana facility/establishment. Withdrawn by Rep. Hickman.
4. Proposal to limit possession of marijuana cultivated for personal use under MLA to 8 pounds (mirror medical marijuana law limitation). Withdrawn by Rep. Hickman.
5. Environmental issues, particularly waste and burden or impacts on natural resources. Withdrawn by Rep. Hickman.
6. Proposal to expand requirements on labeling, packaging and signs, advertising and marketing. Withdrawn by Rep Hanley.



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: March 19, 2018

Author: Yvette Bouttenot

Subject: FFY2018 Annual Action Plan – Community Development Block Grant and HOME Budget

Information: Attached is the Community Development Program budget for FFY2018. The proposed budget for is \$1,143,561 for Community Development Block Grant and \$873,956 for HOME Investment Partnerships Program funds. HUD has not yet announced the allocations for this budget therefore what you are presented is a flat funded budget from FFY2017 level of funding. This budget will implement the fourth year of strategies and outcomes of the 2015-2019 Consolidated Plan.

The Citizen's Advisory Committee (CAC) met on February 28th to review the proposed budget and provide comments. The meeting record, including their suggestions and budget recommendations, is incorporated in the budget package. Staff met with City Manager Peter Crichton on March 9, 2018 to review the CAC recommendations; no changes were made.

A final public hearing will be held in May for adoption by the City Council

City Budgetary Impacts: The salaries in this budget include partial funding for the Deputy Director of Economic and Community Development and the Code Enforcement Officer.

Staff Recommended Action: City Council comments on the budget as presented.

Previous Meetings and History: none

City Manager Comments:

I concur with the recommendation. Signature: _____

A handwritten signature in black ink, appearing to read "Peter J. Crichton", is written over a horizontal line.

Attachments: FFY2018 CDBG/HOME Available Resources and Budget
Budget Descriptions

MEETING RECORD
Citizen Advisory Committee
Meeting
February 28, 2018

CAC in Attendance: Holly Lasagna, Belinda Gerry, Joe Gray, Lance Gagne, Velma McConnell, Doris Russell, Rick Whiting and Diane Whiting

CAC Absent: Kelli Flynn Aiken, Ernestine Gilbert, Therese Smith, Larry Pelletier and Mitch Thomas

Staff: Yvette Bouttenot, Alison Pepin, and Amanda Methot

Program Recipient Members: Charise Heisey and Bridget Garland, Community Garden

Welcome:

Yvette Bouttenot welcomed everyone to today's meeting.

CAC Subcommittee January 31, 2018 Meeting Minutes:

Motion made by Belinda Gerry to approve the January 31, 2018 CAC Meeting Minutes, **seconded** by Rick Whiting.

Vote: 2-0-1 Larry Pelletier absent

Election of Chairperson:

Motion made by Belinda Gerry to nominate Holly Lasagna as Chairperson of Citizens Advisory Committee, **seconded** by Rick Whiting

Vote: 7-0-5 Kellie Flynn Aiken, Ernestine Gilbert, Larry Pelletier, Therese Smith and Mitch Thomas absent

Program Overview for New Members:

Yvette Bouttenot gave a brief overview of the CDBG Program and the HOME Program and how the funds for each program are used.

Consolidated Plan Overview and Status of Current Year Action Plan and Budget:

Yvette Bouttenot gave a brief overview of the goals developed in the 2015-2019 Consolidated Plan and covered the outcomes over the past three years.

Budget Review and Discussions:

Yvette Bouttenot reviewed the FY 2018 Community Development Block Grant/HOME Program Proposed Budget.

- **Discussion:**

- Committee Member, Velma McConnell asked why there was a decrease from the 2017 CDBG Budget to the 2018 CDBG Budget. *Yvette Bouttenot responded that the 2018 budget consists of the new allocation from HUD, projected program income and the carry-over funds.*

Community Garden - Committee Member, Lance Gagne asked how the Community Garden activity was turned into a benefit to the community. *Charise Heisey, St. Mary's Nutrition Center, Community Garden Coordinator responded that the Community Garden on Webster Street serves about 20 people, the majority of which meet the low to moderate income guidelines. With guidance from the coordinator, the participants plant, tend and harvest their section of the garden providing fruits and vegetables for their family.*

Pine Tree Society - Committee Member, Joe Gray asked what the Pine Tree Society/Career Development Services is. *Yvette Bouttenot responded that the program is to assist individuals aged 16 and older, with developmental disabilities, gain employment skills, secure and retrain for employment opportunities and be more economically independent and engaged in the community.*

477 Minot Avenue Project - Committee Member, Joe Gray commented that the low-income housing project, Workforce Development Housing on 477 Minot Avenue should have been put in a more accessible location due to the targeted population not having vehicles to access grocery stores, services, etc. *Yvette Bouttenot responded that the location is on the public transportation system route.*

Community Concepts CPP - Committee Member, Belinda Gerry recommended if Community Concepts loses state funding for the Community Partnership for Protecting Children (CPPC) program, the CDBG allocated funds should be applied to Recreation Scholarships and possible some toward Auburn PD/Work with ME program.

Recreation Scholarships - Committee Member, Joe Gray expressed that scholarship funds should be coming out of the City Budget, that is what a Recreation Department is for.

Police Department Work with Me - Committee Member, Joe Gray expressed that we should not be giving the Police Department to do social work, we should be giving Social Service Agencies the funds to do the social work. Committee Member, Velma McConnell expressed that in social situations the police would likely be involved, and she feels they should get funding, however the amount they are receiving is in question and maybe some of the other programs could use the funding for more outreach and visibility.

Head Start - Committee Member, Joe Gray asked if it was possible to give Head Start more money. *Yvette Bouttenot responded that to do that, due to the cap the program is able to give to public service agencies, money would have to be taken from another program.*

Committee Member, Joe Gray asked if the Code Enforcement line under the CDBG Budget could be moved to the HOME Budget. Yvette Bouttenot responded that was not an eligible expense under HOME. Committee Member, Joe Gray then recommended that line be put back into the City Budget. He also expressed that this money is to help fund low income individuals in the City not to fund City positions.

Committee Member, Rick Whiting made a recommendation that future funding for Code Enforcement should be put into the City Budget.

Motion made by Committee Member, Joe Gray to accept the budget as presented, seconded by Committee Member, Belinda Gerry.

Vote: 7-0-5 Kellie Flynn Aiken, Ernestine Gilbert, Larry Pelletier, Therese Smith and Mitch Thomas absent

Comments:

No comments

Adjournment

Respectfully submitted,

Alison F. Pepin
Community Development

**City of Auburn
Community Development Block Grant
Federal Fiscal Year 2018**

	Final FFY 2017 Budget	Staff & CAC Recommended FFY 2018 Budget
Planning and Administration		
General Administration	\$130,000	\$130,000
Goods and Services	\$12,100	\$12,100
Support Fair Housing and Increase Housing Choice		
Fair Housing	\$2,000	\$4,000
Sub Total	\$144,100	\$146,100
Promote Jobs and Development		
STAR Business Loan Program	\$356,909	\$150,000
Sub Total	\$356,909	\$150,000
Prevent Deterioration of Housing Stock		
Project Delivery Costs/Housing	\$93,000	\$93,000
Rehabilitation Loan Program:	\$102,710	\$148,629
Lead Testing/Clearance/Training	\$5,000	\$5,000
Community Concepts Weatherization	\$53,950	\$53,950
Code Enforcement	\$50,000	\$50,000
Sub Total	\$304,660	\$350,579
Improve Parks and Establish Community Gardens		
Relocation Expense	\$9,500	\$0
Community Garden (2017 allocation)	\$27,950	\$7,000
Sub Total	\$37,450	\$7,000
Make Neighborhood Streets Safer and More Walkable		
Hampshire Street Reconstruction	\$312,050	\$55,177
Chestnut Street Closing	\$0	\$135,000
Library Avenue Reconstruction	\$0	\$135,000
Neighborhood Challenge Grant	\$50,000	\$40,000
Sub Total	\$362,050	\$365,177
Support People in their Efforts to Transition Out of Poverty		
St. Mary's Nutrition Center/Community Gardens	\$0	\$8,220
Androscoggin Head Start/Family Advocacy	\$9,461	\$10,000
Auburn Recreation Department & Scholarships	\$15,461	\$15,000
Literacy Volunteers of Androscoggin County/Adult Literacy	\$9,096	\$8,895
Auburn Police Department/Work with ME	\$48,826	\$47,090
Pine Tree Society/Career Development Services	\$0	\$5,000
Community Concepts, Inc./CPPC	\$0	\$12,500
Prevent Homelessness		
Safe Voices / Social Services	\$12,461	\$11,000
Tedford Housing & Support Services for Homeless	\$7,461	\$7,000
Sub Total	\$102,766	\$124,705
Total Budget	\$1,307,935	\$1,143,561

City of Auburn
HOME Investment Partnerships Program
Federal Fiscal Year 2018

	FFY2017 Budget	Staff & CAC Remmended FFY2018 Budget
<u>PROGRAM ADMINISTRATION</u>		
General Administration	\$24,000	\$24,000
Project Delivery Costs	\$30,000	\$30,000
Goods and Services	\$2,500	\$2,500
Sub Total	\$56,500	\$56,500
<u>INCREASE OWNER OCCUPANCY</u>		
Homebuyer Assistance	\$53,758	\$20,000
Special Project/Purchase of 68 W. Dartmouth	\$12,060	\$0
Special Project/Co-Op Housing	\$110,000	\$0
Special CHDO Project	\$0	\$105,912
Subtotal	\$175,818	\$125,912
<u>PREVENT DETERIORATION OF HOUSING STOCK</u>		
Homeowner Rehabilitation	\$98,762	\$129,929
<u>PREVENT HOMELESSNESS</u>		
Security Deposits	\$20,000	\$20,000
Staying Home Rental Assistance (new program)	\$75,000	\$71,615
Subtotal	\$95,000	\$91,615
<u>SUPPORT CONSTRUCTION OF NEW AFFORDABLE HOUSING UNITS</u>		
62 Spring Street Rental Set-Aside/Budget	\$250,000	\$250,000
477 Minot Avenue	\$0	\$110,000
48 Hampshire Street/Troy Street	\$0	\$110,000
Sub Total	\$250,000	\$470,000
TOTAL BUDGET	\$676,080	\$873,956

**FFY 2018 BUDGET REVIEW
COMMUNITY DEVELOPMENT BLOCK GRANT/HOME PROGRAM
FEBRUARY 28, 2018**

Community Development Block Grant Funds: The proposed budget for FFY2018 is \$1,143,561 from the following sources of Community Development funds:

<i>Proposed</i> Community Development Grant	\$516,369
Anticipated Program Income	195,015
Carry Over Funds	432,177

Auburn HOME Funds: The proposed budget for FFY2018 is \$873,956 from the following sources of HOME funds:

<i>Proposed</i> HOME Grant	\$167,849
Anticipated Program Income	53,357
Carry Over Funds	652,750

Full descriptions of the budgets are in the text following this introduction.

**TENTATIVE SCHEDULE FOR ADOPTION
2018 ACTION PLAN/BUDGET**

Citizens Advisory Committee Review	February 28
City Manager Budget Review	March 9
City Council Budget Review	March 19 or April 2
30-day Comment Period	March 23
End of Comment Period	April 23
Public Hearing/Adoption of 2017 Action Plan by City Council	May 7
<i>Deadline Submission to HUD</i>	<i>May 12</i>

AUBURN COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

Source of Funds: U. S. Department of Housing and Urban Development

Program Objective: Development of Viable Urban Communities

- Provide decent housing
- Suitable living environment
- Expand economic opportunities

Eligible Activities

- Acquisition
- Relocation
- Demolition
- Public improvements
- Rehabilitation—commercial and residential
- Public services
- Homeownership assistance
- Lead-based paint reduction
- Fair housing activities
- Planning

70% of expenditures must benefit low-income households

FFY2018 COMMUNITY DEVELOPMENT BUDGET DESCRIPTIONS

STRATEGY: SUPPORT FAIR HOUSING AND INCREASE HOUSING CHOICE

Build a Fair Housing Website Page to disseminate information to landlords and tenants about the rights and responsibilities of each party and the means for assistance in the event of a problem.

1. Fair Housing

Proposed Budget: \$4,000

Description: Update the Analysis of Impediments to Fair Housing (AI) and implementation of identified Fair Housing strategies identified in the report.

The Cities of Auburn and Lewiston will be undertaking fair housing activities to raise awareness of Fair Housing Laws. The Analysis of Impediments to Fair Housing Choice Report (AI) completed in 2013 identified activities to be undertaken in first four years. In 2018 the Cities were to begin work on the Fair Housing Assessment Planning Tool (FHP) however HUD has delayed this requirement until 2020. The Cities need to be pro-active and in lieu of the more extensive FHP updating the current AI is advised. The cost can be shared by both Auburn and Lewiston Community Development and the Housing Authorities.

Anticipated Outputs: Update to the 2013 Impediments to Fair Housing Plan and identify Fair Housing Activities to be undertaken in the next 4 years.

STRATEGY: PROMOTE JOBS AND DEVELOPMENT

Assist small businesses to start up, succeed and grow through

- *Loans to upgrade and adapt buildings in target areas; and*
- *Loans to support job creation for low-income people anywhere in the City.*

2. Economic Development Programs

Proposed Budget: \$150,000

STAR Program (Storefront Traffic Accelerates Revitalization)

Description: Funds will be used to provide loans to businesses and property owners for building renovations in the Union Street, Downtown, and New Auburn Target Areas. This program helps to create jobs and will encourage the redevelopment of vacant storefront properties. Funds will be used to provide forgivable loans to expanding businesses or to business start-ups. Funds can be used for working capital, equipment or inventory purchase, or building improvements. The program will help to create jobs in the community, primarily benefiting low- and moderate-income persons.

Anticipated Outputs: 3 Business Loans

STRATEGY: PREVENT DETERIORATION OF HOUSING STOCK

- *Provide grants, deferred loans, and low-interest loans for the rehabilitation of owner and rental housing that is occupied by low and moderate-income households;*
- *Provide matching funds to the 3-year federal grant to reduce childhood lead poisoning;*
- *Provide Community Development staff support to the Lewiston-Auburn Lead Subcommittee to assist with implementation of the 5-Year Strategic Action Plan for the Reduction of Childhood Lead Poisoning in the Cities of Auburn and Lewiston.*
- *Financially support code enforcement activities that result in improvements to the housing stock*
- *Provide financial assistance to encourage exterior as well as health and safety improvements.*

3. Rehabilitation Loan Program

Proposed Budget: \$148,629

Project Delivery Costs: \$93,000

Description: Funds will be used to provide loans under the Rehabilitation Loan Program to upgrade residential buildings, increase curb appeal, address code violations, weatherize homes, and to provide a loan match to the Lead Hazard Reduction Grant. The Rehabilitation Program helps to maintain and upgrade the quality of housing, particularly in targeted areas and assists low-income property owners and investors to address housing problems. The program also helps to increase or stabilize the tax base, provides an economic stimulus for contractors and suppliers, eliminates lead hazards, and prevents properties from becoming blighting influences in the more densely populated neighborhoods.

The Project delivery costs covers staff salaries, benefits, supplies and equipment to implement the program. This does not count against the Administrative Cap.

Anticipated Outputs: 4 units: health and safety repairs
3 units: with whole house/curb appeal improvements
2 units: with lead paint problems eliminated
4 units: repairs of code enforcement violations

4. Lead Testing and Clearance

Proposed Budget: \$5,000

Description: Funds will be used to cover the cost of performing lead clearances in buildings that have been rehabilitated with federal funds. These funds will be used only for projects where there are no Lead Grant funds involved. All rehabilitation projects must now comply with strict lead requirements to reduce the hazards caused by lead-based paint. One of the requirements imposed by Title X is that a property that is rehabilitated with federal funds must be lead safe that is documented through a clearance

test. These funds pay for the contractor to take samples and have the sample analyzed by a certified lab.

Anticipated Outputs: 15 lead tests

**5. Community Concepts, Inc. Weatherization
Proposed Budget: \$53,950**

Description: Funds will be used to weatherize homes and pay for a portion of the program salary expense. This weatherization program includes wall, ceiling and basement insulation, caulking windows and doors, etc. An assessment is done to determine payback and only improvements which have a reasonable payback are undertaken. This program leverages an amount that is greater than our CDBG investment through a Department of Energy grant. These funds would not come to our community without the CDBG match.

Anticipated Outputs: 13 units weatherized

**6. Code Enforcement
Proposed Budget: \$50,000**

Description: Funds will be used to cover salary costs for a Code Enforcement officer of the City of Auburn. Code enforcement efforts will be directed in three target areas, Downtown, New Auburn and Union Street. The focus of the code enforcement effort is to control vacant and dangerous buildings, nuisance complaints, and to expand code enforcement efforts to improve the overall condition of the housing stock. This will include coordinating building improvements, some of which will come through the City's Rehabilitation Program.

Anticipated Outputs: 100 buildings inspected
25 buildings with health/safety violations repaired/private funds
3 buildings with health and safety violations repaired/public funds

STRATEGY: IMPROVE PARKS AND ESTABLISH COMMUNITY GARDENS

- *Enhance physical infrastructure of key in-town parks;*
- *Improve lighting at Union Street;*
- *Extend the Riverwalk into New Auburn;*
- *Improve walkways to and from parks;*
- *Provide opportunities for growing fresh healthy foods by establishing community gardens in the Downtown, Union Street and New Auburn target areas.*

**7. Community Gardens
Proposed Budget: \$8,220 (2019 growing season)
\$7,000 (2018 growing season)**

Description: Funds will be used to support a garden coordinator and a neighborhood garden champion for the Webster Street and the Newbury Street gardens for the season beginning in April 2019. Community gardens encourage people to improve their health, stretch their food dollars, learn about growing vegetables, and provide a place where neighbors can meet to engage in a positive way. The garden coordinator will be supervised by St. Mary's Nutrition Center which will be considered an in-kind match. This allocation will count towards the Public Service Cap in the 2019 budget.

Anticipated Output: Support for Webster Street and Newbury Street Gardens

STRATEGY: MAKE NEIGHBORHOODS STREETS SAFER AND MORE WALKABLE

Provide grants to Neighborhood Organizations and groups for projects that will enhance a neighborhood. The funds will be used for public infrastructure projects. This activity may also meet the previous strategy to improve parks and greenspaces.

8. Neighborhood Challenge Grants **Proposed Budget: \$40,000**

Description: Funds will be used in increments of \$1,000 up to \$10,000 to provide funding for projects that will enhance neighborhoods. Increased safety, beautification and improved parks are the goals. The budget amount of \$25,000 will be awarded to applicants for projects of \$1,000 or more. One \$10,000 grant may be awarded. City staff will assist the applicants with the development of the projects.

Anticipated Output: dependent on the applications received
Up to 4 - \$10,000 grant
Up to 8 grants of \$1,000 - \$5,000

9. Chestnut Street Closing **Proposed Budget: \$135,000**

Description: Chestnut Street is the home to the Auburn Pal Center, the athletic fields directly behind the center and the basketball courts/playground area across the Street known as the gully. It is a pass through for vehicular traffic between Webster and Winter Street. Given the pedestrian/child traffic at the PAL Center and the increased speeding motorists the safety of the pedestrians and children are a great concern. The funds will be used to close the street creating a safer green space in front of the PAL Center and a pedestrian friendly access to the "gully". It will also provide additional parking. Timeline for the project is the summer of 2018.

Anticipated Output: 1 improved greenspace/park

10. Library Avenue Reconstruction/Downtown Walkability Project
Proposed Budget: \$135,000

Description: Reconstruction of Library Avenue to include new curbing, sidewalks, crosswalks and street lights. The goal is to provide safe, comfortable, attractive and convenient access and travel for pedestrians, bicyclists, motorists and transit users of all ages, abilities and preferences in the downtown area. This project will be leveraged with TIF Funds and Public Services Budget.

Anticipated Output: 570 ft. of street reconstruction
800 ft. new sidewalks and curbing
4 new streetlights
13 parking spaces on Library Avenue

STRATEGY: SUPPORT PEOPLE IN THEIR EFFORTS TO TRANSITION OUT OF POVERTY

Focus on helping young people growing up in poverty to get the personal and educational skills needed to live a healthy and productive adult life.

- *Expand programming for at-risk teenagers that helps them learn work skills, graduate from high school*
- *Create youth apprenticeship opportunities with local businesses*

Support low-income adults to successfully provide for themselves and their families through education and development of employment skills including mentoring, work readiness, and job training.

11. Androscoggin Head Start and Child Care
Promise Early Education Extended Care Program
Request: \$10,000
Proposed Budget: \$10,000

Project Description: Funds would provide social services for families enrolled in head start at Webster School and other sites. Services are available to economically disadvantaged children whose parents are working or in job training. These services assist families in meeting their basic needs, provide parent training, provide information and referrals, develop a strategy to maintain or attain economic independence, and provide crisis intervention. These services facilitate families' efforts to maintain or obtain financial independence from assistance and help children achieve school readiness.

Anticipated Output: 19 Auburn families

- 12. Literacy Volunteers of America/Androscoggin
Literacy Services for Adults & Families
Request: \$8,895
Proposed Budget: \$8,895**

Project Description: Funds will be used to help recruit, train and support volunteers to provide tutoring to illiterate adults and families. The Adult Literacy Program provides one-on-one tutoring for reading, writing, and basic math for adults and families in Androscoggin County who are at the lowest two literacy levels. They also offer one-on-one tutoring for English speakers of other languages. The focus is to help adults with low literacy skills and immigrants gain critical reading, writing, and math skills that will help with employability. 90% of their students' primary goal is to obtain a job, pass a job-related test, or participate in career training.

Anticipated Output: 90 Auburn residents

- 13. Auburn Police Department
Work with Me
Request: \$87,466
Proposed Budget: \$47,090**

additional funds may be allocated with an increase in CDBG funding.

Description: Auburn Police Department will work collaboratively with Auburn School Department, Central Maine Community College, and Community Concepts, Inc. Bridges Out of Poverty initiatives to provide case management for at-risk youth ages 15-19. Funds will be used to cover the program coordinator's salary, student intern and PAL summer intern stipends, and College Mentor Stipends.

Anticipated Output: 40 Auburn youth

- 14. Auburn Recreation Department
Recreation Scholarships
Request: \$15,500
Proposed Budget: \$15,000**

Description: Support families who are involved in education or working by providing summer day care for their children. Families will be required to enroll in an education or training program for their children to qualify. Funds will pay for grants to 30 children. Funds will pay for scholarships, approximately \$500 per child.

Anticipated Output: 25 households (40 children)

15. **Pine Tree Society**
Title Career Development Services

Request: \$10,000
Proposed Budget: \$5,000

Description: The goal of this program is to assist people with disabilities gain employment skills, secure and retain meaningful employment and be more economically independent and engaged in the community. Pine Tree Society will provide individualized Career Development Services to individuals aged 16 and up. The services will include career planning, temporary work experiences, skill development, job placement, job coaching and job retention.

Anticipated Output: 25 people

16. **Community Concepts, Inc.**
Community Partnership for Protecting Children (CPPC)

Request: \$15,000
Proposed Budget: \$12,500

Description: CPPC is a network of partners that strives to reduce child abuse and neglect by developing tangible and sustainable strategies to strengthen families, neighborhoods and the child welfare system. It is designed to increase safety and well-being of individuals living and working in our most at-risk neighborhoods, to engage the entire community to strengthen relationships, change policies, and generally make it easier to give and receive support. CDBG funds will be used to support the CPPC Community Builder positions and incorporate the Bridges Out of Poverty Getting Ahead workshops.

Proposed Output: 50 people

PREVENT HOMELESSNESS

Support homeless people first with housing, then with services to help them provide for themselves and their families through work readiness training and job skill development.

- *Provide staff support to Lewiston-Auburn Alliance for Services to the Homeless (LAASH) to improve access to services and housing for persons who are homeless or at risk.*
- *As a first step towards helping the homeless or at-risk households re-integrate into the community provide a City-sponsored Security Deposit Program as well as other "housing first" approaches.*

17. **Safe Voices**
Request: \$12,000
Proposed Budget: \$11,000

Project Description: Funds will be used to pay the shelter worker salaries to provide services to families experiencing domestic violence and homelessness to develop skills

for self-sufficiency. The shelter serves women and children who are victims of domestic violence. The shelter is open 24 hours, 365 days each year with day and evening staff. Their clients are usually forced to leave behind most of their possessions and many lose their jobs when they come to the shelter. The ongoing case management services and connections to community resources help them to increase their income and non-cash benefits for overall housing stability which helps to prevent the reoccurrence of homelessness. The shelter advocate will assist the family by developing self-sufficiency skills, connect them with resources such as work ready training and job skills.

Anticipated Output: 70 Auburn residents

18. Tedford Housing

Request: \$7,000

Proposed Budget: \$7,000

Description: Funds will be used to pay for case management services for a supportive housing project in Auburn. Tedford Housing operates a permanent supportive housing for formerly homeless single adults. Services will help these individuals to improve quality of life and remain living independently. Without these services, many formerly homeless families fail to maintain housing. Tenants tend to have been homeless two or more times for an extended period. They typically have a disability and have frequent physical health challenges. Each person will be evaluated and have a plan of care. Additionally, the plan will identify opportunities to move towards a volunteering activity, academic courses or training.

Anticipated Output: 7 formerly chronically homeless persons

HOME INVESTMENT PARTNERSHIPS PROGRAM

Source of Funds: U. S. Department of Housing and Urban Development

Objective: Housing

- Expand supply of decent, safe, sanitary and affordable housing
- Strengthen public-private partnerships
- Development of rental housing

Eligible Activities

- Rehabilitation of owner-occupied housing
- Rental housing development
- Homebuyer assistance
- Tenant-based rental assistance

100% of these funds must be spent on housing activities that benefit low-income households

FFY2018 BUDGET DESCRIPTIONS

STRATEGY: INCREASE OWNER OCCUPANCY

- *Make it easier for renters to become homeowners;*
- *Financial help for down payments and financial counseling for low-moderate income renter households seeking to purchase a first home in Auburn;*
- *Find alternative mortgage financing for New Americans and other residents to be able to move up to homeownership, and work with Auburn Housing Authority to identify potential owners.*

1. Homebuyer Assistance

Proposed Budget: \$20,000

Project Description: Funds will be used to provide a 5 to 1 grant for down payment assistance and an interest-free amortized loan to make home purchase affordable for income eligible applicants.

Anticipated Output: 4 households assisted to purchase a home

2. Community Housing Development Organization (CHDO) Project

Proposed Budget: \$105911.87

Project Description: HOME requirements are to set-aside 15% of allocation for a CHDO project. A CHDO project is sponsored by an organization that meets HUD

definition of a CHDO. In the past several years Auburn Housing Authority has partnered with Auburn in this capacity. The goal is to increase homeownership or affordable rental opportunities. No specific project has been identified. Staff proposes utilizing these funds to increase homeownership opportunities by purchasing a vacant property, renovation of the property and resale to an income qualified household(s).

Anticipated Output: 1 homewoner assisted

STRATEGY: PREVENT DETERIORATION OF HOUSING STOCK

- *Provide grants, deferred loans, and low-interest loans for the rehabilitation of owner and rental housing that is occupied by low and moderate income households;*
- *Provide matching funds to implement the 3-year federal grant to reduce childhood lead poisoning;*
- *Provide Community Development staff support to the Lewiston-Auburn Lead Subcommittee to assist with implementation of the 5-Year Strategic Action Plan for the Reduction of Childhood Lead Poisoning in the Cities of Auburn and Lewiston.*
- *Financially support code enforcement activities that result in improvements to the housing stock*
- *Provide financial assistance to encourage exterior as well as health and safety improvements.*

3. Homeowner Rehabilitation

PROPOSED BUDGET: \$129,929

PROJECT DESCRIPTION: Funds will be used to provide interest-free amortized loans and forgivable loans for housing improvements of owner-occupied income-eligible households.

Anticipated outcome: 4 households assisted with whole house/curb appeal improvements

STRATEGY: PREVENT HOMELESSNESS

- *Support homeless people first with housing, then with services to help them provide for themselves and their families through work readiness training and job skill development.*
- *Provide staff support to Lewiston-Auburn Alliance for Services to the Homeless (LAASH) to improve access to services and housing for persons who are homeless or at risk.*
- *As a first step towards helping the homeless or at-risk households re-integrate into the community provide a City-sponsored Security Deposit Program as well as other "housing first" approaches.*

4. **Tenant Based Rental Assistance/Security Deposit Program**
Proposed Budget: \$20,000
Project Description: Funds will be used to provide interest-free loans to pay the security deposit for income eligible households who are homeless or at risk of homeless and will receive a housing voucher from Auburn Housing Authority.

Anticipated Outcome: 33 households

5. **Tenant Based Rental Assistance/Staying Home Rental Assistance Program**
Proposed Budget: \$71,615
Project Description: Funds will be used to provide rental subsidies to income qualified renters who have been identified by the Auburn School Department at risk of homelessness due to housing affordability issues. Tenants will contribute a fixed percent of their income towards the rent. The subsidy payment will not exceed 12 months. Participants will be encouraged to apply for the Section 8 Voucher Program and participate in the Bridges Out of Poverty Program.

Anticipated Outcome: 8 households

STRATEGY: SUPPORT NEW HOUSING CONSTRUCTION

Provide financial assistance to developers of high-quality affordable mixed income housing in the target areas of Auburn.

6. **Development of Rental Housing**
Proposed Budget: \$220,000

Project Description: \$110,000 of HOME funds has been committed to the development of the 477 Minot Avenue workforce housing project. 2 units which will remain subject to HOME restrictions for 30 years. The \$6.3 million project will produce a total of 36 low income housing units.

\$110,000 of HOME Funds has been committed to the 41 Hampshire Street/Troy Street workforce development housing project. 2 units which will remain subject to HOME restrictions for 30 years. The \$9.6 million project will produce a total of 53 residential of which 42 will be low income housing units and 11 market rate units.

Anticipated Outcome: 4 HOME units



City of Auburn
City Council Information Sheet

Council Workshop or Meeting Date: March 19, 2018

Author: Eric Cousens, Deputy Director of Economic and Community Development

Subject: State Delegated Review Fees

Information: The State of Maine requires permits for traffic, stormwater and large developments that meet certain thresholds. Projects that require State reviews also require local permits. Additional detail on permitting types and thresholds is attached. The Economic and Community Development Department has updated local ordinances for compliance with state requirements and proven technical ability to substitute local review for the State process. The State process typically takes longer (sometimes up to 6 months) and is generally perceived as less predictable than local review. The City is required to follow State Standards but can provide Delegated Review concurrent with Local Site Plan, Special Exception or Subdivision reviews in 15-45 days depending on notice requirements and public hearing schedules. When a project is considering multiple sites this one-stop permit shop with a faster turn-around time places Auburn at a competitive advantage for attracting larger projects and increasing taxable value.

Delegated review fees at the State are figured on a project by project basis but are typically in the range of \$587-\$12,000. The City has a flat fee of \$1,000 for one delegated review or any combination of the three permit types (Traffic, Stormwater, Site Location of Development). If a project with more than one acre of impervious area but less than three acres would qualify for the \$587 fee we offer the developer the option of obtaining the permit from the State and they have always chosen the local process. The local option is faster, more predictable and saves time and money for the developer. Attached are examples of real projects from the past 12 months and associated fees. There were no traffic movement permits required during the past year, but they cost \$1,000-\$2500 at the State for most projects. Most of the City Delegated Reviews involve Site Location of Development Permits.

Staff is recommending that we could increase delegated review fees and advertise that our fees are 50% off State fees to increase revenues associated with this permit process. This would only affect large projects that require State Reviews and would not affect smaller projects. We do not believe that the increased fees would deter large project development because it is still less expensive than the State fees and offers a faster review. If the Council wishes to increase revenues to offset costs this is one way to do that. Staff will be checking with other delegated review communities for their current fees for discussion at the meeting.

City Budgetary Impacts: Increased revenues.

Staff Recommended Action: Discuss this option and see if the Council would like to adjust Delegated Review Fees to be based on a percentage of State Fees.

Previous Meetings and History: None recently but it has been discussed at past budget meetings.

City Manager Comments:

I concur with the recommendation. Signature: _____

Attachments:

Traffic Movement Permits

Any project which generates 100 or more passenger car equivalents (PCE) trips during peak hour of traffic generation, must file a Traffic Movement Permit application with the Maine Department of Transportation. Determination of all passenger car equivalent trips for the purpose of establishing application requirements shall be calculated using the edition of the ITE Trip Generation Guide referenced on the MDOT Fact Sheet. Assistance in determining the trip levels can be obtained by contacting a traffic engineer licensed to do engineering work in the State of Maine, the appropriate M.D.O.T. Division Office or the Augusta Headquarters - Division of Traffic Engineering.

Municipalities may register with the Department to seek delegated review authority to issue Traffic Movement Permits. In such cases a Traffic Movement Permit would be required from the municipality that has been given delegated review authority. A municipality can be delegated the authority to issue permits if that municipality adopts ordinances consistent with M.D.O.T. Chapter 305 Rules. Once the ordinance is adopted, the municipality must contact the Department to request delegated authority. If the Department finds the municipality in compliance with Chapter 305, the Department will develop an agreement for Delegated Review Authority. Please contact the Augusta Headquarters at 287- 3775 to determine whether your municipality has been given delegated responsibility or wishes to apply for issuing the Traffic Movement Permit.

FMI: <http://www.maine.gov/mdot/traffic/>

Stormwater Permits

Land use activities can cause changes in stormwater flows. Many pollutants, such as nutrients and metals, attach to fine particles of soil from throughout the watershed. Soil and attached pollutants are carried in the stormwater down to a waterbody or wetland. A project is required to meet appropriate standards to prevent and control the release of pollutants to waterbodies, wetlands, and groundwater, and reduce impacts associated with increases and changes in flow.

Chapter 500 applies to a project that disturbs one acre or more of land area and requires a stormwater permit pursuant to the Stormwater Management Law 38 M.R.S. §420-D; a development that may substantially affect the environment and requires a site location of development (Site Law) permit pursuant to 38 M.R.S. §§ 481- 490; changes to a project reviewed under the Stormwater Management Law or Site Law that require a modification of the project's permit, as described in Section 16; and certain discharges of stormwater to groundwater that may be exempt from licensing under 38 M.R.S. §413, as described in Appendix D of this Chapter. The Department may also require a Department-licensed excavation, quarry or hydropower project to meet the stormwater standards of this Chapter. Additional stormwater standards and requirements, such as those involving the Maine Pollutant Discharge Elimination System (MEPDES) program and the Municipal Separate Storm Sewer System (MS4) program may also apply in addition to the standards and requirements set forth in this Chapter.

FMI: <http://www.maine.gov/dep/land/stormwater/index.html>

Site Location of Development (Site Law)

The Legislature finds that the economic and social well-being of the citizens of the State of Maine depends upon the location of state, municipal, quasi-municipal, educational, charitable, commercial and industrial developments with respect to the natural environment of the State; that many developments because of their size and nature are capable of causing irreparable damage to the people and the environment on the development sites and in their surroundings; that the location of such

developments is too important to be left only to the determination of the owners of such developments; and that discretion must be vested in state authority to regulate the location of developments which may substantially affect the environment and quality of life in Maine. [1987, c. 812, §§1, 18 (AMD).]

The Legislature further finds that certain geological formations particularly sand and gravel deposits, contain large amounts of high quality ground water. The ground water in these formations is an important public and private resource, for drinking water supplies and other industrial, commercial and agricultural uses. The ground water in these formations is particularly susceptible to injury from pollutants, and once polluted, may not recover for hundreds of years. It is the intent of the Legislature, that activities that discharge or may discharge pollutants to ground water may not be located on these formations. [1981, c. 449, §3 (NEW).]

The purpose of this subchapter is to provide a flexible and practical means by which the State, acting through the department, in consultation with appropriate state agencies, may exercise the police power of the State to control the location of those developments substantially affecting local environment in order to insure that such developments will be located in a manner which will have a minimal adverse impact on the natural environment within the development sites and of their surroundings and protect the health, safety and general welfare of the people.

There are a number of thresholds that trigger this review as well as some exemptions. Most commonly, a structure, as defined in section 482, subsection 6, that is from 3 acres up to and including 7 acres or a subdivision, as defined in section 482, subsection 5, that is made up of 15 or more lots for single-family, detached, residential housing, common areas or open space with an aggregate area of from 30 acres up to and including 100 acres requires this review. Structures exceeding 7 acres or subdivisions of greater than 15 lots and over 100 acres require Site Law Review at the State level even in Auburn.

FMI: <http://www.maine.gov/dep/land/sitelaw/>

**City of Auburn
Delegated Review 2017**

Date	Planning Board Submittal Type	Ads Fee	Development Review Fee	City Delegated Review Fee	State Stormwater	State Traffic	State Site Location of Development	State Fee Total	Current City Delegated Fee Total	Option A: 50% Off State Fees in Auburn	Option B: 75% Off State Fees in Auburn
5/9/2017	Building Addition to East Auburn Baptist Church	\$200.00	\$500.00	\$1,000.00	\$587.00	N/A	\$ 10,005.00	\$10,592.00	\$1,000.00	\$5,296.00	\$2,648.00
6/13/2017	Preliminary Major Subdivision	\$200.00	\$1,750.00	\$1,000.00	\$ 587.00	N/A	\$10,816.00	\$11,403.00	\$1,000.00	\$5,701.50	\$2,850.75
9/12/2017	36 Unit Residential Planned Unit Development (R-PUD)	\$200.00	\$500.00	\$1,000.00	\$ 587.00	N/A	\$ 5,904.00	\$6,491.00	\$1,000.00	\$3,245.50	\$1,622.75
10/10/2017	CMCC Expansion of Recreational Fields	\$200.00	\$500.00	\$1,000.00	\$587.00	N/A	\$ 5,002.50	\$5,589.50	\$1,000.00	\$2,794.75	\$1,397.38
12/19/2017	Woodbury Heights Phase IV - Major Preliminary Subdivision	\$200.00	\$1,150.00	\$1,000.00	\$587.00	N/A	\$ 5,824.00	\$6,411.00	\$1,000.00	\$3,205.50	\$1,602.75
12/21/2017	Internal Review	\$200.00	\$200.00	\$1,000.00	\$587.00	N/A	\$ 10,005.00	\$10,592.00	\$1,000.00	\$5,296.00	\$2,648.00
	2017 Totals			\$6,000.00	\$3,522.00		\$ 47,556.50	\$51,078.50	\$6,000.00	\$25,539.25	\$12,769.63



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: March 19, 2018

Author: Sue Clements-Dallaire, City Clerk

Subject: CMP's New England Clean Energy Connect Project

Information: A representative from Central Maine Power will provide information on The New England Clean Energy Connect (NECEC) Project which is a proposal to bring clean, affordable energy Quebec to the New England Grid.

City Budgetary Impacts: N/A

Staff Recommended Action: Discussion during workshop and recommend passage of resolve

Previous Meetings and History: N/A

City Manager Comments:

I concur with the recommendation. Signature:

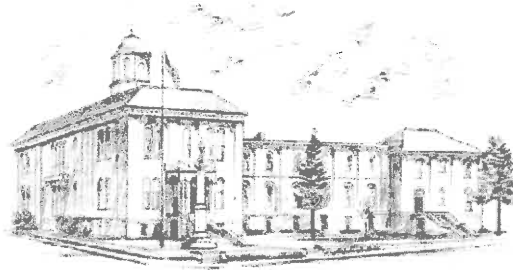
A handwritten signature in blue ink that reads "Peter J. Cusick".

Attachments: Letters of support and power point presentation

ANDROSCOGGIN COUNTY

COMMISSIONERS

Sally Christner, Chair
Matthew Roy, Vice-Chair
Alfreda Fournier, Commissioner
Isaiah Lary, Commissioner
Noel Madore, Commissioner
Zachary Maher, Commissioner
Melissa Willette, Commissioner



COUNTY ADMINISTRATOR
Larry Post

Tel. No. (207) 753-2500
Fax No. (207) 782-5367

August 30, 2017

RE: Massachusetts 83D RFP Evaluation

To the Selection Committee:

Androscoggin County Commissioners have recently learned the details of Central Maine Power's Clean Energy Proposal, **New England Clean Energy Connect**.

Central Maine Power provides more than half of Maine with electric service and has a large footprint in Androscoggin County. We believe that as the electric utility industry faces changes, where competition is now part of the process, Central Maine Power's experience delivering superior service to customers in Maine or elsewhere is what distinguishes this company.

New England Clean Energy Connect is a smart way to bring hydropower into Maine from Quebec, following along a route that is controlled by Central Maine Power, and then connecting into an existing transmission corridor that enters Androscoggin County from Somerset and Franklin Counties. By utilizing existing rights-of-way and investing in upgrades to transmission infrastructure that the New England electric grid already utilizes, Central Maine Power's proposal appears to be a well-planned path to a clearer energy future for our region.

We see the economic benefits as something of great interest to Maine communities, and we also recognize the benefits that this project will bring to other parts of New England, including lower wholesale electric prices and a cleaner environment. These are all important to us, and we hope the Selection Committee will look favorably upon New England Clean Energy Connect.

Thank you for your interest and careful review of what Maine has to offer.

Sincerely, 
Androscoggin County Commissioners



EXECUTIVE DEPARTMENT

Robert E. Macdonald
Mayor

December 5, 2017

Sara J. Burns
President & Chief Executive Officer
Central Maine Power Company
83 Edison Drive
Augusta, ME 04336

Greetings from Lewiston!

Central Maine Power (CMP) has long been a tremendous partner for Lewiston, and they consistently go above and beyond to communicate their plans and to solicit feedback. An example is how CMP has worked with us to improve the capacity, safety and reliability of power in both our urban core and industrial parks.

As we envision the future, clean power is critical to the industry and to maintaining quality of life in New England. **The New England Clean Energy Connect** is the long sought conduit to connect abundant clean energy with the markets that need them. CMP has embraced modernization and innovation and is ready to answer the call for a cleaner energy future. It is in this spirit that CMP proposed **The New England Clean Energy Connect**, and I am in full support.

As this project moves forward, I am confident that CMP will bring about exemplary results. When they decide to do something, there is no question that they do it extremely well. Thank you, CMP, for having a vision for Maine and New England.

Sincerely,

Robert E. Macdonald
Mayor of Lewiston

dapw



Town of Jay

340 Main Street • Jay, Maine 04239-1697

Tel: 897-6785

Fax: 897-9420

office of

SELECT BOARD
ASSESSORS
TOWN MANAGER
TREASURER
TOWN CLERK
PLANNING BOARD
CODE ADMINISTRATOR

July 21, 2017

To the Massachusetts 83D RFP Evaluation Committee:

The Town of Jay, Maine is home to an existing Central Maine Power Transmission Corridor and we appreciate the good neighbor we have in this company. CMP is committed to providing its customers with excellent service, reliable power and they go out of their way to ensure safe practices. Our Town has historically been a large industrial energy user. However as the paper industry has changed we have seen the loss of one paper mill and the decline of a second. As recently as this week we received news of an additional paper machine with the associated equipment being permanently shut down. The loss in valuation along with the loss of jobs in our community has been a very real challenge for us.

Perhaps a bright light on the horizon is CMP's proposal to Massachusetts to provide a significant amount of clean, renewable power from Canada and Maine in order for your state to better meet its required clean energy requirements. CMP's proposal would go through our Town and this letter is to inform you that we are hopeful this opportunity becomes a reality.

Clean energy, investment in rural New England, innovation and enhanced technology, and connecting something as crucial as our electric grid throughout the region are all reasons for us to support CMP's proposal. Of course we are also interested in the economic benefits that would flow to our part of Maine, the lower electric rates this proposal offers, the added jobs and the new tax revenue this project would bring to Jay.

We urge you to look favorably upon the proposal being submitted by CMP. Maine wants to be part of the future energy solution and our Town hopes to be a host community.

Sincerely,

Shiloh A. LaFreniere

Shiloh A. LaFreniere

Town Manager



**NEW ENGLAND
CLEAN ENERGY
CONNECT**



**CENTRAL MAINE
POWER**

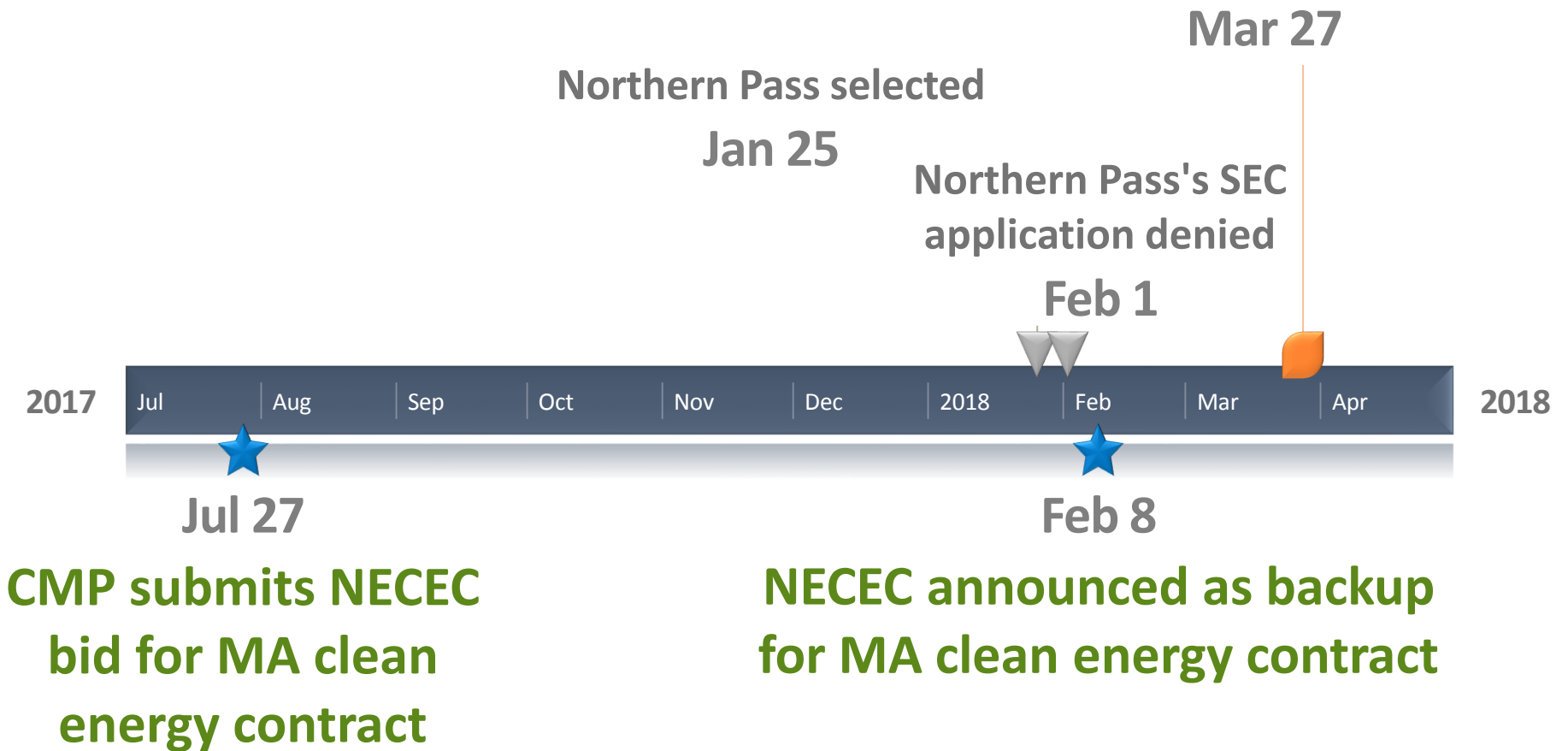
March 2018

New England Clean Energy Connect

Project Update

Timeline

NECEC to advance as the alternative if Northern Pass fails to secure its New Hampshire permit



NECEC Milestones

2014 CMP begins to assemble a strategic corridor to Quebec

2016 This corridor is completed (with acquisition of four key parcels in Maine's working forests)

2017

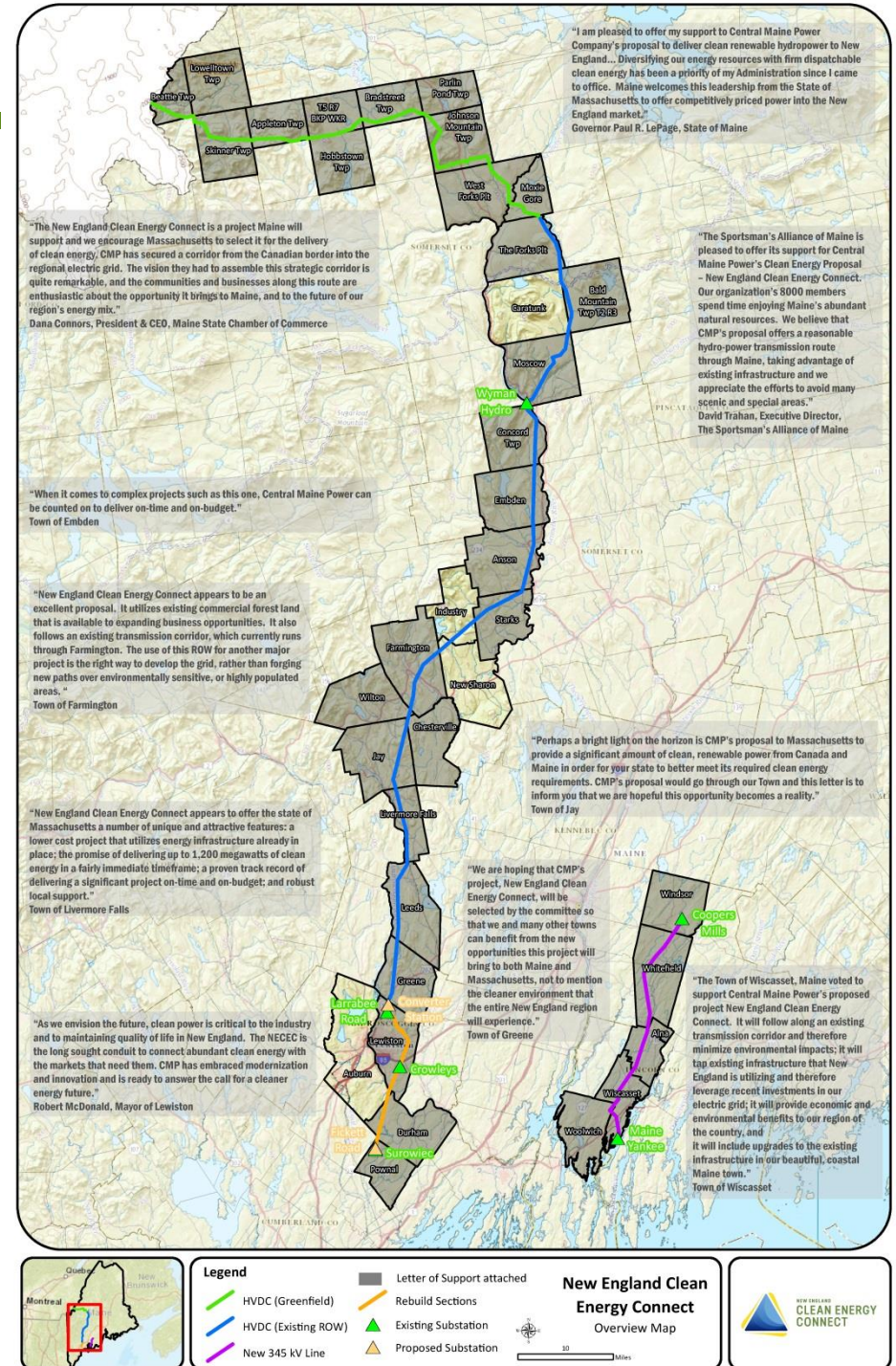
- CMP signs an agreement with Hydro Quebec
- April: CMP submits project for ISO-NE approval
- July: CMP announces **NECEC** and submits a bid to the MA RFP
- Governor LePage signs letter of endorsement for **NECEC**
- NECEC files its Presidential Permit issued by the DOE
- Sept: **NECEC** files the following:
 - State permits with Maine DEP and LUPC
 - CPCN with the MPUC
 - Section 404 permit with the USACE

2018

- Jan: 96% of communities along the route having registered their endorsement of **NECEC**
- Feb: CMP prepares to negotiate a long-term contract

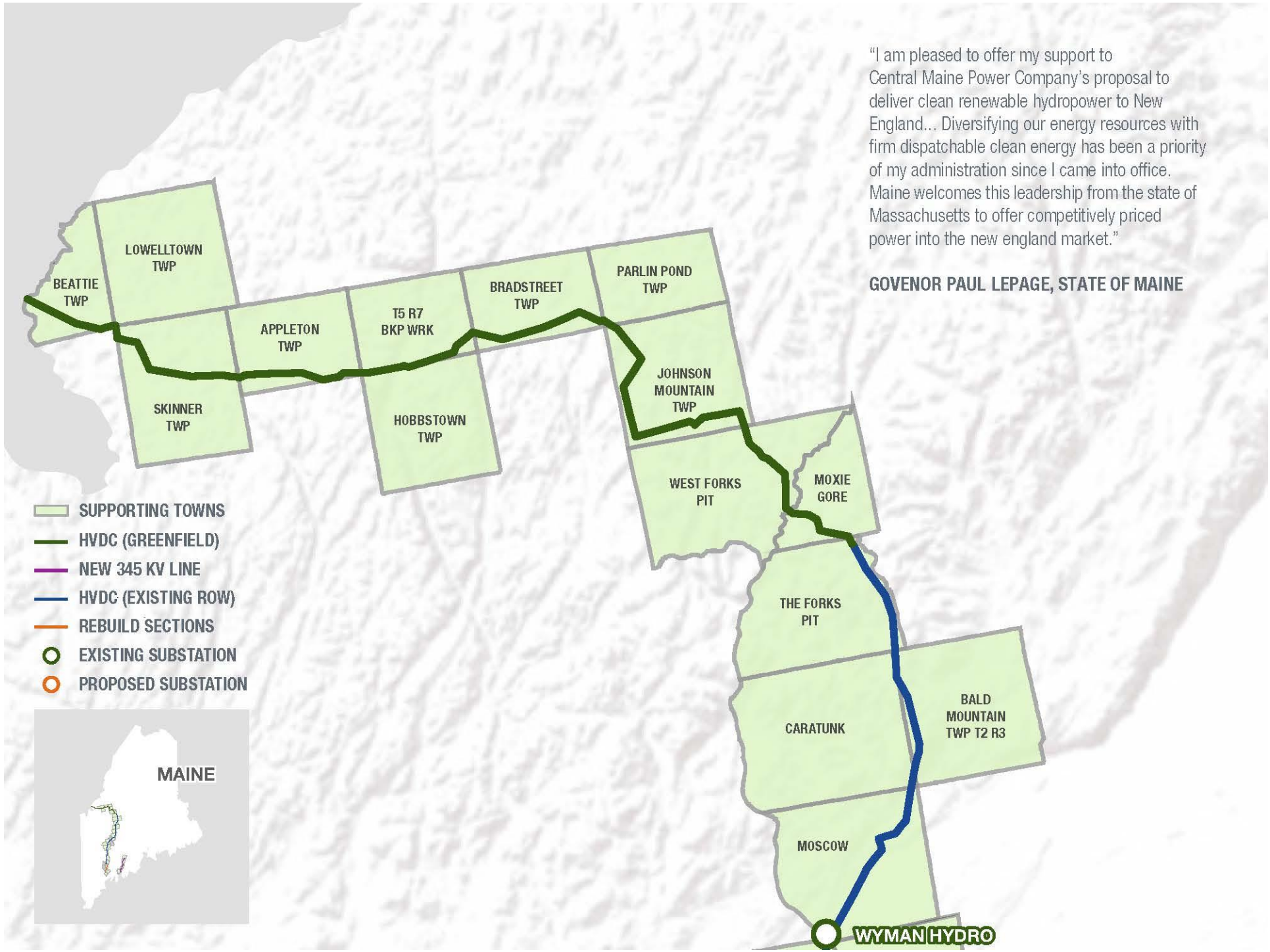
Support for NECEC

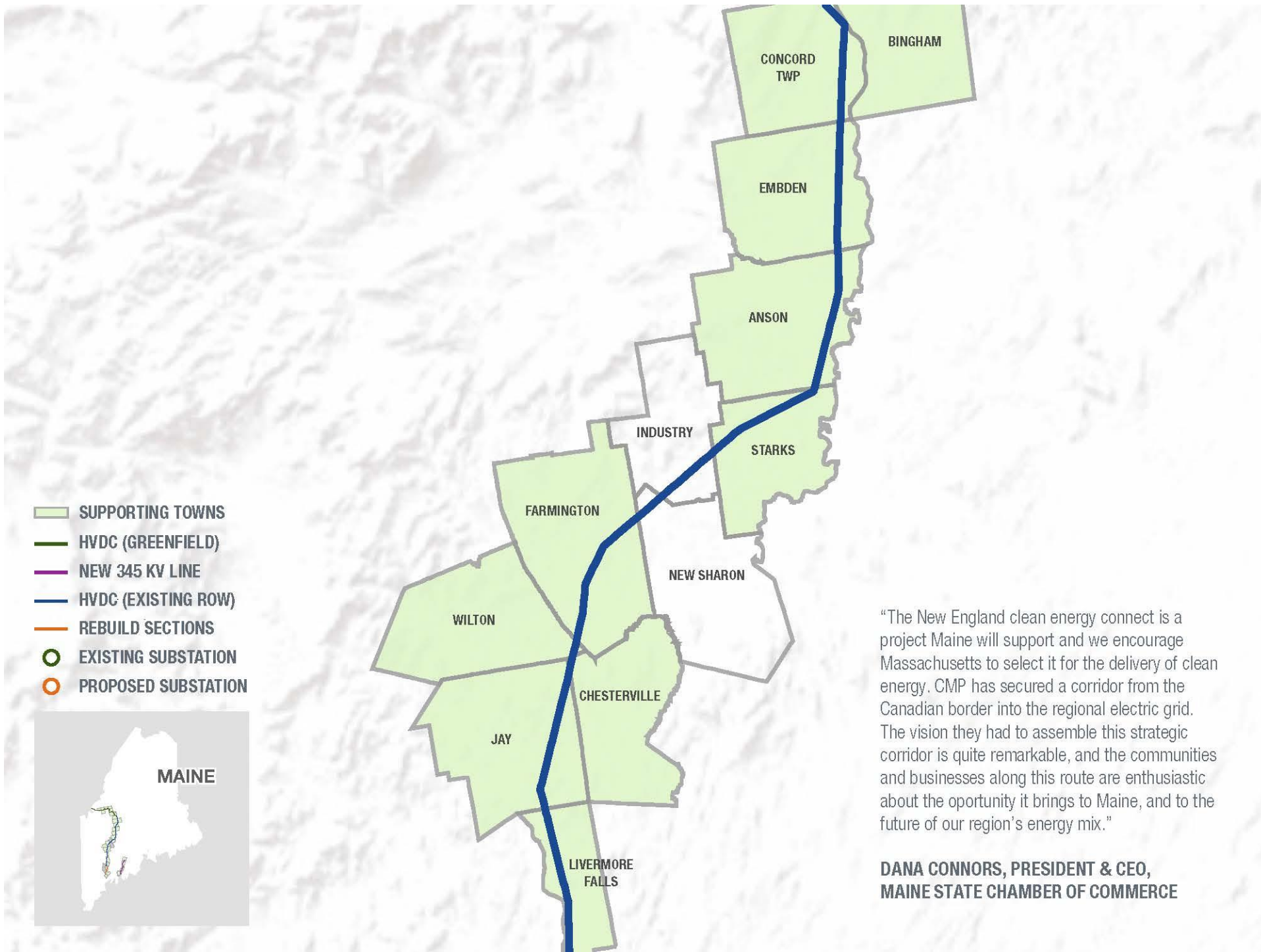
- ✓ Governor Paul R. LePage
- ✓ Economic Development Organizations
- ✓ Recreational and Advocacy Organization
- ✓ Chambers of Commerce and Businesses
- ✓ 96% of communities along the project route



"I am pleased to offer my support to Central Maine Power Company's proposal to deliver clean renewable hydropower to New England... Diversifying our energy resources with firm dispatchable clean energy has been a priority of my administration since I came into office. Maine welcomes this leadership from the state of Massachusetts to offer competitively priced power into the new england market."

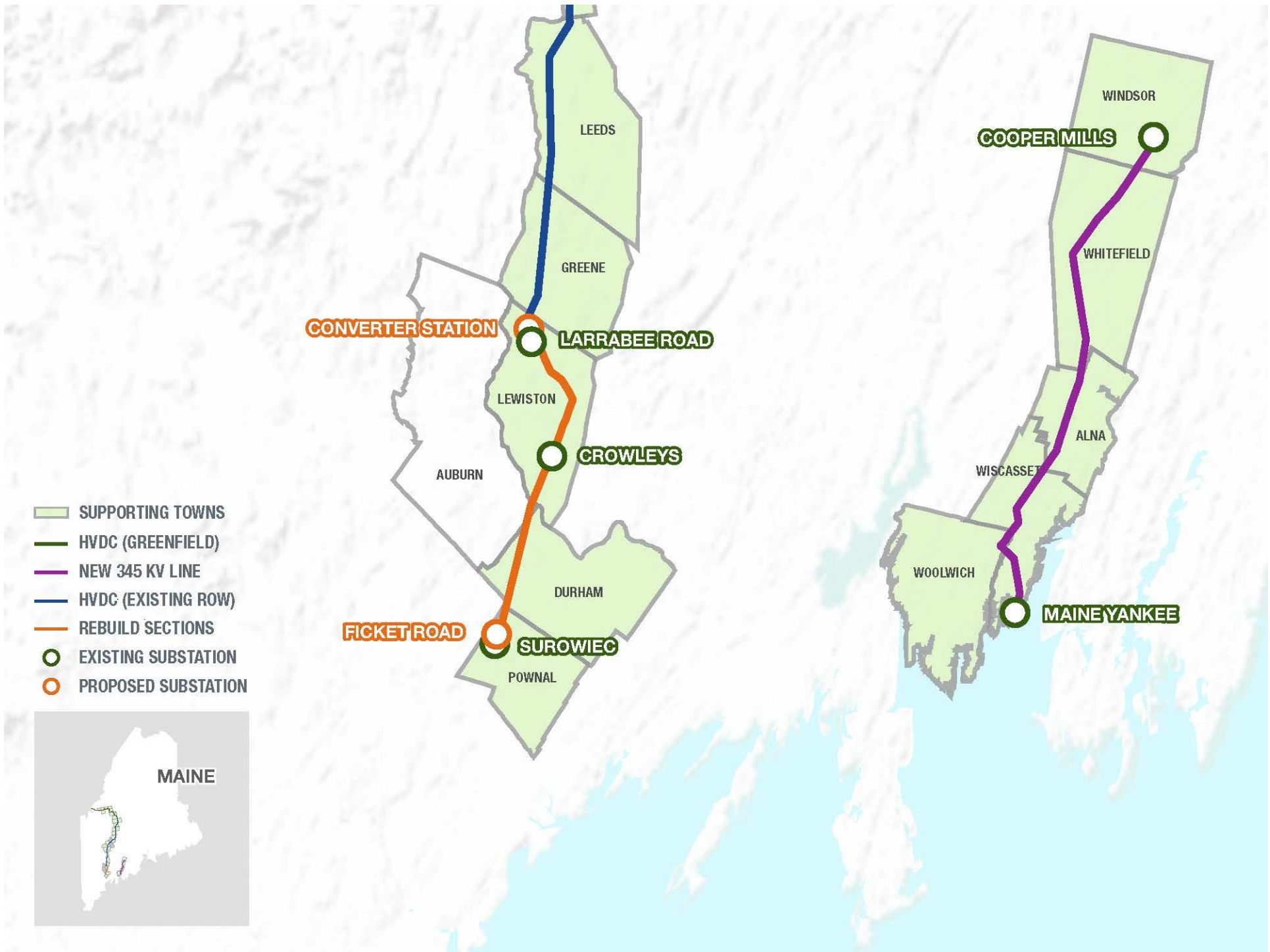
GOVERNOR PAUL LEPAGE, STATE OF MAINE



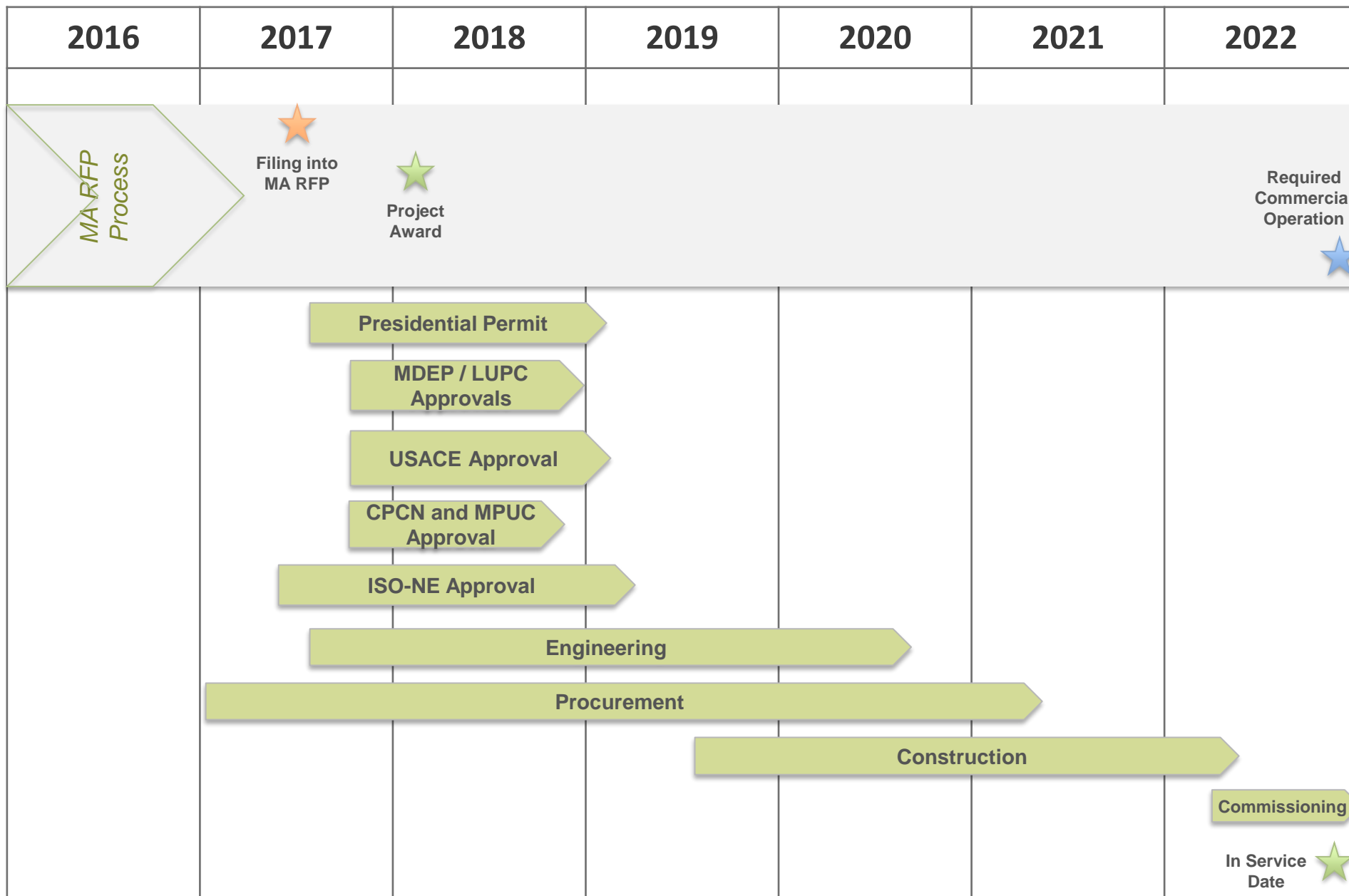


“The New England clean energy connect is a project Maine will support and we encourage Massachusetts to select it for the delivery of clean energy. CMP has secured a corridor from the Canadian border into the regional electric grid. The vision they had to assemble this strategic corridor is quite remarkable, and the communities and businesses along this route are enthusiastic about the opportunity it brings to Maine, and to the future of our region’s energy mix.”

**DANA CONNORS, PRESIDENT & CEO,
MAINE STATE CHAMBER OF COMMERCE**



Preliminary Permitting Timelines



Maine Project Benefits

- An average annual wholesale energy cost savings of over **\$40 million/year** for 20 years.
- An average of **1,700 jobs** in Maine/year over 6 years (permitting and construction).
- An increase to the state's GDP by **\$564 million**.
- More than **\$18 million/year** in increased property tax revenues to host communities along the route.
- The project leverages existing infrastructure and follows an existing transmission corridor for nearly $\frac{2}{3}$ of the route: more protection for communities and less environmental impact.

Next Steps

- Negotiate and execute long-term contract
- Contracts submitted for DPU approval
- Finalize project engineering
- Hold public hearings for DEP and LUPC applications
- Continued outreach to landowners and stakeholders
- Participate in scoping session for Presidential Permit
- Obtain municipal permits along the right-of-way
- Select an engineering contractor
- Procure materials
- Outreach to towns and landowners about construction
- Begin construction
- Project commissioning

IN COUNCIL REGULAR MEETING MARCH 5, 2018 VOL. 35 PAGE 120

Assistant City Manager, Denise Clavette, called the meeting to order at 7:05 P.M. in the Council Chambers of Auburn Hall. Mayor Levesque had an excused absence. All Councilors were present.

Motion was made by Councilor Titus and seconded by Councilor Gerry to appoint Councilor Young as Mayor Pro Tempore in the temporary absence of the Mayor. Passage 7-0.

Mayor Pro Tempore Young led the assembly in the salute to the flag.

I. Consent Items

1. Order 23-03052018*

Approving the temporary sign request for the Auburn Business Association's "Citizen of the Year" signs.

Motion was made by Councilor Hayes and seconded by Councilor Walker for passage. Passage 7-0

II. Minutes – February 26, 2018 Regular Council Meeting

Motion was made by Councilor Walker and seconded by Councilor Fournier to accept the minutes of the February 26, 2018 Regular Council Meeting. Passage 7-0.

III. Communications, Presentations and Recognitions - None

IV. Open Session – Brian Carrier, 32 Constellation Drive, and Ernestine "Tina" Gilbert, 22 Colonial Way (former resident of Constellation Drive) both spoke regarding concerns to tree cutting that is happening in the buffer area of the Auburn Lewiston Airport.

V. Unfinished Business - None

VI. New Business

1. Order 24-03052018

Authorizing the submission of a pre-proposal for the NOAA Coastal Resilience Grants Program (FY 2018) for the removal of the Littlefield Dam.

Motion was made by Councilor Titus and seconded by Councilor Fournier for passage.

Public comment – no one from the public spoke. Passage 7-0.

2. Order 25-03052018

Authorizing the sale of Tax Acquired and City Owned Property at Hackett Road, Parcel ID 159-014.

IN COUNCIL REGULAR MEETING MARCH 5, 2018 VOL. 35 PAGE 121

Motion was made by Councilor Titus and seconded by Councilor Walker for passage.

Public comment-no one from the public spoke. Passage 7-0.

3. Order 26-03052018

Authorizing the sale of Tax Acquired and City Owned Property 10 Lucille Street, Parcel ID 201-093.

Motion was made by Councilor Titus and seconded by Councilor Fournier for passage.

Public comment – no one from the public spoke.

Motion was made by Councilor Walker and seconded by Councilor Hayes to amend to include that the property be held for 1 year to sell for a house to be built on it.

Passage 5-2 (Councilors Titus and Young opposed).

Passage of order as amended 6-1 (Councilor Titus opposed).

4. Order 27-03052018

Authorizing the sale of Tax Acquired and City Owned Property at 73 Paul Street, Parcel ID0191-057.

Motion was made by Councilor Titus and seconded by Councilor Fournier for passage.

Motion was made by Councilor Walker and seconded by Councilor Hayes to amend to include the property be held for 1 year to sell for a house to be built on it.

Passage 5-2 (Councilors Titus and Young opposed).

Public comment – Joe Gray, Sopers Mill Road asked for clarification on the amendment.

Passage of order as amended 6-1 (Councilor Titus opposed).

Passage of order as amended 5-2 (Councilors Young and Titus opposed).

5. Order 28-03052018

IN COUNCIL REGULAR MEETING MARCH 5, 2018 VOL. 35 PAGE 122

Authorizing the sale of Tax Acquired and City Owned Property 1 Gamage Avenue, Parcel ID 250-310.

Motion was made by Councilor Titus and seconded by Councilor Fournier for passage.

Public comment – Joe Gray, Sopers Mill Road commented on Council not wanting to act on the property saying this is not a new property and they are not city planners.

Motion failed 1-6 (Councilors Young, Lasagna, Hayes, Young, Fournier, Walker, and Gerry opposed).

6. Order 29-03052018

Authorizing the sale of Tax Acquired and City Owned Property 5 Gamage Avenue, Parcel ID 250-319.

Motion was made by Councilor Titus and seconded by Councilor Fournier for passage.

Public comment – no one From the public spoke.

Motion failed 1-6 (Councilors Young, Lasagna, Hayes, Young, Fournier, Walker, and Gerry opposed).

7. Order 30-03052018

Authorizing the sale of Tax Acquired and City Owned Property 143 Hampshire Street, Parcel ID 250-311.

Motion was made by Councilor Titus and seconded by Councilor Hayes for passage.

Public comment – no one from the public spoke.

Motion failed 1-6 (Councilors Young, Lasagna, Hayes, Young, Fournier, Walker, and Gerry opposed).

8. Order 31-03052018

Authorizing the City Manager to hire an additional full time City Electrician.

Motion was made by Councilor Gerry and seconded by Councilor Titus to postpone this item until the next City Council meeting (3/19/2018).

Passage 5-2 (Councilors Hayes and Young opposed).

Motion was made by Councilor Fournier and seconded by Councilor Walker to suspend the rules to add an item to agenda. Passage 5-2 (Councilors Titus and Hayes opposed).

Motion was made by Councilor Fournier and seconded by Councilor Walker on Resolve 02-03052018 supporting the Green Dot LA initiative and launch week. Councilor Fournier read the full draft resolve that was included in the workshop packet.

Passage 7-0.

VII. Reports

Councilor Young – thanked his fellow Councilors for being supportive tonight, adding that he was glad to have the opportunity to serve as Mayor Pro Temoré.

Councilor Lasagna – reported that the ELHS vision 2030 session will take place at Edward Little High School on Wednesday 3/7/2018. Also on Wednesday, the Lake Auburn Neighborhood meeting will take place at 6:00 PM, and the ELHS Building Committee will meet on 3/20/18 here at Auburn Hall.

Councilor Hayes – reported on the AVCOG meeting he attended last week, and he commented on the tree cutting around the Auburn Lewiston Airport.

Councilor Titus – no report

Councilor Young – added to his report congratulating the ELHS girls and boys basketball teams for winning the State Championship games and was glad to see the girls getting due recognition.

Councilor Fournier – reported that the school Superintendent presented the school budget to the School Committee last week which came in at an overall increase of 2.6%. She also reiterated one of the Council goals of meeting with the School Committee as often as they can and to have a good working relationship between the City Council and the School Committee. Last, she reported on the School Departments Community Forum on Vision 2030 to be held at Edward Little High School on 3/7/18 from 5:30-7:00 P.M. Post cards were sent out regarding the forum.

Councilor Walker – asked for clarification from staff on tree cutting. Staff will check into this further. Councilor Walker reported that on 3/17/18 the United New Auburn

IN COUNCIL REGULAR MEETING MARCH 5, 2018 VOL. 35 PAGE 124

Association along with Walton and Sherwood Heights Schools will be holding a chili and chowder challenge from 4:00-6:00 P.M. at Walton School.

Councilor Gerry – reported that tomorrow night the Age Friendly Committee will be meeting at Hasty Armory at 5:00 P.M. and it is open to anyone that is interested in attending. She also had questions on tree cutting and on the school budget.

Assistant City Manager – echoed the comments regarding the success of Edward Little High School basketball teams winning the State Championship games. She thanked the Police and Fire departments for escorting and greeting the teams. She discussed the work that is being done on the budget. She also reported on a small group meeting that was held to discuss Sports Tourism, adding that more information will follow. She also thanked Liz Allen for all of her work on the Auburn Connections and encouraged people to read them.

- VIII. Open Session** – Joe Gray, Sopers Mill Road commented on the discussions that took place regarding the Sale of Tax Acquired and City Owned Properties agenda items. He said that it should have been handled during the workshop that was held last week adding that the City Council should take advantage of Council workshop time and ask questions then. He also commented that he hopes the City can purchase copies of Roberts Rules for everyone to read so that we can avoid the mayhem that they had here tonight.

Brian Carrier commented on the remarks that were made by Councilor Hayes about the growth and cutting at the airport.

IX. Executive Session

Discussion regarding a personnel matter, pursuant to 1 M.R.S.A § 405 (6)(A).

Motion was made by Councilor Titus and seconded by Councilor Hayes to enter into executive session. Passage 7-0, time in 8:40 PM.

Council was declared out of executive session at 8:52 PM.

- X. Adjournment** - Motion was made by Councilor Titus and seconded by Councilor Lasagna to adjourn. Passage 7-0. The meeting adjourned at 8:52 PM.

A True Copy.

ATTEST 
Susan Clements-Dallaire, City Clerk



City of Auburn
City Council Information Sheet

Council Workshop or Meeting Date: March 19, 2018

Author:

Subject: Electrical Staffing

V. Unfinished Business

1. Order 31-03052018

Authorizing the City Manager to hire an additional full time City Electrician.

Information: The City of Auburn’s charter allows the City Manager to transfer funds among programs within a department. Our current budget would cover the current year’s cost of the reinstated position. Our concern is being able to hire a qualified person without a guarantee of future funding for the position. We will be presenting the future funding of the position during this year’s budget process.

Please see the attached electrical staffing memo.

City Budgetary Impacts: Due to an extended hiring period for an open position in our department; our current budget would cover the current year’s cost; we believe that the reinstated position would have a minimal effect on future budgets.

Staff Recommended Action: Postpone the item indefinitely.

Previous Meetings and History: Budget meetings annually since 2016.
02/26/2018 Council Meeting

City Manager Comments:

I concur with the recommendation. Signature: _____

Attachments: 03/15/2018 Electrical Staffing memo to Mayor Levesque and City Council Members



City of Auburn, Maine
Office of Economic & Community Development
www.auburnmaine.gov | 60 Court Street
Auburn, Maine 04210
207.333.6601

To: Mayor Levesque and City Council Members

From: Michael Chamminges, Director of Economic and Community Development
Peter Crichton, City Manager

Re: Electrical Staffing

Date: March 15, 2018

As we mentioned at the February 26, 2018 council meeting; the Electrical Division is part of the Economic and Community Development Department. The Division is responsible for electrical permit inspections, electrical work in most city owned buildings, Digsafe compliance within the City, maintenance and installation of the municipal fire alarm service (private and City buildings), maintenance of city owned street lights, traffic signal maintenance and repair, electrical fire investigation and electrical code compliance. The electrical division will also soon be overseeing the City's light conversion project.

In 2010, electrical division staffing was reduced from 3 to 2 staff persons. In 2016, the electrical division staffing was reduced to a single person, placing full responsibility of the above mentioned assigned duties onto one person twenty-four hours a day, seven days a week; this has placed the City at risk of not being able to meet basic electrical requirements for permitting and emergency response. Staff has proposed reinstating the second position in the FY19 budget.

The reinstatement of this position would give the Electrical Division a two-person staff that would allow the on-call time to alternate between the two positions and would provide coverage for vacations and sick days. The reinstated position would also reduce contracting or sourcing out other services and repairs. We have also have been deferring maintenance on the current electrical infrastructure; this reinstated position would allow us to address some of the deferred maintenance and the negative results that always accompany it (the essential duties and responsibilities for this position are listed at the end of this memo).

The estimated cost of the reinstated position (based upon the actual cost of the position in 2015 plus COLA), would be \$65,500.00 (\$24-\$25 per hour) including benefits. Due to an extended hiring period for an open position in our department; our current budget would cover the cost of reinstating this position for the rest of our fiscal year. The Economic and Community Development Department's budget for next fiscal year is projected to decrease and our permitting revenue has been strong and should exceed projected revenues. We believe that by adjusting our delegated Review fees (please see State Delegated Review Fees council overview worksheet), that the reinstated position would have little or no effect on our FY 19 budget.

Currently, the City has an informal mutual aid agreement with the City of Lewiston; they charge us \$49.00 per hour during regular business hours. Private contractors range from \$65-\$68 per hour plus \$75 per hour for a bucket truck.



Emergency calls are also subject to time and one-half overtime rates. We do not have priority over other projects and/or emergencies and the coverage is only available if they can fit it into their schedules.

We have recently contacted surrounding neighboring towns and they do not have licensed electricians on staff that can do electrical maintenance work. They use contractors for work and do not have the infrastructure to justify full time employment; Lewiston and Bangor each have five full time electrical staff. We are also exploring with the School Department the possibility of sharing electrical services.

Essential duties and responsibilities of the position.

- Performs electrical maintenance duties on the City's traffic signal system to include: checking and repairing traffic controllers and flashers, cleaning and repairing points, moving parts, light bulbs, wall lights, reflectors and lenses.
- Responds to citizen complaints about electrical problems, hazards, violations or dangers; responds immediately if necessary.
- Researches and makes recommendations regarding code-related questions at the request of the City Electrician, or members of the public.
- Keeps comprehensive maintenance records on all work completed.
- Maintains and installs the City fire alarm system to include overhauls, services and testing of fire alarm boxes, system, batteries and the 9-1-1 Communications system.
- Cuts and trims tree branches around fire alarm boxes, wires and traffic signals; replaces poles and damaged wires after storms, accidents and vandalism.
- Performs electrical maintenance and construction duties for the City to include tests, services and maintaining of fire horn, civil defense horn, emergency generators, 9-1-1 system, City electrical equipment including parking lot lights, street lights, bridge lighting and all wiring systems in City Buildings.
- Installs temporary power systems when necessary for special events.
- Assists with the installation of downtown holiday lights and other decorations.
- Repairs solid state electronics equipment including traffic signal controllers, timers, etc.
- Assists the Fire Department in investigations where electricity is involved.
- Performs On-Call duties.
- Communicates with other City departments when necessary to provide information, seeks information and responds to inquiries.
- Provides a safe work environment for the employee, co-workers, supervisors and the general public; adheres to all safety regulations, reports known safety hazards to supervisors and the Safety Coordinator.
- Works effectively and productively with supervisors, co-workers and the general public.

Recommended minimum qualifications and experience.

- High School diploma or equivalent.
- Two-year vocational training in electrical repair.
- Five years serving as an apprentice and as a journeyman electrician; or any equivalent combination of education and experience.
- Master Electrician's License.
- National IAEI accreditation for electrical inspection and plan review, both general and residential.
- Maine Driver's License or ability to obtain a Maine Driver's License.
- Commercial Driver's License (CDL) or ability to obtain a CDL.

Holly C. Lasagna, Ward One
Robert P. Hayes, Ward Two
Andrew D. Titus, Ward Three
Alfreda M. Fournier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
David C. Young, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 31-03052018

ORDERED, that the City Council hereby authorizes the City Manager to hire an additional full time City Electrician.



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: March 19, 2018 **Resolve:** 03-03192018

Author: Sue Clements-Dallaire, City Clerk

Subject: CMP's New England Clean Energy Connect Project

Information: A representative from Central Maine Power will provide information on The New England Clean Energy Connect (NECEC) Project which is a proposal to bring clean, affordable energy Quebec to the New England Grid.

City Budgetary Impacts: N/A

Staff Recommended Action: Discussion during workshop and recommend passage of resolve

Previous Meetings and History: N/A

City Manager Comments:

I concur with the recommendation. Signature: 

Attachments: Letters of support and power point presentation

Holly C. Lasagna, Ward One
Robert P. Hayes, Ward Two
Andrew D. Titus, Ward Three
Alfreda M. Fournier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
David C. Young, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

RESOLVE 03-03192018

Resolution made by the City of Auburn, Maine
March 19, 2018

Whereas, the City of Auburn, Maine supports Central Maine Power's efforts to bring clean energy into the New England electric system. CMP's project, New England Clean Energy Connect, would bring benefits to our community, the state of Maine, electric customers in Massachusetts and clean air benefits to all of New England, as this region of the country works to install cleaner energy for our future.

Whereas, Central Maine Power is a reputable, experienced electric utility serving hundreds of thousands of households and businesses in Maine. Their track record for building, maintaining and upgrading the electric system has been excellent. We appreciate CMP's efforts to provide safe and reliable power to the people of the City of Auburn.

Whereas, The New England Clean Energy Connect is a worthy project – following an existing transmission corridor and tapping into a very substantial hub in the New England Grid, namely Lewiston, Maine. The facility in our neighboring City of Lewiston was a recent addition to the regional system, and a facility in which all of New England has invested. It is wise to leverage this investment as the New England grid continues to evolve and include new sources of clean power.

Therefore, be it resolved that the Auburn City Council hereby supports Central Maine Power Company's New England Clean Energy Connect project.

LEWISTON-AUBURN 911 COMMITTEE

MINUTES

Date: Thursday, February 15, 2018
Time: 0800
Location: Lewiston Auburn 911 Conference Room

Roll Call:

Present- Finance Director Heater Hunter, Chief Brian O'Malley, Chief Phil Crowell, Deputy Chief Robert Chase (in for Chief Low), Chief Stockdale, Councilor Leroy Walker, Councilor Michel Lajoie, Pat Mador, Esq., Citizen-at-Large Paul Robinson

Staff- Director Paul LeClair, IT Director Drew McKinley, Operations Manager Tim Hall

Secretary- Katie Gallant

Guest(s)-

Meeting called to order by Lewiston Auburn 911 Director, Paul LeClair at 08:01.

Introductions to our new member, Citizen-at-Large Paul Robinson.

Approval of Minutes: January 18, 2018 meeting minutes.

- Motion to accept minutes made by Councilor Leroy Walker, seconded by Chief Brian O'Malley.
- All in favor. Motion passes.

Financial Report:

FY18

- Katie Gallant presents the FY18 year to date report.
- Pat Mador, Esq. moves to accept the FY18 report, seconded by Councilor Walker.
- All in favor. Motion passes.

Director's Report:

Radio Systems Project

- Director LeClair continues to prepare for the joint City Council meeting on February 22, 2018.

Verizon Proposal

- Verizon has shown continued interest in placing cell equipment on the Gracelawn Tower and has requested a soil test at the site.
- Director LeClair will update at the next committee meeting.
- All in favor. Motion passes.

Radio System Project Update

- Director LeClair and IT Director Drew McKinley met with the City Managers to review the proposed Radio System Project and were invited to attend a joint City Council Meeting in mid-February to present the Radio Project.

Personnel Update

- In the past month we have extended a job offer to a seasoned dispatcher to fill one of our vacant positions and another part-time job offer to a promising candidate. We anticipate 1-2 vacancies in the near future and hope to have both candidates trained and ready to fill the seats.

IT Director's Report

Microwave Link

- Auburn Police Department Link has been up and running for the past three weeks. We have experienced no issues with connectivity since the microwave implementation.
- The Goff Tower construction is on schedule and should be functional by mid-March.
- IT Director McKinley will be meeting with Fairpoint and CMP regarding pole replacement at the Webber site. Construction will begin there after completion of the Goff Hill site.

Operations Manager's Report

Code Red

- Code Red is up and running. Information and registration links have been posted to both Lewiston and Auburn websites.
- Operations Manager Hall will send press releases to both Liz Allen at City of Auburn and Dot Perham-Whittier at City of Lewiston to distribute to the local news affiliates.

- Publications/brochures will be sent to Lewiston and Auburn police and fire departments for distribution.
- Operations Manager Hall will contact Public Works at both cities to discuss protocol for emergency notifications.
- Code Red is for Emergency notifications only and will note replace Notify Me and/or Alert Now systems already utilized within the cities.

EFD – Emergency Fire Dispatch

- IMC interface with EFD will be available within the next couple of weeks. This will reduce the need for entry of information to the two programs.
- January's report came back with very high scores for our employees.

CALEA

- The report from our on-site CALEA Assessment came back with no issues to our process and procedures.
- Director LeClair and Operations Manager Hall will attend the CALEA Conference in March.

PSAP Call Report

- The 2017 Call Statistics Report places Lewiston Auburn 911 as the second busiest PSAP in the State of Maine. Portland Police Department is the busiest.

Executive Session

- No executive session

Next meeting:

- Thursday, March 15, 2018 at 08:00.

Public Comment:

- No public comment.

Adjournment:

- Finance Director Hunter moves to adjourn the meeting, seconded by Chief Crowell.
- Meeting adjourned at 08:25.

LEWISTON-AUBURN 911 COMMITTEE

AGENDA

Date: Thursday, March 15, 2018
Time: 8:00 A.M.
Location: Lewiston Auburn 911 Conference Room

1. Roll Call
2. Approval of Minutes
 - February 15, 2018
3. Financial Report
 - FY18 Budget Update
 - FY19 Proposed Budget Adjustments
4. Director's Report
 - Radio System Project:

Director to Update Committee regarding 02-22-18 meeting with Joint City Council.
 - Verizon Proposal regarding Gracelawn Tower.

Director to update Committee on Verizon's interest in mounting Cell Phone Equipment on the Gracelawn Tower.
 - Personnel Update:

Director to update Committee on vacancies and hiring efforts.
5. IT Director's Report
 - Update on Micro-wave link installation
6. Operation Manager's Report

- Update on Code Red implementation
7. Executive Session (First Order of Business)
 - Upcoming Negotiations with Dispatchers Union
 8. Schedule next meeting: April 19, 2018
 9. Public Comment
 10. Adjournment
- 

City of Auburn, Maine

"Maine's City of Opportunity"

Financial Services



TO: Peter Crichton, City Manager
FROM: Jill Eastman, Finance Director
REF: February 2018 Financial Report
DATE: March 14, 2018

The following is a discussion regarding the significant variances found in the City's February financial report. Please note that although the monthly financial report contains amounts reported by the School Department, this discussion is limited to the City's financial results and does not attempt to explain any variances for the School Department.

The City has completed its eighth month of the current fiscal year. As a guideline for tracking purposes, revenues and expenditures should amount to approximately 66.7% of the annual budget. However, not all costs and revenues are distributed evenly throughout the year; individual line items can vary based upon cyclical activity.

Revenues

Revenues collected through February 28th, including the school department were \$51,095,595 or 61.21%, of the budget. The municipal revenues including property taxes were \$37,553,418, or 62.88% of the budget which is more than the same period last year by 3.17%. The accounts listed below are noteworthy.

- A. The current year tax revenue is at 63.23%, the second payment is due March 15th .
- B. Excise tax for the month of February is at 66.92%. This is a \$68,062 increase from FY 17.
- C. State Revenue Sharing at the end of February is 68.42% or \$1,032,591.

Expenditures

City expenditures through February 2018 were \$27,182,449 or 65.15%, of the budget. This is a 1.85% increase for the same period last year. Noteworthy variances are:

- A. Fiscal Services is higher than last year due to the increase in Fringe Benefits and the timing of the transfer to Workers Compensation.

- B. Public Safety and Public Services are higher than at this time last year.

Investments

This section contains an investment schedule as of February 28th. Currently the City's funds are earning an average interest rate of .92%.

Respectfully submitted,

A handwritten signature in black ink that reads "Jill M Eastman". The signature is written in a cursive style with a large initial "J" and "E".

Jill M. Eastman
Finance Director

CITY OF AUBURN, MAINE
BALANCE SHEET - CITY GENERAL FUND, WC AND UNEMPLOYMENT FUND
AS of February 2018, January 2018, and June 2017

ASSETS	UNAUDITED February 28 2018	UNAUDITED January 31 2018	Increase (Decrease)	AUDITED JUNE 30 2017
CASH	\$ 20,012,410	\$ 18,398,697	\$ 1,613,713	\$ 11,272,850
RECEIVABLES			-	
ACCOUNTS RECEIVABLES	1,964,668	1,968,887	(4,219)	2,532,611
TAXES RECEIVABLE-CURRENT	17,799,565	20,602,465	(2,802,900)	1,051,346
DELINQUENT TAXES	667,730	668,539	(808)	612,972
TAX LIENS	824,113	870,786	(46,673)	562,272
NET DUE TO/FROM OTHER FUNDS	3,137,858	2,784,221	353,637	3,021,419
TOTAL ASSETS	\$ 44,406,344	\$ 45,293,594	\$ (887,250)	\$ 19,053,470
 LIABILITIES & FUND BALANCES				
ACCOUNTS PAYABLE	\$ (30,342)	\$ (14,389)	\$ (15,953)	\$ (851,716)
PAYROLL LIABILITIES	(403,561)	(330,899)	(72,662)	-
ACCRUED PAYROLL	-	-	-	(4,075,304)
STATE FEES PAYABLE	(47,085)	(29,983)	(17,102)	-
ESCROWED AMOUNTS	(9,140)	(9,140)	-	(2,826)
DEFERRED REVENUE	(19,141,877)	(21,992,258)	2,850,381	(2,057,984)
TOTAL LIABILITIES	\$ (19,632,005)	\$ (22,376,669)	\$ 2,744,665	\$ (6,987,830)
FUND BALANCE - UNASSIGNED	\$ (23,683,387)	\$ (21,825,972)	\$ (1,857,415)	\$ (8,863,571)
FUND BALANCE - RESTRICTED FOR WORKERS COMP & UNEMPLOYMENT	776,017	776,017	-	(2,023,296)
FUND BALANCE - RESTRICTED	(1,866,970)	(1,866,970)	-	(1,178,773)
TOTAL FUND BALANCE	\$ (24,774,340)	\$ (22,916,925)	\$ (1,857,415)	\$ (12,065,640)
TOTAL LIABILITIES AND FUND BALANCE	\$ (44,406,344)	\$ (45,293,594)	\$ 887,250	\$ (19,053,470)

CITY OF AUBURN, MAINE
REVENUES - GENERAL FUND COMPARATIVE
THROUGH February 28, 2018 VS February 28, 2017

REVENUE SOURCE	FY 2018 BUDGET	ACTUAL REVENUES THRU FEB 2018	% OF BUDGET	FY 2017 BUDGET	ACTUAL REVENUES THRU FEB 2017	% OF BUDGET	VARIANCE
TAXES							
PROPERTY TAX REVENUE- PRIOR YEAR TAX REVENUE	\$ 48,061,530	\$ 30,391,467	63.23%	\$ 46,032,435	\$ 27,445,497	59.62%	\$ 2,945,970
HOMESTEAD EXEMPTION REIMBURSEMENT EXCISE	\$ -	\$ 753,427		\$ -	\$ 723,417		\$ 30,010
PENALTIES & INTEREST	\$ 1,015,000	\$ 821,845	80.97%	\$ 750,000	\$ 569,088	75.88%	\$ 252,757
	\$ 3,810,000	\$ 2,549,664	66.92%	\$ 3,365,000	\$ 2,481,602	73.75%	\$ 68,062
	\$ 150,000	\$ 76,489	50.99%	\$ 150,000	\$ 96,568	64.38%	\$ (20,079)
TOTAL TAXES	\$ 53,036,530	\$ 34,592,892	65.22%	\$ 50,297,435	\$ 31,316,172	62.26%	\$ 3,276,720
LICENSES AND PERMITS							
BUSINESS	\$ 62,000	\$ 40,400	65.16%	\$ 48,000	\$ 36,989	77.06%	\$ 3,411
NON-BUSINESS	\$ 345,000	\$ 237,931	68.97%	\$ 427,384	\$ 279,138	65.31%	\$ (41,207)
TOTAL LICENSES	\$ 407,000	\$ 278,331	68.39%	\$ 475,384	\$ 316,127	66.50%	\$ (37,796)
INTERGOVERNMENTAL ASSISTANCE							
STATE-LOCAL ROAD ASSISTANCE	\$ 400,000	\$ 406,860	101.72%	\$ 400,000	\$ 399,292	99.82%	\$ 7,568
STATE REVENUE SHARING	\$ 1,509,117	\$ 1,032,591	68.42%	\$ 1,468,313	\$ 993,441	67.66%	\$ 39,150
WELFARE REIMBURSEMENT	\$ 95,000	\$ 115,008	121.06%	\$ 59,000	\$ 36,663	62.14%	\$ 78,345
OTHER STATE AID	\$ 32,000	\$ 14,943	46.70%	\$ 22,000	\$ 2,681	12.19%	\$ 12,262
CITY OF LEWISTON	\$ 228,384	\$ -	0.00%	\$ 160,000	\$ -	0.00%	\$ -
TOTAL INTERGOVERNMENTAL ASSISTANCE	\$ 2,264,501	\$ 1,569,402	69.30%	\$ 2,109,313	\$ 1,432,077	67.89%	\$ 137,325
CHARGE FOR SERVICES							
GENERAL GOVERNMENT	\$ 144,440	\$ 81,393	56.35%	\$ 132,640	\$ 65,906	49.69%	\$ 15,487
PUBLIC SAFETY	\$ 236,277	\$ 97,215	41.14%	\$ 139,077	\$ 78,182	56.21%	\$ 19,033
EMS TRANSPORT	\$ 1,250,000	\$ 622,786	49.82%	\$ 1,250,000	\$ 679,907	54.39%	\$ (57,121)
TOTAL CHARGE FOR SERVICES	\$ 1,630,717	\$ 801,393	49.14%	\$ 1,521,717	\$ 823,995	54.15%	\$ (22,602)
FINES							
PARKING TICKETS & MISC FINES	\$ 70,000	\$ 31,019	44.31%	\$ 65,000	\$ 39,089	60.14%	\$ (8,070)
MISCELLANEOUS							
INVESTMENT INCOME	\$ 32,000	\$ 25,665	80.20%	\$ 10,000	\$ 41,494	414.94%	\$ (15,829)
RENTS	\$ 35,000	\$ 27,272	77.92%	\$ 18,000	\$ 18,690	103.83%	\$ 8,582
UNCLASSIFIED	\$ 10,000	\$ 25,459	254.59%	\$ 10,000	\$ 23,916	239.16%	\$ 1,543
COMMERCIAL SOLID WASTE FEES	\$ -	\$ 34,116		\$ -	\$ 14,120		\$ 19,996
SALE OF PROPERTY	\$ 20,000	\$ 12,611	63.05%	\$ 20,000	\$ 10,935	54.68%	\$ 1,676
RECREATION PROGRAMS/ARENA	\$ -	\$ -		\$ -	\$ -		\$ -
MMWAC HOST FEES	\$ 215,000	\$ 145,590	67.72%	\$ 210,000	\$ 248,835	118.49%	\$ (103,245)
TRANSFER IN: TIF	\$ 1,287,818	\$ -	0.00%	\$ 1,537,818	\$ -	0.00%	\$ -
TRANSFER IN: REC SPEC REVENUE	\$ 54,718	\$ -	0.00%	\$ 54,718	\$ -	0.00%	\$ -
ENERGY EFFICIENCY	\$ -	\$ -		\$ -	\$ 1,625		\$ (1,625)
CDBG	\$ 214,430	\$ 9,668	4.51%	\$ 254,127	\$ 3,352	1.32%	\$ 6,316
UTILITY REIMBURSEMENT	\$ 27,500	\$ -	0.00%	\$ 27,500	\$ 5,838	21.23%	\$ (5,838)
CITY FUND BALANCE CONTRIBUTION	\$ 412,500	\$ -	0.00%	\$ 825,000	\$ -	0.00%	\$ -
TOTAL MISCELLANEOUS	\$ 2,308,966	\$ 280,380	12.14%	\$ 2,967,163	\$ 368,805	12.43%	\$ (88,425)
TOTAL GENERAL FUND REVENUES	\$ 59,717,714	\$ 37,553,418	62.88%	\$ 57,436,012	\$ 34,296,265	59.71%	\$ 3,257,153
SCHOOL REVENUES							
EDUCATION SUBSIDY	\$ 22,039,568	\$ 12,557,145	56.98%	\$ 21,373,337	\$ 13,111,006	61.34%	\$ (553,861)
EDUCATION	\$ 811,744	\$ 985,032	121.35%	\$ 814,540	\$ 513,094	62.99%	\$ 471,938
SCHOOL FUND BALANCE CONTRIBUTION	\$ 906,882	\$ -	0.00%	\$ 906,882	\$ -	0.00%	\$ -
TOTAL SCHOOL	\$ 23,758,194	\$ 13,542,177	57.00%	\$ 23,094,759	\$ 13,624,100	58.99%	\$ (81,923)
GRAND TOTAL REVENUES	\$ 83,475,908	\$ 51,095,595	61.21%	\$ 80,530,771	\$ 47,920,365	59.51%	\$ 3,175,230

CITY OF AUBURN, MAINE
EXPENDITURES - GENERAL FUND COMPARATIVE
THROUGH February 28, 2018 VS February 28, 2017

DEPARTMENT	FY 2018 BUDGET	Unaudited EXP THRU FEB 2018	% OF BUDGET	FY 2017 BUDGET	Unaudited EXP THRU FEB 2017	% OF BUDGET	VARIANCE
ADMINISTRATION							
MAYOR AND COUNCIL	\$ 80,300	\$ 63,248	78.76%	\$ 78,464	\$ 65,047	82.90%	\$ (1,799)
CITY MANAGER	\$ 581,170	\$ 325,755	56.05%	\$ 378,880	\$ 155,739	41.11%	\$ 170,016
CITY CLERK	\$ 181,332	\$ 118,627	65.42%	\$ 177,906	\$ 113,910	64.03%	\$ 4,717
FINANCIAL SERVICES	\$ 675,239	\$ 412,668	61.11%	\$ 637,754	\$ 410,598	64.38%	\$ 2,070
HUMAN RESOURCES	\$ 156,887	\$ 95,075	60.60%	\$ 150,435	\$ 51,715	34.38%	\$ 43,360
INFORMATION TECHNOLOGY	\$ 531,551	\$ 374,998	70.55%	\$ 479,324	\$ 361,972	75.52%	\$ 13,026
LEGAL SERVICES	\$ -	\$ -		\$ 45,650	\$ 69,509	152.27%	\$ (69,509)
TOTAL ADMINISTRATION	\$ 2,206,479	\$ 1,390,371	63.01%	\$ 1,948,413	\$ 1,228,490	63.05%	\$ 161,881
COMMUNITY SERVICES							
ECONOMIC & COMMUNITY DEVELOPMENT	\$ 1,717,028	\$ 718,710	41.86%	\$ 1,938,437	\$ 676,948	34.92%	\$ 41,762
HEALTH & SOCIAL SERVICES	\$ 220,870	\$ 156,264	70.75%	\$ 171,474	\$ 135,090	78.78%	\$ 21,174
RECREATION & SPECIAL EVENTS*	\$ 388,581	\$ 228,111	58.70%	\$ 341,772	\$ 180,205	52.73%	\$ 47,906
PUBLIC LIBRARY	\$ 998,189	\$ 582,277	58.33%	\$ 979,516	\$ 646,077	65.96%	\$ (63,800)
TOTAL COMMUNITY SERVICES	\$ 3,324,668	\$ 1,685,362	50.69%	\$ 3,431,199	\$ 1,638,320	47.75%	\$ 47,042
FISCAL SERVICES							
DEBT SERVICE	\$ 6,366,533	\$ 5,999,190	94.23%	\$ 6,406,845	\$ 5,905,713	92.18%	\$ 93,477
FACILITIES	\$ 640,201	\$ 428,951	67.00%	\$ 645,756	\$ 361,252	55.94%	\$ 67,699
WORKERS COMPENSATION	\$ 555,164	\$ 555,164	100.00%	\$ 522,088	\$ -	0.00%	\$ 555,164
WAGES & BENEFITS	\$ 5,960,970	\$ 3,895,800	65.36%	\$ 5,274,528	\$ 3,427,365	64.98%	\$ 468,435
EMERGENCY RESERVE (10108062-670000)	\$ 415,454	\$ -	0.00%	\$ 375,289	\$ -	0.00%	\$ -
TOTAL FISCAL SERVICES	\$ 13,938,322	\$ 10,879,105	78.05%	\$ 13,224,506	\$ 9,694,330	73.31%	\$ 1,184,775
PUBLIC SAFETY							
FIRE DEPARTMENT	\$ 4,227,575	\$ 2,880,527	68.14%	\$ 4,049,396	\$ 2,776,468	68.56%	\$ 104,059
FIRE EMS	\$ 708,828	\$ 317,104	44.74%	\$ 590,997	\$ 300,098	50.78%	\$ 17,006
POLICE DEPARTMENT	\$ 4,043,998	\$ 2,595,286	64.18%	\$ 3,875,113	\$ 2,469,634	63.73%	\$ 125,652
TOTAL PUBLIC SAFETY	\$ 8,980,401	\$ 5,792,917	64.51%	\$ 8,515,506	\$ 5,546,200	65.13%	\$ 246,717
PUBLIC WORKS							
PUBLIC SERVICES DEPARTMENT	\$ 4,611,116	\$ 3,043,141	66.00%	\$ 4,496,349	\$ 2,892,635	64.33%	\$ 150,506
SOLID WASTE DISPOSAL*	\$ 964,118	\$ 592,325	61.44%	\$ 932,689	\$ 475,080	50.94%	\$ 117,245
WATER AND SEWER	\$ 632,716	\$ 328,858	51.98%	\$ 599,013	\$ 452,380	75.52%	\$ (123,522)
TOTAL PUBLIC WORKS	\$ 6,207,950	\$ 3,964,324	63.86%	\$ 6,028,051	\$ 3,820,095	63.37%	\$ 144,229
INTERGOVERNMENTAL PROGRAMS							
AUBURN-LEWISTON AIRPORT	\$ 167,800	\$ 165,546	98.66%	\$ 106,000	\$ 79,730	75.22%	\$ 85,816
E911 COMMUNICATION CENTER	\$ 1,088,857	\$ 801,842	73.64%	\$ 1,088,857	\$ 804,922	73.92%	\$ (3,080)
LATC-PUBLIC TRANSIT	\$ 189,949	\$ 189,949	100.00%	\$ 182,244	\$ 182,244	100.00%	\$ 7,705
LA ARTS	\$ -	\$ -		\$ -	\$ -		\$ -
TAX SHARING	\$ 270,000	\$ 16,809	6.23%	\$ 270,000	\$ 18,015	6.67%	\$ (1,206)
TOTAL INTERGOVERNMENTAL	\$ 1,716,606	\$ 1,174,146	68.40%	\$ 1,647,101	\$ 1,084,911	65.87%	\$ 89,235
COUNTY TAX							
TIF (10108058-580000)	\$ 2,296,224	\$ 2,296,224	100.00%	\$ 2,167,824	\$ 2,167,824	100.00%	\$ 128,400
OVERLAY	\$ 3,049,803	\$ -	0.00%	\$ 2,824,803	\$ -	0.00%	\$ -
	\$ -	\$ -		\$ -	\$ 5,000	0.00%	\$ (5,000)
							\$ -
TOTAL CITY DEPARTMENTS	\$ 41,720,453	\$ 27,182,449	65.15%	\$ 39,787,403	\$ 25,185,170	63.30%	\$ 1,997,279
EDUCATION DEPARTMENT	\$ 41,755,455	\$ 20,339,800	48.71%	\$ 40,743,368	\$ 20,179,490	49.53%	\$ 160,310
TOTAL GENERAL FUND EXPENDITURES	\$ 83,475,908	\$ 47,522,249	56.93%	\$ 80,530,771	\$ 45,364,660	56.33%	\$ 2,157,589

**CITY OF AUBURN, MAINE
INVESTMENT SCHEDULE
AS OF February 28, 2018**

INVESTMENT		FUND	BALANCE February 28, 2018	BALANCE January 31, 2018	INTEREST RATE
ANDROSCOGGIN BANK	449	CAPITAL PROJECTS	\$ 5,200,846.57	\$ 5,198,054.68	0.45%
ANDROSCOGGIN BANK	502	SR-TIF	\$ 1,012,965.06	\$ 1,012,421.32	0.45%
ANDROSCOGGIN BANK	836	GENERAL FUND	\$ 3,141,861.96	\$ 3,140,175.44	0.45%
ANDROSCOGGIN BANK	801	WORKERS COMP	\$ 50,604.22	\$ 50,577.06	0.45%
ANDROSCOGGIN BANK	684	EMS CAPITAL RESERVE	\$ 232,640.00	\$ 232,515.12	0.45%
NORTHERN CAPITAL	02155	CAPITAL PROJECTS	\$ 750,000.00	\$ 750,000.00	1.15%
NORTHERN CAPITAL	02155	GENERAL FUND	\$ 500,000.00	\$ 500,000.00	1.00%
NORTHERN CAPITAL	02155	GENERAL FUND	\$ 500,000.00	\$ 500,000.00	1.15%
NORTHERN CAPITAL	02155	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	1.25%
NORTHERN CAPITAL	02155	GENERAL FUND	\$ 500,000.00	\$ 500,000.00	1.30%
NORTHERN CAPITAL	02155	GENERAL FUND	\$ 750,000.00	\$ 750,000.00	1.40%
NORTHERN CAPITAL	02155	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	1.50%
GRAND TOTAL			\$ 13,138,917.81	\$ 13,133,743.62	0.92%

EMS BILLING
SUMMARY OF ACTIVITY
July 1, 2017 - June 30, 2018
Report as of February 28, 2018

	Beginning	February 2018					Ending
	Balance 02/01/18	New Charges	Payments	Refunds	Adjustments	Write-Offs	Balance 2/28/2018
Bluecross	\$ 9,390.60	\$ 7,433.60	\$ (3,797.67)		\$ (2,705.25)		\$ 10,321.28
Intercept	\$ 100.00	\$ 200.00	\$ (200.00)				\$ 100.00
Medicare	\$ 128,284.22	\$ 103,205.40	\$ (36,501.04)		\$ (56,681.68)		\$ 138,306.90
Medicaid	\$ (792.62)	\$ 27,893.60	\$ (20,043.91)		\$ (16,957.71)		\$ (9,900.64)
Other/Commercial	\$ 121,103.87	\$ 21,946.20	\$ (13,042.39)		\$ (1,524.45)		\$ 128,483.23
Patient	\$ 202,271.15	\$ 11,613.80	\$ (6,484.92)		\$ (1,357.21)	\$ (49,355.02)	\$ 156,687.80
Worker's Comp	\$ 56.19		\$ (2,422.10)				\$ (2,365.91)
TOTAL	\$ 460,413.41	\$ 172,292.60	\$ (82,492.03)	\$ -	\$ (79,226.30)	\$ (49,355.02)	\$ 421,632.66

EMS BILLING
BREAKDOWN -TOTAL CHARGES
July 1, 2017 - June 30, 2018
Report as of February 28, 2018

	July 2017	August 2017	Sept 2017	Oct 2017	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Adjustment	Totals	% of Total
No Insurance Information								\$ 2,428.40		\$ 2,428.40	0.17%
Bluecross	\$ 7,616.80	\$ 5,319.60	\$ 8,771.40	\$ 10,276.00	\$ 6,772.40	\$ 8,671.00	\$ 8,500.40	\$ 7,433.60	\$ 36.40	\$ 63,397.60	4.45%
Intercept	\$ 200.00		\$ 400.00	\$ 200.00	\$ -	\$ 100.00	\$ 200.00	\$ 200.00	\$ -	\$ 1,300.00	0.09%
Medicare	\$ 93,981.80	\$ 121,672.00	\$ 73,260.80	\$ 126,451.20	\$ 96,014.80	\$ 96,588.20	\$ 106,479.80	\$ 103,205.40	\$ 26,010.00	\$ 843,664.00	59.18%
Medicaid	\$ 29,998.80	\$ 33,361.80	\$ 27,171.80	\$ 34,032.80	\$ 27,524.20	\$ 22,068.00	\$ 27,243.60	\$ 27,893.60	\$ 9,410.20	\$ 238,704.80	16.75%
Other/Commercial	\$ 26,335.20	\$ 31,967.40	\$ 28,178.40	\$ 20,213.20	\$ 20,077.80	\$ 24,490.40	\$ 24,483.40	\$ 19,517.80	\$ (26,162.20)	\$ 169,101.40	11.86%
Patient	\$ 15,784.20	\$ 20,029.80	\$ 11,348.00	\$ 10,776.00	\$ 10,916.20	\$ 15,110.60	\$ 17,456.00	\$ 11,613.80	\$ (11,829.20)	\$ 101,205.40	7.10%
Worker's Comp	\$ 872.40	\$ 685.00					\$ 1,614.80		\$ 2,534.80	\$ 5,707.00	0.40%
TOTAL	\$ 174,789.20	\$ 213,035.60	\$ 149,130.40	\$ 201,949.20	\$ 161,305.40	\$ 167,028.20	\$ 185,978.00	\$ 172,292.60	\$ 0.00	\$ 1,425,508.60	100.00%

EMS BILLING
BREAKDOWN -TOTAL COUNT
July 1, 2017 - June 30, 2018
Report as of February 28, 2018

	July 2017	August 2017	Sept 2017	Oct 2017	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Adjustment	Totals	% of Total
No Insurance Information								3		3	0.17%
Bluecross	9	7	11	12	8	10	10	9		76	4.22%
Intercept	2		4	2	0	1	2	2		13	0.72%
Medicare	117	151	98	154	121	119	133	126		1019	56.52%
Medicaid	39	44	36	44	36	28	35	35		297	16.47%
Other/Commercial	36	41	36	25	26	31	33	23		251	13.92%
Patient	20	25	14	14	13	18	22	14		140	7.76%
Worker's Comp	1	1			0		2	0		4	0.22%
TOTAL	224	269	199	251	204	207	237	212	0	1803	100.00%

TOTAL REVENUE COLLECTED AS OF 2/28/18 \$622,785.82

TOTAL EXPENDITURES AS OF 2/28/18 \$317,104.34

**EMS BILLING
AGING REPORT
July 1, 2017 to June 30, 2018
Report as of February 28, 2018**

	Current		31-60		61-90		91-120		121+ days		Totals	
Bluecross	\$ 4,288.43	87%	\$ 1,749.00	35%	\$ -	0%	\$ (390.60)	-8%	\$ (713.72)	-14%	\$ 4,933.11	1.17%
Intercept	\$ 100.00		\$ -		\$ -		\$ -		\$ -		\$ 100.00	0.02%
Medicare	\$ 22,808.00	90%	\$ 1,819.00	7%	\$ 876.60	3%	\$ -	0%	\$ (196.83)	-1%	\$ 25,306.77	6.00%
Medicaid	\$ 16,975.62	73%	\$ 1,847.89	8%	\$ 873.80	4%	\$ -	0%	\$ 3,507.46	15%	\$ 23,204.77	5.50%
Other/Commercial	\$ 39,867.04	64%	\$ 5,620.65	9%	\$ 1,021.85	2%	\$ 637.81	1%	\$ 14,731.43	24%	\$ 61,878.78	14.68%
Patient	\$ 33,924.51	11%	\$ 34,913.55	11%	\$ 22,657.55	7%	\$ 23,403.72	8%	\$ 191,309.90	62%	\$ 306,209.23	72.62%
Worker's Comp	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	0.00%
TOTAL	\$ 117,963.60		\$ 45,950.09		\$ 25,429.80		\$ 23,650.93		\$ 208,638.24		\$ 421,632.66	
	28%		11%		6%		6%		49%		100%	100.00%

CITY OF AUBURN
SPECIAL REVENUE FUNDS
As of February 28, 2018

	1902	1905	1910	1913	1914	1915	1917	1922	1926	1927	1928	1929	1930	1931
	Riverwatch	Winter Festival	Community Service	Police Fitness Equipment	Oak Hill Cemeteries	Fire Training Building	Wellness Grant	Walmart Risk/Homeless	Healthy Androscoggin	Insurance Reimbursement	Vending	Fire Prevention	211 Fairview	Donations
Fund Balance 7/1/17	\$ 972,422.92	\$ (1,530.30)	\$ 4,380.34	\$ 5,932.53	\$ 27,343.39	\$ (1,488.84)	\$ 4,582.27	\$ 6,378.18	\$ 1,784.05	\$ 925.21	\$ (83.88)	\$ 4,791.12	\$ (566,303.71)	\$ 2,069.13
Revenues FY18	\$ 37,799.73	\$ 5,691.00	\$ 694.40		\$ 1,600.00		\$ 6,087.00	\$ 960.94	\$ 5,820.00		\$ 546.00			
Expenditures FY18	\$ 106,052.65	\$ 7,266.00	\$ 262.22	\$ (1,175.00)			\$ 4,950.75	\$ 60.94	\$ 2,604.00		\$ 992.42			\$ 984.44
Fund Balance 2/28/18	\$ 904,170.00	\$ (3,105.30)	\$ 4,812.52	\$ 7,107.53	\$ 28,943.39	\$ (1,488.84)	\$ 5,718.52	\$ 7,278.18	\$ 5,000.05	\$ 925.21	\$ (530.30)	\$ 4,791.12	\$ (566,303.71)	\$ 1,084.69

	2003	2005	2006	2007	2008	2010	2013	2014	2019	2020	2025	2030	2032	2033
	Byrne JAG	MDOT	PEACE	Seatbelt Grant	Homeland Security	State Drug Money	OUI Grant	Speed Grant	Law Enforcement Training	CDBG	Community Cords	Parking	HEAPP	Safe School/Health (COPS)
Fund Balance 7/1/17	\$ 2,808.57	\$ (300,767.41)	\$ 4,155.42	\$ 2,197.62	\$ (73,633.75)	\$ 14,432.07	\$ 6,210.37	\$ 8,831.00	\$ (5,669.72)	\$ 4,323,336.57	\$ 29,316.61	\$ 11,690.86	\$ (4,994.50)	\$ (15,906.07)
Revenues FY18	\$ -	\$ 14,466.95	\$ 1,777.40			\$ 4,797.00	\$ 7,916.00	\$ 6,643.42	\$ 5,797.78	\$ 361,308.62	\$ 1,572.12	\$ 106,886.00		
Expenditures FY18		\$ 21,228.33	\$ 2,150.22			\$ 11,787.49	\$ 6,402.00	\$ 6,655.42	\$ 8,796.78	\$ 786,828.57	\$ 804.70	\$ 126,561.53		
Fund Balance 2/28/18	\$ 2,808.57	\$ (307,528.79)	\$ 3,782.60	\$ 2,197.62	\$ (73,633.75)	\$ 7,441.58	\$ 7,724.37	\$ 8,819.00	\$ (8,668.72)	\$ 3,897,816.62	\$ 30,084.03	\$ (7,984.67)	\$ (4,994.50)	\$ (15,906.07)

	2037	2038	2040	2041	2044	2045	2046	2048	2050	2051	2052	2053	2054	2055
	Bulletproof Vests	Community Action Team	Great Falls TV	Blanche Stevens	Federal Drug Money	Forest Management	Joint Land Use Study	TD Tree Days Grant	Project Lifesaver	Project Canopy	Nature Conservancy	St Louis Bells	EMS Transport Capital Reserve	Work4ME-PAL
Fund Balance 7/1/17	\$ 8,478.66	\$ 7,206.21	\$ 45,319.88	\$ 47,037.73	\$ 16,988.54	\$ 4,436.52	\$ 0.57	\$ -	\$ 150.00	\$ -	\$ 975.05	\$ 2,357.75	\$ 331,362.88	\$ (13,692.41)
Revenues FY18	\$ 4,531.24			\$ 3,940.00	\$ 10,306.80				\$ 50.00				\$ 1,152.24	
Expenditures FY18			\$ 10,828.00	\$ 2,385.94						\$ 420.71			\$ 361,060.69	\$ 4,777.21
Fund Balance 2/28/18	\$ 13,009.90	\$ 7,206.21	\$ 34,491.88	\$ 48,591.79	\$ 27,295.34	\$ 4,436.52	\$ 0.57	\$ -	\$ 200.00	\$ (420.71)	\$ 975.05	\$ 2,357.75	\$ (28,545.57)	\$ (18,469.62)

	2056	2057	2058	2059	2060	2201	2500
	Lake Auburn Neighborhood	ASPCA Grant	Barker Mills Greenway	Distracted Driving	My Life JJAG	EDI Grant	Parks & Recreation
Fund Balance 7/1/17	\$ 125.00	\$ 800.00	\$ (2,597.43)	\$ 301.00	\$ -	\$ (1,484,407.18)	\$ 191,966.40
Revenues FY18				\$ 8,680.83	\$ 5,361.50		\$ 142,943.95
Expenditures FY18				\$ 7,480.83	\$ 5,361.50		\$ 225,450.50
Fund Balance 2/28/18	\$ 125.00	\$ 800.00	\$ (2,597.43)	\$ 1,501.00	\$ -	\$ (1,484,407.18)	\$ 109,459.85

	2600	2600	2600	2600	2600	2600	2600	2600	2600	2600	2600	2600	2600	2600	2600	2600	2600	Total Special Revenues
	Tambrands TIF 4	J Enterprises TIF 5	Tambrands II TIF 6	J & A Properties TIF 7	Formed Fiber TIF 8	Mall TIF 9	Downtown TIF 10	Safe Handling TIF 11	Auburn Industrial TIF 12	Auburn Plaza TIF 13	Auburn Plaza II TIF 14	Webster School TIF 16	Bedard Pharm TIF 17	Slapshot LLC TIF 18	Hartt Transport TIF 19			
Fund Balance 7/1/17	\$ (8,073.02)	\$ 14,500.44	\$ (365,270.76)	\$ 2,558.27	\$ 30,486.17	\$ 149,591.94	\$ (4,529.96)	\$ 183.21	\$ (350,651.92)	\$ (37,076.39)	\$ 9,722.38	\$ 360.91	\$ 31,366.79	\$ 47,165.25	\$ (5.40)	\$ 3,140,347.13		
Revenues FY18																		\$ 747,330.92
Expenditures FY18	\$ 541.20				\$ 436,255.95	\$ 348,819.92		\$ 154,289.00	\$ 82,200.78	\$ 165,864.12	\$ 15,064.43			\$ 69,010.56		\$ 2,983,024.80		
Fund Balance 2/28/18	\$ (8,614.22)	\$ 14,500.44	\$ (365,270.76)	\$ 2,558.27	\$ 30,486.17	\$ (286,664.01)	\$ (353,349.88)	\$ 183.21	\$ (504,940.92)	\$ (119,277.17)	\$ (156,141.74)	\$ (14,703.52)	\$ 31,366.79	\$ (21,845.31)	\$ (5.40)	\$ 904,653.25		

City of Auburn, Maine

"Maine's City of Opportunity"

Financial Services

To: Peter Crichton, City Manager
From: Jill Eastman, Finance Director
Re: Financial Reports for February, 2018



Attached you will find a Statement of Net Assets and a Statement of Activities and budget to actual reports for Ingersoll Turf Facility for revenue and expenditures as of February 28, 2018.

INGERSOLL TURF FACILITY

Statement of Net Assets:

The Statement of Net Assets lists current assets, noncurrent assets, liabilities and net assets as of February 28, 2018.

Current Assets:

As of the end of February 2018 the total current assets of Ingersoll Turf Facility were \$49,254. This consisted of an interfund receivable of \$49,254 an increase from January of \$1,301.

Noncurrent Assets:

Ingersoll's noncurrent assets are the building and equipment that was purchased, less depreciation. The total value of the noncurrent assets as of February 28, 2018 was \$167,406.

Liabilities:

Ingersoll had no accounts payable as of February 28, 2018.

Statement of Activities:

The statement of activities shows the current operating revenue collected for the fiscal year and the operating expenses as well as any nonoperating revenue and expenses.

The operating revenues for Ingersoll Turf Facility through February 2018 are \$120,993. This revenue comes from the sponsorships, programs, rental income and batting cages.

The operating expenses for Ingersoll Turf Facility through February 2018 were \$120,496. These expenses include personnel costs, supplies, utilities, repairs, capital purchases and maintenance.

As of February 2018, Ingersoll has an operating gain of \$497 compared to a net loss in January of \$804.

As of February 28, 2018, Ingersoll has a increase in net assets of \$497.

The budget to actual reports for revenue and expenditures, show that the revenue for FY18 compared to FY 17.

Statement of Net Assets
Ingersoll Turf Facility
February 28, 2018
Business-type Activities - Enterprise Fund

	Feb 28, 2018	Jan 31, 2018	Increase/ (Decrease)
ASSETS			
Current assets:			
Cash and cash equivalents		\$ -	\$ -
Interfund receivables/payables	\$ 49,254	\$ 47,953	1,301
Accounts receivable	-	-	-
Total current assets	49,254	47,953	1,301
Noncurrent assets:			
Capital assets:			
Buildings	672,279	672,279	-
Equipment	86,625	86,625	-
Land improvements	18,584	18,584	-
Less accumulated depreciation	(610,082)	(610,082)	-
Total noncurrent assets	167,406	167,406	-
Total assets	216,660	215,359	1,301
LIABILITIES			
Accounts payable	\$ -	\$ -	\$ -
Total liabilities	-	-	-
NET ASSETS			
Invested in capital assets	\$ 167,406	\$ 167,406	\$ -
Unrestricted	\$ 49,254	\$ 47,953	\$ 1,301
Total net assets	\$ 216,660	\$ 215,359	\$ 1,301

CITY OF AUBURN, MAINE
Statement of Revenues, Expenses and Changes in Net Assets
Ingersoll Turf Facility
Business-type Activities - Enterprise Funds
Statement of Activities
February 28, 2018

	Ingersoll Turf Facility
Operating revenues:	
Charges for services	\$ 120,993
Operating expenses:	
Personnel	60,072
Supplies	11,193
Utilities	10,034
Repairs and maintenance	3,924
Rent	-
Depreciation	-
Capital expenses	33,048
Other expenses	2,225
Total operating expenses	120,496
Operating gain (loss)	497
Nonoperating revenue (expense):	
Interest income	-
Interest expense (debt service)	-
Total nonoperating expense	-
Gain (Loss) before transfer	497
Transfers out	-
Change in net assets	497
Total net assets, July 1	216,163
Total net assets, February 28, 2018	\$ 216,660

CITY OF AUBURN, MAINE
REVENUES - INGERSOLL TURF FACILITY
Through February 28, 2018 compared to February 28, 2017

REVENUE SOURCE	FY 2018 BUDGET	ACTUAL REVENUES THRU FEB 2018	% OF BUDGET	FY 2017 BUDGET	ACTUAL REVENUES THRU FEB 2017	% OF BUDGET
CHARGE FOR SERVICES						
Sponsorship	\$ 17,000	\$ 12,050	70.88%	\$ 15,000	\$ 9,500	63.33%
Batting Cages	\$ 11,520	\$ 9,694	84.15%	\$ 9,940	\$ 6,760	68.01%
Programs	\$ 80,000	\$ 57,469	71.84%	\$ 90,000	\$ 36,909	41.01%
Rental Income	\$ 103,650	\$ 41,780	40.31%	\$ 100,000	\$ 53,338	53.34%
TOTAL CHARGE FOR SERVICES	\$ 212,170	\$ 120,993	57.03%	\$ 214,940	\$ 106,507	49.55%
INTEREST ON INVESTMENTS	\$ -			\$ -		
GRAND TOTAL REVENUES	\$ 212,170	\$ 120,993	57.03%	\$ 214,940	\$ 106,507	49.55%

CITY OF AUBURN, MAINE
EXPENDITURES - INGERSOLL TURF FACILITY
Through February 28, 2018 compared to February 28, 2017

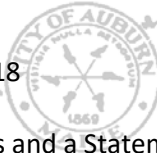
DESCRIPTION	ACTUAL			ACTUAL			Difference
	FY 2018 BUDGET	EXPENDITURES THRU FEB 2018	% OF BUDGET	FY 2017 BUDGET	EXPENDITURES THRU FEB 2017	% OF BUDGET	
Salaries & Benefits	\$ 106,624	\$ 60,072	56.34%	\$ 101,899	\$ 58,998	57.90%	\$ 1,074
Purchased Services	\$ 21,110	\$ 6,149	29.13%	\$ 20,750	\$ 4,850	23.37%	\$ 1,299
Programs	\$ 7,000	\$ 4,047	57.81%	\$ 5,000	\$ 4,958	99.16%	\$ (911)
Supplies	\$ 5,000	\$ 7,146	142.92%	\$ 6,750	\$ 637	9.44%	\$ 6,509
Utilities	\$ 39,720	\$ 10,034	25.26%	\$ 41,320	\$ 10,768	26.06%	\$ (734)
Insurance Premiums	\$ 2,431	\$ -	0.00%	\$ 2,383	\$ -	0.00%	\$ -
Capital Outlay	\$ 42,490	\$ 33,048	77.78%	\$ -	\$ -		\$ 33,048
	\$ 224,375	\$ 120,496	53.70%	\$ 178,102	\$ 80,211	45.04%	\$ 40,285
GRAND TOTAL EXPENDITURES	\$ 224,375	\$ 120,496	53.70%	\$ 178,102	\$ 80,211	45.04%	\$ 40,285

City of Auburn, Maine

"Maine's City of Opportunity"

Financial Services

To: Peter Crichton, City Manager
From: Jill Eastman, Finance Director
Re: Arena Financial Reports for February 28, 2018



Attached you will find a Statement of Net Assets and a Statement of Activities and budget to actual reports for Norway Savings Bank Arena for revenue and expenditures as of February 28, 2018.

NORWAY SAVINGS BANK ARENA

Statement of Net Assets:

The Statement of Net Assets lists current assets, noncurrent assets, liabilities and net assets and shows a comparison to the previous month, in this case, January 31, 2018.

Current Assets:

As of the end of February 2018 the total current assets of Norway Savings Bank Arena were (\$591,442). These consisted of cash and cash equivalents of \$95,175, accounts receivable of \$159,029, and an interfund payable of \$85,646.

Noncurrent Assets:

Norway's noncurrent assets are equipment that was purchased, less depreciation (depreciation is posted at year end). The total value of the noncurrent assets as of February 28, 2018 was \$394,783.

Liabilities:

Norway Arena had accounts payable of \$47 as of February 28, 2018.

Statement of Activities:

The statement of activities shows the current operating revenue collected for the fiscal year and the operating expenses as well as any nonoperating revenue and expenses.

The operating revenues for Norway Arena through February 2018 are \$741,78. This revenue comes from the concessions, sign advertisements, pro shop lease, youth programming, shinny hockey, public skating and ice rentals.

The operating expenses for Norway Arena through February 2018 were \$485,794. These expenses include personnel costs, supplies, utilities, repairs, rent, capital purchases and maintenance.

At the end of February 2018, there was an operating gain of \$255,992.

As of February 2018, Norway Arena has a overall loss of \$81,665, after the debt service (rent) was deducted from the operating gain, compared to the January 2018 operating loss of \$74,865 a increase in the net loss for the fiscal year of \$8,101.

As of February 28, 2018, Norway Arena has a decrease in net assets of \$81,665.

The budget to actual reports for revenue and expenditures, with comparison to the same period last year show that revenue for FY18 is \$77,227 less than in FY17 and expenditures in FY18 are \$9,308 less than last year in January.

CITY OF AUBURN, MAINE
Statement of Net Assets
Norway Savings Bank Arena
February 28, 2018
Business-type Activities - Enterprise Fund

	February 28, 2018	January 31, 2018	Increase/ (Decrease)
ASSETS			
Current assets:			
Cash and cash equivalents	\$ 95,175	\$ 94,948	\$ 227
Interfund receivables	\$ (845,646)	\$ (851,615)	\$ 5,969
Prepaid Rent	\$ -	\$ -	\$ -
Accounts receivable	159,029	172,002	(12,973)
Total current assets	(591,442)	(584,665)	(6,777)
Noncurrent assets:			
Capital assets:			
Buildings	58,223	58,223	-
Equipment	514,999	514,999	-
Land improvements	-	-	-
Less accumulated depreciation	(178,439)	(178,439)	-
Total noncurrent assets	394,783	394,783	-
Total assets	(196,659)	(189,882)	(6,777)
LIABILITIES			
Accounts payable	\$ 47	\$ 24	\$ 23
Net pension liability	100,398	100,398	-
Total liabilities	100,445	100,422	23
NET ASSETS			
Invested in capital assets	\$ 394,783	\$ 394,783	\$ -
Unrestricted	\$ (691,887)	\$ (685,087)	\$ (6,800)
Total net assets	\$ (297,104)	\$ (290,304)	\$ (6,800)

CITY OF AUBURN, MAINE
Statement of Revenues, Expenses and Changes in Net Assets
Norway Savings Bank Arena
Business-type Activities - Enterprise Funds
Statement of Activities
February 28, 2018

	Norway Savings Arena
Operating revenues:	
Charges for services	\$ 741,785
Operating expenses:	
Personnel	251,096
Supplies	41,309
Utilities	148,373
Repairs and maintenance	7,754
Depreciation	-
Capital expenses	12,585
Other expenses	24,677
Total operating expenses	485,794
Operating gain (loss)	255,992
Nonoperating revenue (expense):	
Interest income	-
Debt Service (Rent)	(337,656)
Interest expense (debt service)	-
Total nonoperating expense	(337,656)
Gain (Loss) before transfer	(81,665)
Transfers out	-
Change in net assets	(81,665)
Total net assets, July 1	(215,439)
Total net assets, February 28, 2018	\$ (297,104)

CITY OF AUBURN, MAINE
REVENUES - NORWAY SAVINGS BANK ARENA
Through February 28, 2018 compared to February 28, 2017

REVENUE SOURCE	FY 2018 BUDGET	ACTUAL REVENUES THRU FEB 2018	% OF BUDGET	FY 2017 BUDGET	ACTUAL REVENUES THRU FEB 2017	% OF BUDGET	VARIANCE
CHARGE FOR SERVICES							
Concissions	\$ 18,000	\$ 4,485	24.92%	\$ 18,000	\$ 4,870	27.06%	\$ (385)
Vending Machines	\$ -	\$ 6,833					\$ 6,833
Skate Rentals	\$ -	\$ 4,438					\$ 4,438
Sponsorships	\$ 275,000	\$ 156,668	56.97%	\$ 230,000	\$ 194,250	84.46%	\$ (37,582)
Pro Shop	\$ 8,500	\$ 3,517	41.38%	\$ 8,500	\$ 4,769	56.11%	\$ (1,252)
Programs	\$ 31,000	\$ 18,212	58.75%	\$ 31,000		0.00%	\$ 18,212
Rental Income	\$ 705,250	\$ 506,744	71.85%	\$ 672,250	\$ 555,811	82.68%	\$ (49,067)
Camps/Clinics	\$ 50,000	\$ 27,838	55.68%	\$ 50,000	\$ 38,895		\$ (11,057)
Tournaments	\$ 50,000	\$ 13,050	26.10%	\$ 50,000	\$ 20,417	40.83%	\$ (7,367)
TOTAL CHARGE FOR SERVICES	\$ 1,137,750	\$ 741,785	65.20%	\$ 1,059,750	\$ 819,012	77.28%	\$ (77,227)

CITY OF AUBURN, MAINE
EXPENDITURES - NORWAY SAVINGS BANK ARENA
Through February 28, 2018 compared to February 28, 2017

DESCRIPTION	ACTUAL			ACTUAL			VARIANCE
	FY 2017 BUDGET	EXPENDITURES THRU FEB 2018	% OF BUDGET	FY 2016 BUDGET	EXPENDITURES THRU FEB 2017	% OF BUDGET	
Salaries & Benefits	\$ 344,000	\$ 251,096	72.99%	\$ 311,000	\$ 229,024	73.64%	\$ 22,072
Purchased Services	\$ 71,656	\$ 32,431	45.26%	\$ 87,306	\$ 30,634	35.09%	\$ 1,797
Supplies	\$ 37,100	\$ 41,309	111.35%	\$ 37,150	\$ 48,664	130.99%	\$ (7,355)
Utilities	\$ 225,150	\$ 148,373	65.90%	\$ 199,800	\$ 166,411	83.29%	\$ (18,038)
Capital Outlay	\$ 103,500	\$ 12,585	12.16%	\$ 57,000	\$ 20,368	35.73%	\$ (7,783)
Rent	\$ 507,000	\$ 337,656	66.60%	\$ 507,000	\$ 337,656	66.60%	\$ -
	\$ 1,288,406	\$ 823,450	63.91%	\$ 1,199,256	\$ 832,757	69.44%	\$ (9,308)
GRAND TOTAL EXPENDITURES	\$ 1,288,406	\$ 823,450	63.91%	\$ 1,199,256	\$ 832,757	69.44%	\$ (9,308)



City of Auburn City Council Information Sheet

Council Workshop or Meeting Date: March 19, 2018

Subject: Executive Session

Information: Discussion regarding a personnel matter, pursuant to 1 M.R.S.A. Section 405(6) (C).

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

A. Discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees of the body or agency or the investigation or hearing of charges or complaints against a person or persons subject to the following conditions:

- (1) An executive session may be held only if public discussion could be reasonably expected to cause damage to the individual's reputation or the individual's right to privacy would be violated;
 - (2) Any person charged or investigated must be permitted to be present at an executive session if that person so desires;
 - (3) Any person charged or investigated may request in writing that the investigation or hearing of charges or complaints against that person be conducted in open session. A request, if made to the agency, must be honored; and
 - (4) Any person bringing charges, complaints or allegations of misconduct against the individual under discussion must be permitted to be present.
- This paragraph does not apply to discussion of a budget or budget proposal;

B. Discussion or consideration by a school board of suspension or expulsion of a public school student or a student at a private school, the cost of whose education is paid from public funds, as long as:

- (1) The student and legal counsel and, if the student is a minor, the student's parents or legal guardians are permitted to be present at an executive session if the student, parents or guardians so desire;

C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency;

D. Discussion of labor contracts and proposals and meetings between a public agency and its negotiators. The parties must be named before the body or agency may go into executive session. Negotiations between the representatives of a public employer and public employees may be open to the public if both parties agree to conduct negotiations in open sessions;

E. Consultations between a body or agency and its attorney concerning the legal rights and duties of the body or agency, pending or contemplated litigation, settlement offers and matters where the duties of the public body's or agency's counsel to the attorney's client pursuant to the code of professional responsibility clearly conflict with this subchapter or where premature general public knowledge would clearly place the State, municipality or other public agency or person at a substantial disadvantage;

F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;

G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and

H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph C in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.